

**CITY OF MOUND MISSION STATEMENT:** The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.

## **AGENDA**

**MOUND CITY COUNCIL  
REGULAR MEETING**

**TUESDAY, FEBRUARY 11, 2025 - 6:00 PM  
MOUND CITY COUNCIL CHAMBERS**

1. Opening meeting
2. Pledge of Allegiance
3. Approve agenda, with any amendments

*\*Consent Agenda:* Items listed under the Consent Agenda are considered routine in nature, have been evaluated by staff, recommended by staff for approval by the Council, and will be enacted by a single roll call vote. There will be no separate discussion of these items unless a Council Member or Citizen so requests. At this time, anyone present who wishes to offer dissenting comment to any items on the Consent Agenda is invited to identify themselves and the item of concern so that the it may be removed from the Consent Agenda and considered after discussion in normal sequence. Separate introduction or further support from petitioners or requestors is not required at this time and removal of an item from the Consent Agenda for this purpose is not required or appropriate.

- |    |  |             |
|----|--|-------------|
| 4. | <b><u>*Consent Agenda</u></b>  | <u>Page</u> |
|    | *A. Approve payment of claims  | 269-306     |
|    | *B. Approve minutes: January 28, 2025  | 307-312     |
|    | *C. Pay Request No. 2 and Final, in the amount of \$2,350.08 to Pipe Services for the 2023 Sewer Televising Project; City Project No. PW-23-04 | 313-315     |
|    | *D. Pay Request No. 2 and Final, in the amount of \$1,292.74 to Pipe Services for the 2024 Sewer Televising Project; City Project No. PW-24-04 | 316-318     |

**\*ROLL CALL VOTE TO APPROVE CONSENT AGENDA\***

5. Comments and suggestions from citizens present on any item not on the agenda.  
*\*If you are bringing an item to the attention of the Mayor and Council, please state your first and last name, and address for the record. (Please limit your comments to 3 minutes)*
6. Orono Police Department with the January 2025 Activity Report 319-326
7. Ben Brandt – City of Mound LMCD Rep
8. Discussion/Action on Resolution approving voluntary abatement agreement for property at 1583 Dove Lane 327-359  
**328**

**PLEASE TURN OFF ALL CELL PHONES & PAGERS IN COUNCIL CHAMBERS.**

- |     |  |                       |
|-----|--|-----------------------|
| 9.  | Approve Study and Authorize Preparation of Plans and Specifications for 2025 Street Improvements   | 360-380<br><b>380</b> |
| 10. | Approve Study and Authorize Preparation of Plans and Specifications for 2025 Mill and Overlay  | 381-396<br><b>396</b> |
| 11. | Authorize Preparation of Plans and Specifications for Lead Service Line Replacement Project  | 397-405<br><b>405</b> |
| 12. | Comments/Reports from Council members<br>Council Member Pugh<br>Council Member McEnaney<br>Council Member Castellano<br>Council Member Herrick<br>Mayor Holt |                       |
| 13. | <u>Information/Miscellaneous</u>   |                       |
|     | A. Comments/Reports from City Manager  |                       |
|     | B. Reports: Liquor Store – January 2025  | 406                   |
|     | Engineers – 2024 YTD   | 407                   |
|     | C. Minutes: January 7, 2025 – Planning Commission  | 408-411               |
|     | D. Correspondence: State Representative Myers letter to the Governor   | 412                   |
| 14. | Adjourn  |                       |

# **COUNCIL BRIEFING**

## **Tuesday, February 11, 2025**

Council meetings are held in the City Council Chambers in the Centennial Building on the second and fourth Tuesday each month at 6:00 PM with agendas and meeting details/locations posted to the City website the Thursday prior under the “Mayor and Council” section of the “Government” tab of the Home Page. [Government | Mound, MN \(cityofmound.com\)](https://www.cityofmound.com/government)

**\*\*\* All Meetings at City Council Chambers, Centennial Building \*\*\***

### **Upcoming Meetings Schedule:**

February 11 – City Council Regular Meeting, 6:00 PM

February 18 – City Council and Planning Commission Special Meeting Workshop, 6:00 PM

February 25 – City Council Regular Meeting, 6:00 PM

March 11 – City Council Regular Meeting, 6:00 PM

March 25 – City Council Regular Meeting, 6:00 PM

April 8 – City Council Regular Meeting, 6:00 PM

April 22 – City Council Regular Meeting, 6:00 PM

### **Events and Activities:**

Subscribe to RAVE messaging tool for emergency notifications and updates

[RAVE Emergency Notifications | Mound, MN \(cityofmound.com\)](https://www.cityofmound.com/rave)

Like and follow City of Mound Facebook [link goes here]

### **City Offices:**

**Closed Monday, February 17, 2025 for Presidents’ Day**

### **City Official’s Absences**

Please notify the City Manager in advance of an absence.

### **Inquire in advance, please.....**

Council members are asked to call or email their questions in advance of a public meeting so that more research may be done or additional information may be provided that will assist decision-making.

## 2025 City of Mound Claims 02-11-25

YEAR	BATCH NAME	DOLLAR AMOUNT
2024	2024AP-10-NEWLOOK	\$ 35,670.12
2024	BOLT#11-2024-AP11	\$ 379,581.57
2024	HOFFBARRYDEC24-AP-12	\$ 9,829.98
2024	2024AP-13	\$ 6,936.38
2024	4Q24BLDGSURCHRG	\$ 1,767.41
2024	2024AP-14	\$ 72,993.11
2024	2024AP-15	\$ 6,241.30
2025	020325CITYMAN	\$ 30,023.85
2025	POSTAGE	\$ 1,134.10
2025	020625CITYMANUAL	\$ 13,297.90
2025	020625HWSMANUAL	\$ 137,869.37
2025	FEB25-DEBT	\$ 134,750.00
2025	021125CITY	\$ 215,954.75
<b>TOTAL CLAIMS</b>		<b>\$ 1,046,049.84</b>

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## Payments

Current Period: Closing 2024

Payments Batch 2024AP-10-NEWLOOK **\$35,670.12**

Refer	11836 NEW LOOK CONTRACTING	-				
AP Payment	E 404-45200-500 Capital Outlay FA		PAY REQUEST #4 2023 LOST LAKE COMMONS PARK PLAN & IMPROVEMENT PROJECT-PHASE 1- PW 23-09 WORK COMPLETED NOV 26 THRU JAN 3, 2025			<b>\$35,670.12</b>
Invoice	012825	12/31/2024			Project PW2309	
Transaction Date	1/31/2025	Due 12/31/2024	Accounts Payable	20200	<b>Total</b>	<b>\$35,670.12</b>

### Fund Summary

	20200 Accounts Payable	
404 COMMUNITY INVESTMENT RESERVE	<u>\$35,670.12</u>	
	\$35,670.12	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$35,670.12</u>
Total	\$35,670.12

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Payments

Current Period: Closing 2024

Payments Batch BOLT#11-2024

\$379,581.57

Refer	11862 BOLTON AND MENK, INCORPORA		-		
Cash Payment	E 101-43100-300	Professional Srvs	GIS UPDATES ENG SVC OCT 26 THRU NOV 22, 2024		\$774.84
Invoice	0352847	12/23/2025			
Cash Payment	E 601-49400-300	Professional Srvs	GIS UPDATES ENG SVC OCT 26 THRU NOV 22, 2024		\$774.83
Invoice	0352847	12/23/2025			
Cash Payment	E 602-49450-300	Professional Srvs	GIS UPDATES ENG SVC OCT 26 THRU NOV 22, 2024		\$774.83
Invoice	0352847	12/23/2025			
Cash Payment	E 401-43100-300	Professional Srvs	MSA SYSTEM COORDINATION UPDATES ENG SVCS OCT 26 THRU NOV 22, 2024		\$170.32
Invoice	0352830	12/23/2025			
Transaction Date	2/3/2025	Due 12/31/2024	Accounts Payable	20200	<b>Total</b> \$2,494.82
Refer	11863 BOLTON AND MENK, INCORPORA		-		
Cash Payment	E 101-43100-300	Professional Srvs	GENERAL ENGINEERING SVCS OCT 26 THRU NOV 22, 2024		\$1,033.54
Invoice	0352846	12/23/2025			
Cash Payment	E 602-49450-300	Professional Srvs	GENERAL ENGINEERING SVCS OCT 26 THRU NOV 22, 2024		\$1,033.53
Invoice	0352846	12/23/2025			
Cash Payment	E 601-49400-300	Professional Srvs	GENERAL ENGINEERING SVCS OCT 26 THRU NOV 22, 2024		\$1,033.53
Invoice	0352846	12/23/2025			
Cash Payment	E 101-43100-300	Professional Srvs	ENGINEERING SVCS- PLOW ROUTES OCT 26 THRU NOV 22, 2024		\$73.50
Invoice	0352846	12/23/2025			
Cash Payment	E 101-45200-300	Professional Srvs	ENGINEERING SVCS- PARK VISIT OCT 26 THRU NOV 22, 2024		\$105.00
Invoice	0352846	12/23/2025			
Cash Payment	E 101-42400-300	Professional Srvs	PLANNING ENGINEERING SVCS- OCT 26 THRU NOV 22, 2024		\$685.79
Invoice	0352846	12/23/2025			
Cash Payment	G 101-23523	LAKE MINNETONKA FLAT	LAKE MTKA FLATS PROJECT- ENG SVCS OCT 26 THRU NOV 22, 2024		\$1,163.00
Invoice	0352846	12/23/2025			
Cash Payment	E 602-49450-300	Professional Srvs	MCES PROJECT MTG ENG SVCS MARCH 30 THRU APRIL 26, 2024		\$35.00
Invoice	0352846	12/23/2025			
Cash Payment	E 601-49400-300	Professional Srvs	LEAD SERVICE LINE APP & SUBMITTALS ENG SVCS OCT 26 THRU NOV 22, 2024		\$455.00
Invoice	0352846	12/23/2025			
Cash Payment	E 101-43100-300	Professional Srvs	CREDIT CITY COUNCIL MTG ATTENDANCE- GENERAL ENGINEERING SVCS		-\$202.10
Invoice	0352846	12/23/2025			
Cash Payment	E 602-49450-300	Professional Srvs	CREDIT CITY COUNCIL MTG ATTENDANCE- GENERAL ENGINEERING SVCS		-\$202.09
Invoice	0352846	12/23/2025			
Cash Payment	E 601-49400-300	Professional Srvs	CREDIT CITY COUNCIL MTG ATTENDANCE- GENERAL ENGINEERING SVCS		-\$202.09
Invoice	0352846	12/23/2025			

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Payments

Current Period: Closing 2024

Transaction Date	2/3/2025	Due 12/31/2024	Accounts Payable	20200	Total	\$5,011.61
Refer	11864 BOLTON AND MENK, INCORPORA					-
Cash Payment	E 601-49400-500	Capital Outlay	FA	2024 LEAD SVC & CAST IRON PIPELINE ASSESSMENT PROJ- PW 24-09 - ENG SVCS OCT 26 THRU NOV 22, 2024		\$1,714.20
Invoice	0352859	12/23/2025			Project PW2409	
Cash Payment	E 602-49450-500	Capital Outlay	FA	2024 MANHOLE REHAB PROJ- PW 24-05 ENG SVCS OCT 26 THRU NOV 22, 2024		\$4,466.52
Invoice	0352866	12/23/2025			Project PW2405	
Cash Payment	E 427-43121-440	Other Contractual Servic		2024 SEAL COAT PROJ PW24-07 ENG SVCS OCT 26 THRU NOV 22, 2024		\$116.28
Invoice	0352845	12/23/2025			Project PW2407	
Cash Payment	E 285-46388-500	Capital Outlay	FA	2024 TRANSIT CENTER PAVER REPLACEMENT PROJ PW 24-11 ENG SVCS OCT 26 THRU NOV 22, 2024		\$2,797.94
Invoice	0352863	12/23/2025			Project PW2411	
Cash Payment	E 427-43121-440	Other Contractual Servic		2024 CRACK SEAL PROJ PW24-06 ENG SVCS OCT 26 THRU NOV 22, 2024		\$116.28
Invoice	0352845	12/23/2025			Project PW2406	
Transaction Date	2/3/2025	Due 12/31/2024	Accounts Payable	20200	Total	\$9,211.22
Refer	11865 BOLTON AND MENK, INCORPORA					-
Cash Payment	E 401-43124-303	Engineering Fees		2024 PAVER SIDEWALK REPLACEMENT- DOWNTOWN SIDEWALKS GROUP 2 PHASE 3 - PW 24-08 ENG SVCS OCT 26 THRU NOV 22, 2024		\$7,553.50
Invoice	0352861	12/23/2025			Project PW2408	
Cash Payment	G 101-23446	LIFESTYLE HOMES MOUN		LIFESTYLE HOMES/ ARTESSA DEVELOPMENT MISC ENG SVCS OCT 26 THRU NOV 22, 2024		\$1,237.02
Invoice	0352857	12/23/2025				
Transaction Date	2/3/2025	Due 12/31/2024	Accounts Payable	20200	Total	\$8,790.52
Refer	11866 BOLTON AND MENK, INCORPORA					-
Cash Payment	E 602-49450-500	Capital Outlay	FA	2023 LIFT STATION- LAKEWINDS F-1 LS IMPROV PROJ PW 23-03 ENG SVCS OCT 26 THRU NOV 22, 2024		\$9,678.12
Invoice	0352843	12/23/2025			Project PW2303	
Cash Payment	E 404-45200-303	Engineering Fees		2023 HARBOR DISTRICT PARK IMPROV PROJ PW 23-09 ENG SVCS OCT 26 THRU NOV 22, 2024		\$5,556.94
Invoice	0352858	12/23/2025			Project PW2309	
Cash Payment	E 401-43124-303	Engineering Fees		2023 PAVER SIDEWALK REPLACEMENT DOWNTOWN WALKS GROUP 3 PHASE 2 - PW 23-08 ENG SVCS OCT 26 THRU NOV 22, 2024		\$319.02
Invoice	0352862	12/23/2025			Project PW2308	
Transaction Date	2/3/2025	Due 12/31/2024	Accounts Payable	20200	Total	\$15,554.08
Refer	11867 BOLTON AND MENK, INCORPORA					-
Cash Payment	E 602-49450-500	Capital Outlay	FA	2024 LIFT STATION A-3 SUNSET IMPROV PROJ PW 24-03 ENG SVCS OCT 26 THRU NOV 22, 2024		\$8,867.18
Invoice	0352848	12/23/2025			Project PW2403	



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Payments

Current Period: Closing 2024

Payments Batch HOFFBARRYDEC24		\$9,829.98	
Refer	11858 HOFF BARRY P.A.	-	
Cash Payment	E 101-41600-316 Legal P & I	PLANNING LEGAL SVCS DEC 2024	\$57.00
Invoice 18610	1/2/2025		
Cash Payment	E 101-41600-300 Professional Srvs	GENERAL ADMINISTRATIVE LEGAL SVCS DECEMBER 2024	\$6,469.48
Invoice 18608	1/2/2025		
Cash Payment	G 101-23528 4756 KILDARE VARIANCE	4756 KILDARE RD- REVIEW SITE SUREY & COMPLETED APP-PLANNING LEGAL SVCS DEC 2024	\$73.50
Invoice 18615	1/2/2025		
Cash Payment	G 101-23510 5340 BARTLETT BLVD DEV	5340 BARTLETT BLVD DEVELOPMENT- LEGAL SVCS DEC 2024	\$36.00
Invoice 18610	1/2/2025		
Cash Payment	E 101-41600-312 Legal Council	COUNCIL COMMUNICATIONS, COUNCIL INITIATED MATTERS, COUNCIL MEEETING RELATED ATTENDANCE, NOTICES ETC. LEGAL SVCS DEC 2024	\$855.00
Invoice 18609	1/2/2025		
Cash Payment	E 101-41600-316 Legal P & I	4872 TUXEDO BLVD- CODE- PLANNING LEGAL SVCS DEC 2024	\$162.00
Invoice 18611	1/2/2025		
Cash Payment	G 101-23527 31456-3150 IVD LAND TITL	3146-3150 ISLAND DR LAND TITLE REGISTRATION- LEGAL SVCS DEC 2024	\$161.00
Invoice 18612	1/2/2025		
Cash Payment	G 101-23494 PC22-18 TOWNHOMES-CO	FERN LANE TOWNHOMES EXTENSION LETTER- LEGAL SVCS DEC 2024	\$84.00
Invoice 18613	1/2/2025		
Cash Payment	G 101-23523 LAKE MINNETONKA FLAT	LAKE MTKA FLATS CONDO PROJECT FINALIZE DEVELOPMENT AGREEMENT- LEGAL SVCS DEC 2024	\$1,932.00
Invoice 18614	1/2/2025		
Transaction Date	2/3/2025	U.S. Bank 10100 10100	<b>Total \$9,829.98</b>

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$9,829.98
	\$9,829.98

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$9,829.98
<b>Total</b>	<b>\$9,829.98</b>

**CITY OF MOUND**  
**Payments**

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Current Period: Closing 2024

<b>Payments Batch 2024AP-13</b>		<b>\$6,936.38</b>				
<hr/>						
Refer	11875 ARTISAN BEER COMPANY					
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$30.00
Invoice	407366	11/8/2024				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$60.00
Invoice	409547	12/6/2024				
Transaction Date	2/4/2025	Due 12/31/2024	Accounts Payable	20200	<b>Total</b>	<b>\$90.00</b>
<hr/>						
Refer	11871 CITY HEIGHTS, INCORPORATED					
Cash Payment	E 101-41930-400	Repairs & Maintenance-	WASH ALL EXTERIOR GLASS- INSIDE & OUT- 9-28-24 PUBLIC SAFETY BLDG- CITY HALL			\$841.00
Invoice	25036	8/29/2024				
Cash Payment	E 222-42260-402	Building Maintenance	WASH ALL EXTERIOR GLASS- INSIDE & OUT- 9-28-24 PUBLIC SAFETY BLDG- FIRE DEPT			\$841.00
Invoice	25036	8/29/2024				
Cash Payment	E 101-41910-400	Repairs & Maintenance-	WASH ALL EXTERIOR GLASS- INSIDE & OUT- LEVELS 2 & 3 ONLY 9-28-24 CENTENNIAL BLDG			\$724.00
Invoice	25034	8/29/2024				
Cash Payment	E 285-46388-400	Repairs & Maintenance-	STRAIGHT WASH ALL PARKING DECK ELEVATOR GLASS- INSIDE & OUT & STAIRWELL GLASS OUTSIDE ONLY 9-28-24			\$1,925.00
Invoice	25035	8/29/2024				
Transaction Date	2/4/2025	Due 12/31/2024	Accounts Payable	20200	<b>Total</b>	<b>\$4,331.00</b>
<hr/>						
Refer	11872 HENNEPIN COUNTY COMMUNITY					
Cash Payment	E 101-41600-450	Board of Prisoners	HENNEPIN COUNTY SENTENCE TO SERVE CREWS- GENERAL MTCE PROJECTS OCTOBER, NOVEMBER & DECEMBER 2024			\$2,007.95
Invoice	1000238241	12/31/2024				
Transaction Date	2/4/2025	Due 12/31/2024	Accounts Payable	20200	<b>Total</b>	<b>\$2,007.95</b>
<hr/>						
Refer	11870 KIRVIDA FIRE- APPARATUS SVC					
Cash Payment	E 222-42260-409	Other Equipment Repair	REWIRE IGNITION SWITCH TO MASTER BATTERY SWITCH- 2007 FREIGHTLINER MIDWEST FIRE TANKER #35			\$244.65
Invoice	12246	3/22/2024				
Cash Payment	E 222-42260-409	Other Equipment Repair	ESTABLISH A DRAFT TO THE HALE PUMP- FIRE BOAT UNIT #28			\$168.98
Invoice	12355	5/30/2024				
Transaction Date	2/4/2025	Due 12/31/2024	Accounts Payable	20200	<b>Total</b>	<b>\$413.63</b>
<hr/>						
Refer	11873 MINNEHAHA BUILDING MTCE. INC					
Cash Payment	E 609-49750-400	Repairs & Maintenance-	WASH WINDOWS INSIDE & OUT HWS 12-23-24			\$74.81
Invoice	180280812	1/19/2025				
Transaction Date	2/4/2025	Due 12/31/2024	Accounts Payable	20200	<b>Total</b>	<b>\$74.81</b>
<hr/>						
Refer	11874 ROBERTS, COLLETTE					
AP Payment	E 101-41930-200	Office Supplies	DOLLAR TREE-12 QTY 2025 MONTHLY PLANNING CALENDARS- CITY HALL STAFF- REIMBURSE C. ROBERTS			\$18.99
Invoice	123124	12/19/2024				

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**Payments**

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**Current Period: Closing 2024**

Transaction Date	2/4/2025	Due 12/31/2024	Accounts Payable	20200	<b>Total</b>	<b>\$18.99</b>
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**Fund Summary**

	20200 Accounts Payable
101 GENERAL FUND	\$3,591.94
222 AREA FIRE SERVICES	\$1,254.63
285 HRA/HARBOR DISTRICT	\$1,925.00
609 MUNICIPAL LIQUOR FUND	\$164.81
	<u>\$6,936.38</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$6,936.38
<b>Total</b>	<u>\$6,936.38</u>

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**Payments**

Current Period: January 2025

<b>Payments Batch 4q24BLDGSURCHRG</b>		<b>\$1,767.41</b>
Refer	11814 MN DEPT OF LABOR & INDUSTRY	Ck# 082202E 1/31/2025
Cash Payment	G 101-20800 Due to Other Governments	4TH QUARTER BUILDING SURCHARGE 2024 \$1,841.05
Invoice	123124	12/31/2024
Cash Payment	G 101-20800 Due to Other Governments	LESS 4% RETENTION-4TH QTR 2024 BUILDING SURCHARGE -\$73.64
Invoice	123124	12/31/2024
Transaction Date	1/31/2025	U.S. Bank 10100 10100 <b>Total</b> \$1,767.41

**Fund Summary**

	10100 U.S. Bank 10100
101 GENERAL FUND	\$1,767.41
	<u>\$1,767.41</u>

Pre-Written Checks	\$1,767.41
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<u>\$1,767.41</u>

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**Payments**

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Current Period: Closing 2024

**Payments Batch 2024AP-14** **\$72,993.11**

Refer	11877 NORTH CENTRAL BUS & EQUIPME							
AP Payment	E 403-43100-500	Capital Outlay	FA	NEW 2024 DODGE RAM STREETS PLOW TRUCK #224 BUILD OUT				<b>\$72,993.11</b>
Invoice	807293	12/23/2024	PO 25064					
Transaction Date	2/4/2025	Due	12/31/2024	Accounts Payable	20200			<b>Total</b> <b>\$72,993.11</b>

**Fund Summary**

	20200	Accounts Payable
403 CAP REPLAC-VEHICLES & EQUIP		\$72,993.11
		\$72,993.11

Pre-Written Checks	\$0.00	
Checks to be Generated by the Computer	\$72,993.11	
Total	\$72,993.11	

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Payments

Current Period: Closing 2024

Payments Batch 2024AP-15		\$6,241.30	
Refer	11956 CENTURY COLLEGE	-	
Cash Payment	E 222-42260-434 Conference & Training	FIRE OFFICER 1- REGISTRATION- A. DRILLING	\$575.00
Invoice	1266953	12/31/2024	
Transaction Date	2/5/2025	Due 12/31/2024	Accounts Payable 20200
			<b>Total</b> \$575.00
Refer	11957 HENNEPIN COUNTY COMMUNITY	-	
Cash Payment	E 101-41600-450 Board of Prisoners	HENNEPIN COUNTY SENTENCE TO SERVE CREWS- FORESTRY WORK OCTOBER, NOVEMBER & DECEMBER 2024	\$1,147.96
Invoice	1000238320	12/31/2024	
Transaction Date	2/5/2025	Due 12/31/2024	Accounts Payable 20200
			<b>Total</b> \$1,147.96
Refer	11958 MACQUEEN EMERGENCY	-	
Cash Payment	E 222-42260-219 Safety supplies	TURNOUT GEAR PPE REPAIR- FIRE DEPT	\$585.00
Invoice	P39406	11/25/2024	
Cash Payment	E 222-42260-440 Other Contractual Servic	PERFORMED 25 SCBA FLOWTESTS, 15 FACEPIECE FLOW TESTS- FIRE DEPT	\$2,255.00
Invoice	P37830	10/25/2024	
Transaction Date	2/5/2025	Due 12/31/2024	Accounts Payable 20200
			<b>Total</b> \$2,840.00
Refer	11959 MADDEN GALANTER HANSON, PL	-	
Cash Payment	E 101-49999-300 Professional Srvs	LABOR RELATIONS SERVICES -OCTOBER 2024	\$602.00
Invoice	021125	12/31/2024	
Transaction Date	2/5/2025	Due 12/31/2024	Accounts Payable 20200
			<b>Total</b> \$602.00
Refer	11960 MOUND FIRE RELIEF ASSOCIATIO	-	
Cash Payment	E 222-42260-124 Fire Pens Contrib	SUPPLEMENTAL RETIREMENT STATE FIRE AID- RETIREMENT OF FIREMAN M. LEE	\$1,000.00
Invoice	021125	12/31/2024	
Transaction Date	2/5/2025	Due 12/31/2024	Accounts Payable 20200
			<b>Total</b> \$1,000.00
Refer	11954 MOUND, CITY OF	-	
Cash Payment	E 609-49750-382 Water Utilities	WATER SERVICE 12-02-24 THRU 12-31-24- HWS	\$76.34
Invoice	020625	1/20/2025	
Transaction Date	2/5/2025	Due 12/31/2024	Accounts Payable 20200
			<b>Total</b> \$76.34

Fund Summary

	20200 Accounts Payable
101 GENERAL FUND	\$1,749.96
222 AREA FIRE SERVICES	\$4,415.00
609 MUNICIPAL LIQUOR FUND	\$76.34
	<b>\$6,241.30</b>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$6,241.30
<b>Total</b>	<b>\$6,241.30</b>

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Payments

Current Period: January 2025

<b>Payments Batch 020325CITYMAN</b>		<b>\$30,023.85</b>	
Refer	11848 GILLESPIE CENTER	-	
Cash Payment	E 101-41115-430 Miscellaneous	MONTHLY SUPPORT DONATION TO GILLESPIE CENTER- FEBRUARY 2025	\$500.00
Invoice	020125 2/1/2025		
Transaction Date	2/3/2025	U.S. Bank 10100 10100	<b>Total</b> \$500.00
Refer	11823 JESSEN PRESS INCORPORATED	-	
Cash Payment	E 101-41115-440 Other Contractual Serv	PRINT, MAIL-CITY CONTACT NEWSLETTER FEB, MARCH & APRIL 2025 EDITION 5,427 COPIES	\$1,134.10
Invoice	692931 1/31/2025		
Transaction Date	2/3/2025	U.S. Bank 10100 10100	<b>Total</b> \$1,134.10
Refer	11844 MINNESOTA DEPT NATURAL RES	-	
Cash Payment	E 601-49400-455 Permits	2024 ANNUAL WATER PERMIT-REPORT OF WATER USE/SOLD- 198,380,782 GALS & SUMMER SURCHARGE- MAY- SEPT OVERAGES 17,274,056 GALLONS	\$1,756.41
Invoice	1973-1021 1/24/2025		
Transaction Date	2/3/2025	U.S. Bank 10100 10100	<b>Total</b> \$1,756.41
Refer	11850 MOUND FIRE RELIEF ASSOCIATIO	-	
Cash Payment	E 222-42260-124 Fire Pens Contrib	JANUARY 2025 - FIRE RELIEF PENSION CONTRIBUTION	\$13,316.67
Invoice	011025 2/3/2025		
Cash Payment	E 222-42260-124 Fire Pens Contrib	FEBRUARY 2025 - FIRE RELIEF PENSION CONTRIBUTION	\$13,316.67
Invoice	020125 2/3/2025		
Transaction Date	2/3/2025	U.S. Bank 10100 10100	<b>Total</b> \$26,633.34

Fund Summary

	10100 U.S. Bank 10100
101 GENERAL FUND	\$1,634.10
222 AREA FIRE SERVICES	\$26,633.34
601 WATER FUND	\$1,756.41
	<b>\$30,023.85</b>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$30,023.85
<b>Total</b>	<b>\$30,023.85</b>

**CITY OF MOUND**  
**Payments**

Current Period: February 2025

<b>Payments Batch postage</b>	\$1,134.10	✓ # 78496			
Refer	11869 POSTMASTER	-			
Cash Payment	E 101-41115-440 Other Contractual Serv	POSTAGE - CITY CONTACT NEWSLETTER -		\$1,134.10	
		FEB, MARCH, APRIL 2025 EDITION			
Invoice	020325	2/3/2025			
Transaction Date	2/3/2025	U.S. Bank 10100	10100	<b>Total</b>	\$1,134.10

<b>Fund Summary</b>	
	10100 U.S. Bank 10100
101 GENERAL FUND	\$1,134.10
	<u>\$1,134.10</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$1,134.10
Total	<u>\$1,134.10</u>

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Payments

Current Period: February 2025

Payments Batch 020625CITYMANUAL		\$13,297.90	
Refer	11878 ABEL ONSITE HEATING & COOLIN	-	
Cash Payment	E 285-46388-400 Repairs & Maintenance-	REPLACE DOUBLE POLE CONTACTOR IN HEATING UNIT- PARKING DECK- MTC BUS GARAGE	\$234.36
Invoice	33048903	1/14/2025	
Cash Payment	E 101-41910-400 Repairs & Maintenance-	SERVICE CENTENNIAL BLDG HVAC SYSTEM-ADD WATER TO BOILER SYSTEM TO INCREASE PRESSURE FROM 0 TO 19 PSI	\$230.00
Invoice	32995535	1/8/2025	
Transaction Date	2/5/2025	U.S. Bank 10100 10100	<b>Total</b> \$464.36
Refer	11879 AMERICAN WATERWORKS	-	
Cash Payment	E 601-49400-433 Dues and Subscriptions	MEMBERSHIP DUES 2-1-25 THRU 1-31-26 R. PRICH & CITY OF MOUND- AWWA & MN SECTION AWWA	\$394.00
Invoice	020125	2/1/2025	
Transaction Date	2/5/2025	U.S. Bank 10100 10100	<b>Total</b> \$394.00
Refer	11880 BANYON DATA SYSTEMS, INC.	-	
Cash Payment	E 101-41920-440 Other Contractual Servic	2025 ANNUAL COMPUTER SOFTWARE SUPPORT- FUND ACCOUNTING	\$865.00
Invoice	00166112	1/9/2025	
Cash Payment	E 101-41920-440 Other Contractual Servic	2025 ANNUAL COMPUTER SOFTWARE SUPPORT- PAYROLL	\$865.00
Invoice	00166112	1/9/2025	
Cash Payment	E 101-41920-440 Other Contractual Servic	2025 IMPORT RECEIPTS ACCOUNTING COMPUTER SOFTWARE SUPPORT	\$195.00
Invoice	00166112	1/9/2025	
Transaction Date	2/5/2025	U.S. Bank 10100 10100	<b>Total</b> \$1,925.00
Refer	11881 CANON FINANCIAL SERVICES, INC	-	
Cash Payment	E 609-49750-202 Duplicating and copying	COPIER RENTAL- HARBOR WINE & SPIRITS- JANUARY 2025	\$34.40
Invoice	37559539	1/12/2025	
Transaction Date	2/5/2025	U.S. Bank 10100 10100	<b>Total</b> \$34.40
Refer	11882 CENTERPOINT ENERGY (MINNEG	-	
Cash Payment	E 602-49450-383 Gas Utilities	5808 GRANDVIEW BLVD LS GENERATOR NATL GAS SVC 12-20-24 THRU 1-20-25	\$51.75
Invoice	020625	1/23/2025	
Cash Payment	E 602-49450-500 Capital Outlay FA	COMMERCIAL SERVICE INSTALLATION- 2023 LIFT STATION IMPROV PROJ PW23-03 @ F-1 LIFT STATION- LAKEWINDS 4351 WILSHIRE BLVD	\$2,166.00
Invoice	3001312506	1/9/2025	Project PW2303
Transaction Date	2/4/2025	U.S. Bank 10100 10100	<b>Total</b> \$2,217.75
Refer	11888 CINTAS - (PUB WKS)	-	
Cash Payment	E 101-45200-210 Operating Supplies	FIRST AID CABINET ORGANIZED, EXPIRATION DATES CHECKED- REFILL STOP PAIN CLINICAL GEL, PAIN AWAY X-STRENGTH, HARD SURFACE DISINFECTANT- PUB WKS SHOP	\$5.54
Invoice	5251402702	1/29/2025	

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## Payments

**Current Period: February 2025**

<b>Cash Payment</b>	E 101-43100-210 Operating Supplies	FIRST AID CABINET ORGANIZED, EXPIRATION DATES CHECKED- REFILL STOP PAIN CLINICAL GEL, PAIN AWAY X- STRENGTH, HARD SURFACE DISINFECTANT- PUB WKS SHOP			<b>\$5.54</b>
	Invoice 5251402702	1/29/2025			
<b>Cash Payment</b>	E 601-49400-210 Operating Supplies	FIRST AID CABINET ORGANIZED, EXPIRATION DATES CHECKED- REFILL STOP PAIN CLINICAL GEL, PAIN AWAY X- STRENGTH, HARD SURFACE DISINFECTANT- PUB WKS SHOP			<b>\$5.53</b>
	Invoice 5251402702	1/29/2025			
<b>Cash Payment</b>	E 602-49450-210 Operating Supplies	FIRST AID CABINET ORGANIZED, EXPIRATION DATES CHECKED- REFILL STOP PAIN CLINICAL GEL, PAIN AWAY X- STRENGTH, HARD SURFACE DISINFECTANT- PUB WKS SHOP			<b>\$5.53</b>
	Invoice 5251402702	1/29/2025			
Transaction Date	2/4/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$22.14</b>
Refer	11883 CINTAS- (HWS)		-		
<b>Cash Payment</b>	E 609-49750-210 Operating Supplies	MATS, TOWELS, DUST MOP, WET MOP, LOGO MAT- HWS- 01-02-25			<b>\$68.25</b>
	Invoice 4216575183	1/2/2025			
<b>Cash Payment</b>	E 609-49750-210 Operating Supplies	MATS, TOWELS, DUST MOP, WET MOP, LOGO MAT- HWS- 01-09-25			<b>\$68.25</b>
	Invoice 4217382631	1/9/2025			
<b>Cash Payment</b>	E 609-49750-210 Operating Supplies	MATS, TOWELS, DUST MOP, WET MOP, LOGO MAT- HWS- 01-16-25			<b>\$68.25</b>
	Invoice 4218128497	1/16/2025			
<b>Cash Payment</b>	E 609-49750-210 Operating Supplies	MATS, TOWELS, DUST MOP, WET MOP, LOGO MAT- HWS- 01-23-25			<b>\$68.25</b>
	Invoice 4218857030	1/23/2025			
<b>Cash Payment</b>	E 609-49750-210 Operating Supplies	MATS, TOWELS, DUST MOP, WET MOP, LOGO MAT- HWS- 01-30-25			<b>\$68.25</b>
	Invoice 4219574447	1/30/2025			
Transaction Date	2/4/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$341.25</b>
Refer	11884 CINTAS		-		
<b>Cash Payment</b>	E 602-49450-210 Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 1/06/25			<b>\$7.07</b>
	Invoice 4216857214	1/6/2025			
<b>Cash Payment</b>	E 601-49400-210 Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 1/06/25			<b>\$7.07</b>
	Invoice 4216857214	1/6/2025			
<b>Cash Payment</b>	E 101-43100-210 Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 1/06/25			<b>\$7.08</b>
	Invoice 4216857214	1/6/2025			
<b>Cash Payment</b>	E 101-45200-210 Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 1/06/25			<b>\$7.07</b>
	Invoice 4216857214	1/6/2025			
<b>Cash Payment</b>	E 601-49400-218 Clothing and Uniforms	UNIFORM CLEANING- WATER DEPT -1/06/25			<b>\$18.23</b>
	Invoice 4216857214	1/6/2025			
<b>Cash Payment</b>	E 101-43100-218 Clothing and Uniforms	UNIFORM CLEANING- STREETS DEPT - 1/06/25			<b>\$18.23</b>
	Invoice 4216857214	1/6/2025			

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Current Period: February 2025

Cash Payment	E 101-45200-218	Clothing and Uniforms	UNIFORM CLEANING- PARKS DEPT - 1/06/25	\$18.23
Invoice	4216857214	1/6/2025		
Cash Payment	E 602-49450-218	Clothing and Uniforms	UNIFORM CLEANING- SEWER DEPT - 1/06/25	\$18.22
Invoice	4216857214	1/6/2025		
Transaction Date	2/3/2025	U.S. Bank 10100	10100	<b>Total</b> \$101.20
Refer	11887	CINTAS		
Cash Payment	E 602-49450-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 1/27/25	\$20.87
Invoice	4219103096	1/27/2025		
Cash Payment	E 601-49400-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 1/27/25	\$20.87
Invoice	4219103096	1/27/2025		
Cash Payment	E 101-43100-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 1/27/25	\$20.87
Invoice	4219103096	1/27/2025		
Cash Payment	E 101-45200-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 1/27/25	\$20.87
Invoice	4219103096	1/27/2025		
Cash Payment	E 601-49400-218	Clothing and Uniforms	UNIFORM CLEANING- WATER DEPT - 1/27/25	\$19.94
Invoice	4219103096	1/27/2025		
Cash Payment	E 101-43100-218	Clothing and Uniforms	UNIFORM CLEANING- STREETS DEPT 1/27/25	\$19.93
Invoice	4219103096	1/27/2025		
Cash Payment	E 101-45200-218	Clothing and Uniforms	UNIFORM CLEANING- PARKS DEPT - 1/27/25	\$19.93
Invoice	4219103096	1/27/2025		
Cash Payment	E 602-49450-218	Clothing and Uniforms	UNIFORM CLEANING- SEWER DEPT - 1/27/25	\$19.94
Invoice	4219103096	1/27/2025		
Transaction Date	2/4/2025	U.S. Bank 10100	10100	<b>Total</b> \$163.22
Refer	11886	CINTAS		
Cash Payment	E 602-49450-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 1/13/25	\$20.87
Invoice	4217634535	1/13/2025		
Cash Payment	E 601-49400-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 1/13/25	\$20.87
Invoice	4217634535	1/13/2025		
Cash Payment	E 101-43100-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 1/13/25	\$20.87
Invoice	4217634535	1/13/2025		
Cash Payment	E 101-45200-210	Operating Supplies	MATS, TOWELS, CENTERPULL TOWEL REFILL- PUB WKS SHOP 1/13/25	\$20.87
Invoice	4217634535	1/13/2025		
Cash Payment	E 601-49400-218	Clothing and Uniforms	UNIFORM CLEANING- WATER DEPT -1/13/25	\$19.94
Invoice	4217634535	1/13/2025		
Cash Payment	E 101-43100-218	Clothing and Uniforms	UNIFORM CLEANING- STREETS DEPT - 1/13/25	\$19.93
Invoice	4217634535	1/13/2025		
Cash Payment	E 101-45200-218	Clothing and Uniforms	UNIFORM CLEANING- PARKS DEPT - 1/13/25	\$19.93
Invoice	4217634535	1/13/2025		
Cash Payment	E 602-49450-218	Clothing and Uniforms	UNIFORM CLEANING- SEWER DEPT - 1/13/25	\$19.94
Invoice	4217634535	1/13/2025		

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Payments

Current Period: February 2025

Transaction Date	2/4/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$163.22</b>
Refer	11885 CINTAS				
Cash Payment	E 602-49450-210 Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 1/21/25			\$7.07
Invoice	4218374785 1/21/2025				
Cash Payment	E 601-49400-210 Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 1/21/25			\$7.07
Invoice	4218374785 1/21/2025				
Cash Payment	E 101-43100-210 Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 1/21/25			\$7.07
Invoice	4218374785 1/21/2025				
Cash Payment	E 101-45200-210 Operating Supplies	SHOP TOWELS, TERRY TOWELS- PUB WKS SHOP- 1/21/25			\$7.08
Invoice	4218374785 1/21/2025				
Cash Payment	E 601-49400-218 Clothing and Uniforms	UNIFORM CLEANING- WATER DEPT -1/21/25			\$18.23
Invoice	4218374785 1/21/2025				
Cash Payment	E 101-43100-218 Clothing and Uniforms	UNIFORM CLEANING- STREETS DEPT - 1/21/25			\$18.23
Invoice	4218374785 1/21/2025				
Cash Payment	E 101-45200-218 Clothing and Uniforms	UNIFORM CLEANING- PARKS DEPT - 1/21/25			\$18.23
Invoice	4218374785 1/21/2025				
Cash Payment	E 602-49450-218 Clothing and Uniforms	UNIFORM CLEANING- SEWER DEPT -1/21/25			\$18.22
Invoice	4218374785 1/21/2025				
Transaction Date	2/3/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$101.20</b>
Refer	11889 CORE & MAIN LP				
Cash Payment	E 601-49400-210 Operating Supplies	WATER METER- 510M S/POINT M2 WIRED DP HR & LD--1 QTY @ \$115			\$115.00
Invoice	W277198 1/13/2025				
Cash Payment	E 601-49400-210 Operating Supplies	WATER SYSTEM PARTS- GASKET, PLUG, CAP			\$243.21
Invoice	W240648 1/6/2025				
Cash Payment	E 601-49400-210 Operating Supplies	WATER SYSTEM PARTS- 600 THICK RUBBER METER WASHERS			\$101.85
Invoice	W246547 1/8/2025				
Cash Payment	E 601-49400-210 Operating Supplies	WATER SYSTEM EQUIP & PARTS- 2 REPAIR CLAMPS			\$520.95
Invoice	W350585 1/28/2025				
Transaction Date	2/4/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$981.01</b>
Refer	11890 MAYER LUMBER COMPANY, INCO				
Cash Payment	E 281-45210-220 Repair Supplies & Equip	TREATED 2X6=10 LUMBER- DOCK REPAIR			\$28.35
Invoice	253547 1/3/2025				
Cash Payment	E 285-46388-210 Operating Supplies	TREATED 2X6=10 LUMBER- GREENWAY PEIR DOCK REPAIR			\$9.45
Invoice	253863 1/16/2025				
Transaction Date	2/4/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$37.80</b>
Refer	11891 MOMS REAL ESTATE, LLC				
Cash Payment	G 101-23150 New Construction Escrow	NEW CONSTRUCTION ESCROW REFUND- BLDG PERMIT -2162 CARDINAL LN - MOMS REAL ESTATE LLC SHAKOPEE			\$5,000.00
Invoice	020525 2/5/2025				

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## Payments

Current Period: February 2025

Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$5,000.00</b>
Refer	11892 <i>NORTHERN TOOL AND EQUIPMEN</i> -				
Cash Payment	E 101-43100-220 Repair Supplies & Equip	SPOT- FLOOD LIGHTS 4 QTY- STREETS LOADER			\$564.00
Invoice	54599152	1/15/2025			
Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$564.00</b>
Refer	11955 <i>OFFICE DEPOT (FIRE)</i> -				
Cash Payment	E 222-42260-200 Office Supplies	CASE OF COPY PAPER, JAN-DEC LETTER FILES- FIRE DEPT			\$50.54
Invoice	406116158001	1/25/2025			
Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$50.54</b>
Refer	11893 <i>OFFICE DEPOT</i> -				
Cash Payment	E 101-41930-200 Office Supplies	FINGERTIP GRIPS, STICKY NOTES, 3 CASES COPY PAPER, ADDRESS LABELS ROLL- CITY HALL			\$188.88
Invoice	402641535001	1/6/2025			
Cash Payment	E 609-49750-200 Office Supplies	CASE COPY PAPER, COLORED PAPER REAM, POST-IT NOTES, NOTEBOOKS, CALCULATOR INK ROLL 2 PK,- HWS			\$87.38
Invoice	406271343001	1/21/2025			
Cash Payment	E 101-41930-200 Office Supplies	PAPER PADS- CITY HALL			\$8.06
Invoice	406379117001	1/13/2025			
Cash Payment	E 101-41930-200 Office Supplies	MOBILE FILE- CITY HALL			\$103.61
Invoice	406379111001	1/14/2025			
Cash Payment	E 101-41930-200 Office Supplies	2 DYMO LABEL WRITERS TO REPLACE OBSOLETE UNITS, 2 ADDRESS LABEL ROLLS -CITY HALL			\$308.38
Invoice	406378013001	1/15/2025			
Transaction Date	2/3/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$696.31</b>
Refer	11894 <i>ROBERTS, COLLETTE</i> -				
Cash Payment	E 101-41110-433 Dues and Subscriptions	HENNEPIN COUNTY SERVICE CENTER- NOTARY COMMISSION FILING- REIMBURSE C. ROBERTS			\$20.50
Invoice	013025	1/30/2025			
Transaction Date	2/3/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$20.50</b>
Refer	11895 <i>WEBER, VICKI</i> -				
Cash Payment	E 101-41110-433 Dues and Subscriptions	HENNEPIN COUNTY SERVICE CENTER- NOTARY COMMISSION FILING- REIMBURSE V. WEBER			\$20.00
Invoice	013025	1/28/2025			
Transaction Date	2/3/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$20.00</b>

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## Payments

Current Period: February 2025

### Fund Summary

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$8,643.93
222 AREA FIRE SERVICES		\$50.54
281 COMMONS DOCKS FUND		\$28.35
285 HRA/HARBOR DISTRICT		\$243.81
601 WATER FUND		\$1,512.76
602 SEWER FUND		\$2,355.48
609 MUNICIPAL LIQUOR FUND		\$463.03
		<hr/>
		\$13,297.90

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$13,297.90
Total	<hr/>
	\$13,297.90

**CITY OF MOUND**  
**Payments**

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Current Period: February 2025

<b>Payments Batch 020625HWSMANUAL</b>						<b>\$137,869.37</b>
Refer 11949 2022 BEV, INC.						-
Cash Payment	E 609-49750-257	THC for Resale	THC			\$348.00
Invoice	10646	1/23/2025				
Transaction Date	2/5/2025		U.S. Bank 10100	10100	<b>Total</b>	<b>\$348.00</b>
Refer 11914 ARTISAN BEER COMPANY						-
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$972.40
Invoice	3743828	1/31/2025				
Cash Payment	E 609-49750-257	THC for Resale	THC			\$850.65
Invoice	3743829	1/31/2025				
Cash Payment	E 609-49750-252	Beer For Resale	BEER CREDIT			-\$12.00
Invoice	411807	1/6/2025				
Cash Payment	E 609-49750-252	Beer For Resale	BEER CREDIT			-\$100.76
Invoice	412880	1/21/2025				
Transaction Date	2/5/2025		U.S. Bank 10100	10100	<b>Total</b>	<b>\$1,710.29</b>
Refer 11951 BACK CHANNEL BREWING						-
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$510.00
Invoice	2543	1/28/2025				
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX			\$50.00
Invoice	2543	1/28/2025				
Cash Payment	E 609-49750-257	THC for Resale	THC			\$320.00
Invoice	2544	1/28/2025				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$340.00
Invoice	2553	2/5/2025				
Transaction Date	2/5/2025		U.S. Bank 10100	10100	<b>Total</b>	<b>\$1,220.00</b>
Refer 11896 BELLBOY CORPORATION						-
Cash Payment	E 609-49750-210	Operating Supplies	SUPPLIES, BAGS			\$78.00
Invoice	0109426100	1/29/2025				
Cash Payment	E 609-49750-255	Misc Merchandise For R	PLASTIC FLASKS, CARDED WAITERS CORKSCREW			\$11.10
Invoice	0109426100	1/29/2025				
Transaction Date	2/5/2025		U.S. Bank 10100	10100	<b>Total</b>	<b>\$89.10</b>
Refer 11897 BELLBOY CORPORATION						-
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$211.30
Invoice	0206562900	1/29/2025				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$5,261.95
Invoice	0206539100	1/29/2025				
Transaction Date	2/5/2025		U.S. Bank 10100	10100	<b>Total</b>	<b>\$5,473.25</b>
Refer 11898 BELLBOY CORPORATION						-
AP Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$3,688.34
Invoice	0206639000	2/5/2025				
AP Payment	E 609-49750-253	Wine For Resale	WINE			\$596.38
Invoice	0206639100	2/5/2025				
AP Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX			\$53.40
Invoice	0109450200	2/5/2025				
AP Payment	E 609-49750-255	Misc Merchandise For R	MUDDLERS, PARASOL PICS			\$9.00
Invoice	0109450200	2/5/2025				

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AP Payment	E 609-49750-210	Operating Supplies	BAGS, C-FOLD TOWELS						\$132.37
Invoice	0109450100	2/5/2025							
Transaction Date	2/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$4,479.49
Refer	11915	BELLBOY CORPORATION							
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX CREDIT						-\$6.30
Invoice	0109226600	1/22/2025							
Cash Payment	E 609-49750-255	Misc Merchandise For R	MERCHANDISE CREDIT						-\$1.99
Invoice	0109226600	1/22/2025							
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$222.75
Invoice	0109402000	1/22/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$214.46
Refer	11953	BETTER BEV CO, LLC							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$1,500.00
Invoice	00123	1/28/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$1,500.00
Refer	11906	BREAKTHRU BEVERAGE MN BEE							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$200.90
Invoice	119761976	1/28/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$8,796.35
Invoice	119761975	1/28/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$203.00
Invoice	119764400	1/28/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$9,200.25
Refer	11930	BREAKTHRU BEVERAGE MN BEE							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$7,846.27
Invoice	119869430	2/4/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$221.45
Invoice	119869431	2/4/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$51.00
Invoice	119869432	2/4/2025							
Transaction Date	2/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$8,118.72
Refer	11903	BREAKTHRU BEVERAGE MN WINE							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$560.00
Invoice	119794710	1/29/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$3,683.45
Invoice	119794711	1/29/2025							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$96.00
Invoice	119793528	1/29/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$1,056.00
Invoice	119905652	2/5/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$5,395.45
Refer	11901	CAPITOL BEVERAGE SALES, L.P.							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$1,813.05
Invoice	3089654	1/28/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$242.40
Invoice	3089653	1/28/2025							

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Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$118.15
Invoice	3089655	1/28/2025							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$152.00
Invoice	3089652	1/28/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$35.80
Invoice	3089782	1/28/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$2,361.40
Refer	11913	<i>CAPITOL BEVERAGE SALES, L.P.</i>		-					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$92.80
Invoice	3092454	2/4/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER CREDIT						-\$240.85
Invoice	3092455	2/4/2025							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$228.00
Invoice	3092475	2/4/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$2,453.50
Invoice	3092476	2/4/2025							
Transaction Date	2/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$2,533.45
Refer	11918	<i>CLEAR RIVER BEVERAGE CO.</i>		-					
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$397.50
Invoice	789908	1/29/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$397.50
Refer	11939	<i>CLEAR RIVER BEVERAGE CO.</i>		-					
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$49.00
Invoice	791054	2/5/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$301.50
Invoice	791055	2/5/2025							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$170.00
Invoice	791055	2/5/2025							
Transaction Date	2/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$520.50
Refer	11909	<i>DAHLHEIMER BEVERAGE LLC</i>		-					
Cash Payment	E 609-49750-257	THC for Resale	THC						\$302.00
Invoice	2386346	1/28/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$951.98
Invoice	2386381	1/28/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$67.70
Invoice	2386346	1/28/2025							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$162.00
Invoice	2391485	2/4/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$1,198.80
Invoice	2391486	2/4/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$2,682.48
Refer	11940	<i>DANGEROUS MAN BREWING CO.</i>		-					
Cash Payment	E 609-49750-257	THC for Resale	THC						\$356.25
Invoice	6732	1/30/2025							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$30.00
Invoice	6732	1/30/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$386.25

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Refer	11950	GLOBAL RESERVE DISSTRIBUTIO	-				
Cash Payment	E 609-49750-257	THC for Resale	THC			\$632.00	
Invoice	14590	1/28/2025					
Cash Payment	E 609-49750-257	THC for Resale	THC			\$180.00	
Invoice	14589	1/28/2025					
Transaction Date	2/5/2025	U.S. Bank 10100	10100		<b>Total</b>	\$812.00	
Refer	11908	HOHENSTEINS, INCORPORATED	-				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$539.40	
Invoice	790370	1/28/2025					
Transaction Date	2/5/2025	U.S. Bank 10100	10100		<b>Total</b>	\$539.40	
Refer	11937	HOHENSTEINS, INCORPORATED	-				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$27.00	
Invoice	792104	2/4/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$309.65	
Invoice	792103	2/4/2025					
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX			\$63.75	
Invoice	792104	2/4/2025					
Cash Payment	E 609-49750-257	THC for Resale	THC			\$382.50	
Invoice	792102	2/4/2025					
Transaction Date	2/6/2025	U.S. Bank 10100	10100		<b>Total</b>	\$782.90	
Refer	11948	INBOUND BREWCO	-				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$274.00	
Invoice	241932	1/30/2025					
Transaction Date	2/5/2025	U.S. Bank 10100	10100		<b>Total</b>	\$274.00	
Refer	11946	INSIGHT BREWING COMPANY	-				
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$56.95	
Invoice	21417	1/28/2025					
Cash Payment	E 609-49750-257	THC for Resale	THC			\$666.00	
Invoice	21418	1/28/2025					
Cash Payment	E 609-49750-252	Beer For Resale	BEER			\$307.55	
Invoice	21276	1/23/2025					
Transaction Date	2/5/2025	U.S. Bank 10100	10100		<b>Total</b>	\$1,030.50	
Refer	11904	JOHNSON BROTHERS LIQUOR	-				
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$6,401.31	
Invoice	2718176	1/29/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$2,999.00	
Invoice	2718177	1/29/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT			-\$43.60	
Invoice	122566	1/21/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE CREDIT			-\$3.33	
Invoice	122569	1/29/2025					
Cash Payment	E 609-49750-253	Wine For Resale	WINE CREDIT			-\$64.00	
Invoice	122568	1/29/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$132.00	
Invoice	2718178	1/29/2025					
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT			-\$54.00	
Invoice	122567	1/21/2025					

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Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$9,367.38</b>
Refer	11910 JOHNSON BROTHERS LIQUOR	-			
AP Payment	E 609-49750-254 Soft Drinks/Mix For Res	MIX			\$47.95
Invoice	2713933	1/23/2025			
AP Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$2,568.54
Invoice	2713930	1/23/2025			
AP Payment	E 609-49750-253 Wine For Resale	WINE			\$1,902.68
Invoice	2713931	1/23/2025			
AP Payment	E 609-49750-254 Soft Drinks/Mix For Res	MIX			\$37.00
Invoice	2713932	1/23/2025			
AP Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$4,335.83
Invoice	2713929	1/23/2025			
Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$8,892.00</b>
Refer	11917 JOHNSON BROTHERS LIQUOR	-			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$307.08
Invoice	2711317	1/21/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$206.64
Invoice	2711318	1/21/2025			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$107.88
Invoice	2711338	1/21/2025			
Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$621.60</b>
Refer	11921 JOHNSON BROTHERS LIQUOR	-			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$13,483.34
Invoice	2723003	2/5/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$5,980.59
Invoice	2723004	2/5/2025			
Cash Payment	E 609-49750-257 THC for Resale	THC			\$516.40
Invoice	2723005	2/5/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$876.24
Invoice	2720584	2/3/2025			
Cash Payment	E 609-49750-253 Wine For Resale	WINE CREDIT			-\$346.08
Invoice	124245	2/5/2025			
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$20,510.49</b>
Refer	11941 LUCE LINE BREWING CO.	-			
AP Payment	E 609-49750-252 Beer For Resale	BEER			\$789.00
Invoice	3438	1/29/2025			
AP Payment	E 609-49750-257 THC for Resale	THC			\$402.00
Invoice	3438	1/29/2025			
Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$1,191.00</b>
Refer	11926 MARLIN S TRUCKING DELIVERY	-			
Cash Payment	E 609-49750-265 Freight	DELIVERY SVC 1-16-25			\$364.25
Invoice	40181	1/16/2025			
Cash Payment	E 609-49750-265 Freight	DELIVERY SVC 1-23-25			\$212.35
Invoice	40190	1/23/2025			
Cash Payment	E 609-49750-265 Freight	DELIVERY SVC 1-29-25			\$489.80
Invoice	40195	1/29/2025			
Cash Payment	E 609-49750-265 Freight	DELIVERY SVC 1-24-25			\$215.45
Invoice	40208	1/24/2025			

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Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$1,281.85</b>
Refer	11929 MAVERICK WINE COMPANY	-			
Cash Payment	E 609-49750-251 Liquor For Resale	LIQUOR			\$219.96
Invoice	1494110 1/30/2025				
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$227.04
Invoice	1494110 1/30/2025				
Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$447.00</b>
Refer	11942 MEGA BEER LLC	-			
AP Payment	E 609-49750-252 Beer For Resale	BEER			\$351.00
Invoice	20612 1/31/2025				
AP Payment	E 609-49750-257 THC for Resale	THC			\$200.00
Invoice	20612 1/31/2025				
AP Payment	E 609-49750-252 Beer For Resale	BEER			\$120.00
Invoice	20825 2/5/2025				
AP Payment	E 609-49750-257 THC for Resale	THC			\$149.00
Invoice	20825 2/5/2025				
Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$820.00</b>
Refer	11943 MILK & HONEY, LLC	-			
AP Payment	E 609-49750-252 Beer For Resale	BEER			\$204.00
Invoice	15162 1/30/2025				
Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$204.00</b>
Refer	11932 MINNESOTA OKTOBERFEST	-			
Cash Payment	E 609-49750-340 Advertising	SPONSORSHIP- MN OKTOBERFEST- DELANO -SEPT 19 & 20 2025- LEITWOLF LEVEL- NAME ON POSTER SIGN @ EVENT, 2 PASSES TO EVENT, 2 MUGS, 2 DRINK TICKETS- HWS			\$250.00
Invoice	28878 2/11/2025				
Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$250.00</b>
Refer	11934 NAMA PRODUCTS, LLC	-			
Cash Payment	E 609-49750-257 THC for Resale	THC			\$278.60
Invoice	259693 1/27/2025				
Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$278.60</b>
Refer	11933 NEW FRANCE WINE COMPANY	-			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$205.00
Invoice	236581 1/30/2025				
Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$205.00</b>
Refer	11899 PAUSTIS AND SONS WINE COMPA	-			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$551.00
Invoice	257976 2/4/2025				
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$551.00</b>
Refer	11911 PAUSTIS AND SONS WINE COMPA	-			
Cash Payment	E 609-49750-253 Wine For Resale	WINE			\$380.08
Invoice	257537 1/28/2025				
Transaction Date	2/5/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$380.08</b>
Refer	11905 PHILLIPS WINE AND SPIRITS, INC	-			

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Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$1,895.50
Invoice	6917540	1/23/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$872.76
Invoice	6917539	1/23/2025							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$126.00
Invoice	6917542	1/23/2025							
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$140.00
Invoice	6917541	1/23/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$3,034.26
Refer	11912	PHILLIPS WINE AND SPIRITS, INC							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$1,134.60
Invoice	6920939	1/29/2025							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$2,016.16
Invoice	6920940	1/29/2025							
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$72.00
Invoice	6920941	1/29/2025							
Cash Payment	E 609-49750-257	THC for Resale	THC						\$595.00
Invoice	6920942	1/29/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$3,817.76
Refer	11947	PHILLIPS WINE AND SPIRITS, INC							
AP Payment	E 609-49750-253	Wine For Resale	WINE						\$5,920.93
Invoice	6924625	2/5/2025							
AP Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$2,493.75
Invoice	6924624	2/5/2025							
AP Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$37.80
Invoice	6924626	2/5/2025							
Transaction Date	2/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$8,452.48
Refer	11931	PRYES BREWING COMPANY, LLC							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$233.67
Invoice	91623	1/30/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$233.67
Refer	11925	SHAMROCK GROUP, INC.							
Cash Payment	E 609-49750-255	Misc Merchandise For R	ICE						\$98.32
Invoice	3116247	2/5/2025							
Transaction Date	2/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$98.32
Refer	11938	SOUTHERN GLAZERS OF MN WIN							
AP Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$5,270.65
Invoice	2586120	2/6/2025							
AP Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$155.25
Invoice	2586122	2/6/2025							
AP Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$1,888.35
Invoice	2586121	2/6/2025							
AP Payment	E 609-49750-253	Wine For Resale	WINE						\$1,743.04
Invoice	2586123	2/6/2025							
AP Payment	E 609-49750-253	Wine For Resale	WINE						\$1,720.00
Invoice	5122338	1/31/2025							
AP Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$215.00
Invoice	2586124	2/6/2025							

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AP Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$28.34
Invoice	2586121	2/6/2025							
Transaction Date	2/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$11,020.63
Refer	11900	SOUTHERN WINE & SPIRITS OF M							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$63.96
Invoice	2583465	1/30/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$540.00
Invoice	2583459	1/30/2025							
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$205.00
Invoice	2583464	1/30/2025							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$4,667.88
Invoice	2583466	1/30/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$225.00
Invoice	2583460	1/30/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$1,069.14
Invoice	2583461	1/30/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$558.00
Invoice	2583462	1/30/2025							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR CREDIT- BATCH PYMT & RUSH PYMT- SAME DAY						-\$1,980.60
Invoice	5117226-3	1/30/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$5,348.38
Refer	11952	SOUTHERN WINE & SPIRITS OF M							
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR						\$600.00
Invoice	2580942	1/23/2025							
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX						\$19.00
Invoice	2581585	1/24/2025							
Cash Payment	E 609-49750-253	Wine For Resale	WINE CREDIT						-\$48.00
Invoice	9624125	1/23/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$571.00
Refer	11922	ST. PETER LUTHERAN CHURCH							
AP Payment	E 609-49750-340	Advertising	2025 GERMAN MAIFEST CELEBRATION EVENT- MAY 18, 2025 - MUSIC SPONSORSHIP- HWS- INCLUDES ADVERTISING- NEWSPAPER FLYER INSERT, EMAIL BLAST WITH LINKS TO BUSINESS WEBSITE, POSTERS, BILLBOARDS						\$250.00
Invoice	021125	2/5/2025							
Transaction Date	2/5/2025		U.S. Bank 10100	10100			<b>Total</b>		\$250.00
Refer	11945	STEEL TOE BREWING, LLC							
Cash Payment	E 609-49750-252	Beer For Resale	BEER						\$140.00
Invoice	58987	2/3/2025							
Transaction Date	2/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$140.00
Refer	11944	TRADITION WINE & SPIRITS, LLC							
Cash Payment	E 609-49750-253	Wine For Resale	WINE						\$946.00
Invoice	42309	2/5/2025							
Transaction Date	2/6/2025		U.S. Bank 10100	10100			<b>Total</b>		\$946.00
Refer	11920	VINOCOPIA, INCORPORATED							

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Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$171.00
Invoice	0367316	1/30/2025				
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$792.50
Invoice	0367318	1/30/2025				
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX			\$80.00
Invoice	0367318	1/30/2025				
Transaction Date	2/5/2025		U.S. Bank 10100	10100	<b>Total</b>	\$1,043.50
Refer	11923	VINOCOPIA, INCORPORATED	-			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$1,431.13
Invoice	0366976	1/23/2025				
Transaction Date	2/5/2025		U.S. Bank 10100	10100	<b>Total</b>	\$1,431.13
Refer	11907	WINE COMPANY	-			
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$460.00
Invoice	291195	1/30/2025				
Transaction Date	2/5/2025		U.S. Bank 10100	10100	<b>Total</b>	\$460.00
Refer	11936	WINE COMPANY	-			
Cash Payment	E 609-49750-251	Liquor For Resale	LIQUOR			\$399.03
Invoice	290601	1/23/2025				
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$658.00
Invoice	290601	1/23/2025				
Transaction Date	2/5/2025		U.S. Bank 10100	10100	<b>Total</b>	\$1,057.03
Refer	11902	WINE MERCHANTS	-			
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$781.82
Invoice	7505619	1/23/2025				
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$300.00
Invoice	7505618	1/23/2025				
Cash Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX			\$29.00
Invoice	7505620	1/23/2025				
Transaction Date	2/5/2025		U.S. Bank 10100	10100	<b>Total</b>	\$1,110.82
Refer	11927	WINE MERCHANTS	-			
AP Payment	E 609-49750-254	Soft Drinks/Mix For Res	MIX			\$174.00
Invoice	7507140	2/5/2025				
AP Payment	E 609-49750-253	Wine For Resale	WINE			\$1,158.00
Invoice	7507139	2/5/2025				
Transaction Date	2/6/2025		U.S. Bank 10100	10100	<b>Total</b>	\$1,332.00
Refer	11928	WINE MERCHANTS	-			
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$1,764.00
Invoice	7506315	1/29/2025				
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$137.00
Invoice	7506316	1/29/2025				
Transaction Date	2/5/2025		U.S. Bank 10100	10100	<b>Total</b>	\$1,901.00
Refer	11919	Z WINES USA LLC	-			
Cash Payment	E 609-49750-253	Wine For Resale	WINE			\$552.00
Invoice	27677	1/29/2025				
Transaction Date	2/5/2025		U.S. Bank 10100	10100	<b>Total</b>	\$552.00

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Fund Summary

	10100 U.S. Bank 10100	
609 MUNICIPAL LIQUOR FUND	<u>\$137,869.37</u>	
	\$137,869.37	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$137,869.37</u>
Total	\$137,869.37

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<b>Payments Batch FEB25-DEBT</b>						<b>\$134,750.00</b>	
Refer	1 <i>MANUAL PAYMENTS</i>						
<b>Cash Payment</b>	E 355-46384-600	Debt Srv Principal	-	TAX INCREMENT REVENUE BONDS, SERIES 2006		<b>\$125,000.00</b>	
Invoice 32250		2/11/2025					
<b>Cash Payment</b>	E 355-46384-611	Bond Interest		TAX INCREMENT REVENUE BONDS, SERIES 2006		<b>\$9,100.00</b>	
Invoice 32250		2/11/2025					
<b>Cash Payment</b>	E 355-46384-620	Fiscal Agent s Fees		TAX INCREMENT REVENUE BONDS, SERIES 2006		<b>\$650.00</b>	
Invoice 32250		2/11/2025					
Transaction Date	2/11/2025		U.S. Bank 10100	10100	<b>Total</b>	<b>\$134,750.00</b>	

**Fund Summary**

	10100 U.S. Bank 10100
355 2003-C G.O. TIF 1-2	\$134,750.00
	\$134,750.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$134,750.00
Total	\$134,750.00

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**Payments Batch 021125CITY**

**\$215,954.75**

Refer	11961 <i>ADVANCED FIRST AID INC</i>	-			
<b>Cash Payment</b>	E 222-42260-219 Safety supplies		2 SETS ADULT ELECTRODES & 2 G3 BATTERIES FOR POWERHEART G3 AED UNIT		<b>\$966.00</b>
Invoice	0125-1108	1/29/2025			
Transaction Date	2/6/2025		U.S. Bank 10100 10100	<b>Total</b>	<b>\$966.00</b>
Refer	11916 <i>BENIEK PROPERTY SVCS INC.</i>	-			
<b>Cash Payment</b>	E 101-43100-440 Other Contractual Servic		AREA #1 CBD JANUARY 2025 PLOWING		<b>\$300.00</b>
Invoice	164454	2/1/2025			
<b>Cash Payment</b>	E 101-43100-440 Other Contractual Servic		AREA #2 TRUE VALUE-RAMP-SIDEWALKS JANUARY 2025 PLOWING & SHOVELING		<b>\$465.00</b>
Invoice	164454	2/1/2025			
Transaction Date	2/6/2025		U.S. Bank 10100 10100	<b>Total</b>	<b>\$765.00</b>
Refer	11924 <i>CADY BUILDING MAINTENANCE</i>	-			
<b>Cash Payment</b>	E 101-41930-460 Janitorial Services		FEBRUARY 2025 CLEANING SVCS- CITY HALL /POLICE		<b>\$631.80</b>
Invoice	4991794	2/1/2025			
<b>Cash Payment</b>	E 222-42260-460 Janitorial Services		FEBRUARY 2025 CLEANING SVCS- FIRE DEPT		<b>\$340.21</b>
Invoice	4991794	2/1/2025			
<b>Cash Payment</b>	E 101-41910-460 Janitorial Services		FEBRUARY 2025 CLEANING SVCS- CENTENNIAL BLDG		<b>\$486.00</b>
Invoice	4991794	2/1/2025			
<b>Cash Payment</b>	E 101-41910-210 Operating Supplies		CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE		<b>\$93.09</b>
Invoice	4991794	2/1/2025			
<b>Cash Payment</b>	E 101-41930-210 Operating Supplies		CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE		<b>\$121.02</b>
Invoice	4991794	2/1/2025			
<b>Cash Payment</b>	E 222-42260-210 Operating Supplies		CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE		<b>\$65.16</b>
Invoice	4991794	2/1/2025			
<b>Cash Payment</b>	E 602-49450-460 Janitorial Services		FEBRUARY 2025 CLEANING SVCS- PUBLIC WORKS BLDG		<b>\$121.50</b>
Invoice	4991794	2/1/2025			
<b>Cash Payment</b>	E 601-49400-460 Janitorial Services		FEBRUARY 2025 CLEANING SVCS- PUBLIC WORKS BLDG		<b>\$121.50</b>
Invoice	4991794	2/1/2025			
<b>Cash Payment</b>	E 101-43100-460 Janitorial Services		FEBRUARY 2025 CLEANING SVCS- PUBLIC WORKS BLDG		<b>\$121.50</b>
Invoice	4991794	2/1/2025			
<b>Cash Payment</b>	E 101-45200-460 Janitorial Services		FEBRUARY 2025 CLEANING SVCS- PUBLIC WORKS BLDG		<b>\$121.50</b>
Invoice	4991794	2/1/2025			
<b>Cash Payment</b>	E 602-49450-210 Operating Supplies		CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE		<b>\$23.27</b>
Invoice	4991794	2/1/2025			

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Cash Payment	E 601-49400-210	Operating Supplies	CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE	\$23.27
Invoice	4991794	2/1/2025		
Cash Payment	E 101-43100-210	Operating Supplies	CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE	\$23.27
Invoice	4991794	2/1/2025		
Cash Payment	E 101-45200-210	Operating Supplies	CLEANING SUPPLIES- MULTI-FOLD PAPER TOWELS, LARGE & MEDIUM TRASH CAN LINERS, 2-PLY TOILET TISSUE	\$23.27
Invoice	4991794	2/1/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$2,316.36
Refer	11935	DRILLING, ANDREW		
Cash Payment	E 222-42260-208	Instructional Supplies	JONES & BARTLETT LEARNING-FIREFIGHTER II TEXTBOOK- REIMBURSE A. DRILLING	\$65.28
Invoice	1061259	1/28/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$65.28
Refer	11962	ELECTRIC PUMP, INC		
Cash Payment	E 602-49450-440	Other Contractual Servic	REPLACE STATIONARY WEAR RINGS & SERVICE LAKEWOOD LIFT STATION #30	\$1,412.75
Invoice	028979	1/21/2025		
Cash Payment	E 602-49450-440	Other Contractual Servic	REPAIR LIFT STATION E-4 LAKEWOOD LN	\$1,070.75
Invoice	029263	1/31/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$2,483.50
Refer	11963	FIRE EQUIPMENT SPECIALTIES, I		
Cash Payment	E 222-42260-219	Safety supplies	9 PAIRS NFPA STRUCTURAL FIREFIGHTER GLOVES	\$845.04
Invoice	21345	1/25/2025		
Cash Payment	E 222-42260-210	Operating Supplies	1 -LEATHERHEAD 6' NEW YORK HOOK W/CHISEL END	\$150.89
Invoice	21357	2/1/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$995.93
Refer	11964	FIVE TECHNOLOGY		
Cash Payment	E 101-41920-440	Other Contractual Servic	MONTHLY MANAGED SVC & NETWORK MTCE- FEBRUARY 2025	\$1,290.00
Invoice	10225-14	2/1/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$1,290.00
Refer	11965	FRONTIER/CITIZENS COMMUNICA		
Cash Payment	E 222-42260-321	Telephone, Cells, & Rad	NETWORK ETHERNET SVC 1-22-25 THRU 2-21-25	\$166.25
Invoice	021125	1/22/2025		
Cash Payment	E 101-41920-321	Telephone, Cells, & Rad	NETWORK ETHERNET SVC 1-22-25 THRU 2-21-25	\$175.00
Invoice	021125	1/22/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$341.25
Refer	11966	GRAINGER		
Cash Payment	E 601-49400-220	Repair Supplies & Equip	REPLACEMENT PIPE DIE- 1 TO 2 PK4, 1 GALLON CUTTING OIL- WATER DEPT	\$230.60
Invoice	9372987231	1/15/2025		

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Cash Payment	E 101-43100-220	Repair Supplies & Equip	CORDLESS TRIPOD LIGHT- PARKS & STREETS	\$224.50
Invoice	9379548135	1/21/2025		
Cash Payment	E 101-45200-220	Repair Supplies & Equip	CORDLESS TRIPOD LIGHT- PARKS & STREETS	\$224.50
Invoice	9379548135	1/21/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$679.60
Refer	11967	HAWKINS, INCORPORATED	-	
Cash Payment	E 601-49400-227	Chemicals	150 LB CHLORINE CYLINDERS	\$140.00
Invoice	6960229	1/15/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$140.00
Refer	11968	HOME DEPOT/GECF (P/W)	-	
Cash Payment	E 222-42260-210	Operating Supplies	4 X 8 PLYWOOD, SOCKET RAILS- FIRE DEPT	\$83.05
Invoice	5011472	1/6/2025		
Cash Payment	E 101-45200-220	Repair Supplies & Equip	POLYCAST POST LEVEL, BALL VALVE, HIGH PERFORMANCE DRILL- PARKS DEPT	\$115.45
Invoice	7024852	2/3/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$198.50
Refer	11987	ICECREAMNLOVE	-	
Cash Payment	E 222-42260-210	Operating Supplies	72 5-PANEL TRUCKER HATS SCREEN PRINTED WITH MOUND FIRE LOGO	\$1,400.16
Invoice	376	1/20/2025		
Cash Payment	E 222-42260-210	Operating Supplies	25 HEAVY BLEND HOODED NAVY SWEATSHIRTS W/ SCREEN PRINTED MOUND FIRE LOGO	\$574.75
Invoice	384	1/28/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$1,974.91
Refer	11969	KIROV, ANDREW	-	
Cash Payment	E 101-41115-440	Other Contractual Serv	TAPE & RECORD CITY COUNCIL MEETING 1-28-25 LESS THAN 2 HOURS COVERAGE, EDIT & UPLOAD	\$150.00
Invoice	021125	1/29/2025		
Cash Payment	E 101-41115-440	Other Contractual Serv	TAPE & RECORD CITY COUNCIL MEETING 1-14-25 LESS THAN 2 HOURS COVERAGE, EDIT & UPLOAD	\$150.00
Invoice	021125	1/29/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$300.00
Refer	11970	LANO EQUIPMENT, INCORPORAT	-	
Cash Payment	E 602-49450-220	Repair Supplies & Equip	2024 TORO POWER SHOVEL- 60V CORDLESS- WATER & SEWER DEPT	\$149.50
Invoice	03-1129877	1/14/2025		
Cash Payment	E 601-49400-220	Repair Supplies & Equip	2024 TORO POWER SHOVEL- 60V CORDLESS- WATER & SEWER DEPT	\$149.50
Invoice	03-1129877	1/14/2025		
Cash Payment	E 403-45200-500	Capital Outlay FA	2024 BOBCAT UW56 TOOLCAT	\$73,182.80
Invoice	03-1129877	1/14/2025	PO 250660	
Cash Payment	R 403-45200-39101	Sales of General Fixe	TRADE IN 2016 BOBCAT 5600 TOOLCAT	-\$30,000.00
Invoice	03-1129877	1/14/2025	PO 25066	
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$43,481.80
Refer	11971	LEAGUE MN CITIES INSURANCE T	-	

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Cash Payment	E 101-41110-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,282.01
Invoice 021125		1/28/2025		
Cash Payment	E 101-41310-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$230.81
Invoice 021125		1/28/2025		
Cash Payment	E 101-41500-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$717.98
Invoice 021125		1/28/2025		
Cash Payment	E 101-41600-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$102.63
Invoice 021125		1/28/2025		
Cash Payment	E 101-41910-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$1,435.96
Invoice 021125		1/28/2025		
Cash Payment	E 101-42110-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$327.55
Invoice 021125		1/28/2025		
Cash Payment	E 101-42115-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$205.04
Invoice 021125		1/28/2025		
Cash Payment	E 101-42400-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$564.03
Invoice 021125		1/28/2025		
Cash Payment	E 101-43100-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,333.32
Invoice 021125		1/28/2025		
Cash Payment	E 101-45200-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$1,333.33
Invoice 021125		1/28/2025		
Cash Payment	E 222-42260-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,732.68
Invoice 021125		1/28/2025		
Cash Payment	E 281-45210-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$327.55
Invoice 021125		1/28/2025		
Cash Payment	E 285-46388-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$1,538.37
Invoice 021125		1/28/2025		
Cash Payment	E 601-49400-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,846.04
Invoice 021125		1/28/2025		

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Cash Payment	E 602-49450-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$6,410.06
Invoice	021125	1/28/2025		
Cash Payment	E 609-49750-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$3,944.91
Invoice	021125	1/28/2025		
Cash Payment	E 101-41930-361	General Liability Ins	GEN LIAB-PROPERTY CASUALTY INSURANCE- 2ND INSTALLMENT 2025 COVERAGE 2-1-25 THRU 2-1-26	\$1,794.73
Invoice	021125	1/28/2025		
Cash Payment	E 609-49750-361	General Liability Ins	LIQUOR LIABILITY-PROPERTY CASUALTY INSURANCE 2025 COVERAGE 2-1-25 THRU 2-1-26	\$4,244.00
Invoice	021125	1/28/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$37,371.00
Refer	11974 METRO WATERSHED PARTNERS			-
Cash Payment	E 101-43100-433	Dues and Subscriptions	2025 MEMBERSHIP CLEAN WATER MN & ADOPT A DRAIN	\$1,000.00
Invoice	021125	1/30/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$1,000.00
Refer	11972 METROPOLITAN COUNCIL WASTE			-
Cash Payment	E 602-49450-388	Waste Disposal-MCIS	WASTEWATER SVCS MARCH 2025	\$73,997.16
Invoice	0001183264	2/3/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$73,997.16
Refer	11973 MINNESOTA VALLEY TESTING LA			-
Cash Payment	E 601-49400-470	Water Samples	MONTHLY CHLORINE REPORT & COLIFORM WATER TESTS -10	\$178.50
Invoice	1288987	1/13/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$178.50
Refer	11975 MTI DISTRIBUTING, INC.			-
Cash Payment	E 101-45200-404	Equip & Vehicle Repairs	STEERING ARM, STEERING TIE ROD ASSEMBLY, RETAINING RINGS, FITTINGS, BALL JOINTS- TORO GROUNDSMASTER 4000D- PARKS	\$1,709.80
Invoice	1459860	1/17/2025		
Cash Payment	E 101-45200-404	Equip & Vehicle Repairs	SERVICE TORO GROUNDSMASTER 4000D- PARKS- AIR, OIL, SPIN-ON & HYDRAULIC FILTERS, HYDRAULIC OIL, 15W40 -10 QUARTS, ATOMIC BLADES,	\$2,530.68
Invoice	1458796	1/17/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$4,240.48
Refer	11976 NELSON ELECTRIC MOTOR REPAIR			-
Cash Payment	E 602-49450-440	Other Contractual Serv	REPLACE BAD ALTERNATOR WITH SPARE ALTERNATOR @ MACKS LIFT STATION	\$350.00
Invoice	3045	1/16/2025		
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b> \$350.00
Refer	11977 NIEBUR TRACTOR & EQUIPMENT			-
Cash Payment	E 222-42260-409	Other Equipment Repair	2 GAS CAPS- FIRE DEPT	\$34.21
Invoice	01-205409	1/21/2025		

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Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$34.21</b>
Refer	11978 NORTH AMERICAN SAFETY INC.				
Cash Payment	E 602-49450-218	Clothing and Uniforms	PERFORMANCE SAFETY GREEN CLOTHING WITH CITY LOGO- ALL PUB WKS & PARKS STAFF- 21 LONG SLEEVE SHIRTS, 46 SHORT SLEEVE T-SHIRTS, 14 SAFETY GREEN MESH VESTS		\$429.92
Invoice 94993	1/17/2025				
Cash Payment	E 601-49400-218	Clothing and Uniforms	PERFORMANCE SAFETY GREEN CLOTHING WITH CITY LOGO- ALL PUB WKS & PARKS STAFF- 21 LONG SLEEVE SHIRTS, 46 SHORT SLEEVE T-SHIRTS, 14 SAFETY GREEN MESH VESTS		\$429.92
Invoice 94993	1/17/2025				
Cash Payment	E 101-45200-218	Clothing and Uniforms	PERFORMANCE SAFETY GREEN CLOTHING WITH CITY LOGO- ALL PUB WKS & PARKS STAFF- 21 LONG SLEEVE SHIRTS, 46 SHORT SLEEVE T-SHIRTS, 14 SAFETY GREEN MESH VESTS		\$429.92
Invoice 94993	1/17/2025				
Cash Payment	E 101-43100-218	Clothing and Uniforms	PERFORMANCE SAFETY GREEN CLOTHING WITH CITY LOGO- ALL PUB WKS & PARKS STAFF- 21 LONG SLEEVE SHIRTS, 46 SHORT SLEEVE T-SHIRTS, 14 SAFETY GREEN MESH VESTS		\$429.93
Invoice 94993	1/17/2025				
Cash Payment	E 101-43100-218	Clothing and Uniforms	CARHARTT JACKET- NEW STREETS STAFF- C. SCHARPE		\$167.54
Invoice 95099	1/22/2025				
Cash Payment	E 101-43100-218	Clothing and Uniforms	CARHARTT JACKET- NEW STREETS STAFF- R. GEIB		\$167.54
Invoice 95099	1/22/2025				
Cash Payment	E 101-45200-218	Clothing and Uniforms	CARHARTT JACKET- NEW PARKS STAFF- J. LEMMERMAN		\$167.54
Invoice 95099	1/22/2025				
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$2,222.31</b>
Refer	11979 NORTHERN TOOL AND EQUIPMEN				
Cash Payment	E 285-46388-210	Operating Supplies	27' RATCHET, SUPER BLADES, SUPER BAR- ANDREW SISTERS BRIDGE REPAIR		\$112.16
Invoice 540601021258522	1/21/2025				
Cash Payment	E 101-43100-220	Repair Supplies & Equip	60K FORCED AIR LP HEATER- STREETS DEPT		\$66.49
Invoice 540601021258522	1/21/2025				
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$178.65</b>
Refer	11980 PLUNKETT S, INCORPORATED				
Cash Payment	E 101-41910-440	Other Contractual Servic	PEST CONTROL SVC- QUARTERLY - CENT BLDG 1-14-25		\$126.38
Invoice 8971731	1/14/2025				
Transaction Date	2/6/2025	U.S. Bank 10100	10100	<b>Total</b>	<b>\$126.38</b>
Refer	11986 PRECISION UTILITIES				
Cash Payment	E 601-49400-440	Other Contractual Servic	WATER MAIN BREAK REPAIR @ EDEN ROAD & 2330 WILSHIRE BLVD- 1-23-25		\$10,687.80
Invoice 1679	1/24/2025		Project WATER		

CITY OF MOUND

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Payments

Current Period: February 2025

<b>Cash Payment</b>	E 601-49400-440	Other Contractual Servic	WATER MAIN BREAK REPAIR @ 1571 DOVE LANE 1-31-25			<b>\$8,674.25</b>
Invoice 1701	2/3/2025				Project WATER	
Transaction Date	2/6/2025		U.S. Bank 10100 10100		<b>Total</b>	<b>\$19,362.05</b>
Refer	11981	R.C. ELECTRIC, INCORPORATED				
<b>Cash Payment</b>	E 609-49750-440	Other Contractual Servic	REPLACE BATH FANS- 2 BATHROOMS @ HARBOR WINE & SPIRITS			<b>\$847.00</b>
Invoice 9437	1/14/2025					
Transaction Date	2/6/2025		U.S. Bank 10100 10100		<b>Total</b>	<b>\$847.00</b>
Refer	11982	REPUBLIC SERVICES				
<b>Cash Payment</b>	E 670-49500-440	Other Contractual Servic	JANUARY 2025 CITYWIDE RECYCLING SVC			<b>\$18,650.70</b>
Invoice 0894-006995785	1/25/2025					
Transaction Date	2/6/2025		U.S. Bank 10100 10100		<b>Total</b>	<b>\$18,650.70</b>
Refer	11983	STA-SAFE LOCKSMITHS COMPAN				
<b>Cash Payment</b>	E 222-42260-402	Building Maintenance	12 QTY 6 PIN DUPLICATE BUILDING KEYS- FIRE DEPT			<b>\$60.00</b>
Invoice 012707	1/21/2025					
Transaction Date	2/6/2025		U.S. Bank 10100 10100		<b>Total</b>	<b>\$60.00</b>
Refer	11984	ULINE				
<b>Cash Payment</b>	E 101-45200-210	Operating Supplies	10 QTY GO-JO ANTIBACTERIAL SOAP, 3 DRY ERASE BOARDS- PUBLIC WORKS SHOP			<b>\$235.22</b>
Invoice 187893599	1/14/2025					
<b>Cash Payment</b>	E 101-43100-210	Operating Supplies	10 QTY GO-JO ANTIBACTERIAL SOAP, 3 DRY ERASE BOARDS- PUBLIC WORKS SHOP			<b>\$235.22</b>
Invoice 187893599	1/14/2025					
<b>Cash Payment</b>	E 602-49450-210	Operating Supplies	10 QTY GO-JO ANTIBACTERIAL SOAP, 3 DRY ERASE BOARDS- PUBLIC WORKS SHOP			<b>\$235.22</b>
Invoice 187893599	1/14/2025					
<b>Cash Payment</b>	E 601-49400-210	Operating Supplies	10 QTY GO-JO ANTIBACTERIAL SOAP, 3 DRY ERASE BOARDS- PUBLIC WORKS SHOP			<b>\$235.22</b>
Invoice 187893599	1/14/2025					
Transaction Date	2/6/2025		U.S. Bank 10100 10100		<b>Total</b>	<b>\$940.88</b>
Refer	11985	WATER CONSERVATION SERVICE				
<b>Cash Payment</b>	E 601-49400-440	Other Contractual Servic	LEAK LOCATE @ 5271 EDEN RD 1-23-25			<b>\$397.30</b>
Invoice 14686	1/30/2025				Project WATER	
Transaction Date	2/6/2025		U.S. Bank 10100 10100		<b>Total</b>	<b>\$397.30</b>

**CITY OF MOUND**  
**Payments**

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**Current Period: February 2025**

**Fund Summary**

	10100 U.S. Bank 10100	
101 GENERAL FUND		\$25,309.55
222 AREA FIRE SERVICES		\$8,483.68
281 COMMONS DOCKS FUND		\$327.55
285 HRA/HARBOR DISTRICT		\$1,650.53
403 CAP REPLAC-VEHICLES & EQUIP		\$43,182.80
601 WATER FUND		\$25,113.90
602 SEWER FUND		\$84,200.13
609 MUNICIPAL LIQUOR FUND		\$9,035.91
670 RECYCLING FUND		\$18,650.70
		<hr/>
		\$215,954.75

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$215,954.75
Total	<hr/>
	\$215,954.75

**MOUND CITY COUNCIL MINUTES  
JANUARY 28, 2025**

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, January 28, 2025 at 6:00 p.m. in the Council Chambers in the Centennial Building.

Members present: Mayor Jason Holt, Council Members Sherrie Pugh, Kathy McEnaney, Kevin Castellano and Michelle Herrick.

Members absent: None.

Others present: City Manager Jesse Dickson, City Clerk Kevin Kelly, City Attorney Scott Landsman, Senior City Engineer Brian Simmons, Orono Police Officer Ryan Spencer, Luis Ortiz, Sheri Wallace, Ying Alvarez and Tyler Pieper.

*Consent agenda: All items listed under the Consent Agenda are considered to be routine in nature by the Council. There will be no separate discussion on these items unless a Councilmember or citizen so requests, in which event it will be removed from the Consent Agenda and considered in normal sequence.*

**1. Open meeting**

Mayor Holt called the meeting to order at 6:02 p.m.

**2. Pledge of Allegiance**

**3. Approve agenda**

MOTION by Castellano, seconded by Pugh, to approve the agenda. All voted in favor. Motion carried.

**4. Consent agenda**

MOTION by Castellano, seconded by McEnaney, to approve the consent agenda. Upon roll call vote, all voted in favor. Motion carried.

- A. Approve payment of claims in the amount of \$5,755,630.32.
- B. Approve minutes:     January 14, 2025 Regular City Council  
                                  January 14, 2025 Workshop City Council
- C. Approval of Tyler Pieper to POSC Commission for a three-year term;  
    January 1, 2025 – December 31, 2027
- D. Emergency Management Hennepin County All-Hazard Plan Update
- E. Pay Request No. 4 in the amount of \$35,670.00 to New Look Contracting  
    For the Lost Lake Commons – Phase 1 Improvements; City Project  
    No. PW-23-09

**5. Comments and suggestions from citizens present on any item not on the agenda.**

Sheri Wallace, 2135 Overland Lane, addressed the Council. Wallace said the Harrison's Bay Association (HBA) is pursuing an initiative for Harrison's Bay. Wallace said the HBA conservation

activity since 2021 has been funded by local donors; mostly lakeshore residents. Wallace said there was a 55% decrease in donations last year coupled with a huge increase in funds needed to manage Eurasian Milfoil on Harrisons Bay. Wallace said the HBA has been researching options for funding conservation projects into the future.

Wallace mentioned the following information:

In 1973 the State Legislature created Lake Improvement Districts (LID) which were formed to fund lake improvement efforts.

There are LID on Lake Minnetonka at Carmen and St Albans Bays which are managed by three cities; Greenwood, Excelsior and Orono.

A LID would allow the collection of funds for removal of invasive species and other conservation activities.

A LID needs to be approved by a City and then form a Board whose members are elected by constituents of the LID. Conservation programs and budgets are set. Tax levies to fund activities are approved by constituents and submitted to the City.

The Minnesota Department of Natural Resources (DNR) would act as an advisory board to represent the public and City. The MN DNR considers Harrisons Bay a good area for a LID.

The HBA has a project timeline process provided by the DNR.

Wallace met with City staff recently to discuss the project process.

Wallace said the HBA Board will be focused on building the proposal, communicating with residents and securing support signatures from over 50% of households over the next four months. Wallace said another activity of the HBA will be to build a LID budget.

Wallace said the HBA is updating the City Council on their activity and are available for any questions from the City.

Holt said he would like to remind the audience of the City's role. Holt said the Council support is needed to create the LID. Wallace said after approval of the LID, the City would accept the LID budget which is also presented to Hennepin County. Wallace added the City acts as a pass through to the HBA for the funds.

Wallace said if the LID is approved by residents, both the DNR and the City will get the proposal to review. Wallace said the DNR would then provide an advisory report to the City Council and the public.

McEnaney said this sounds like another level of bureaucracy. Wallace said the bureaucracy is the LID which is levied funds which would go to vegetation management, milfoil and curly leaf removal, water quality monitoring, rain gardens and other conservation activities. Wallace said the proposal is specific to Harrisons Bay. Holt said the Council acts as a supporting agency to the LID.

Wallace said funds are levied only when a project is approved through an annual meeting of the LID Board of Directors.

Castellano asked how the LID Board was comprised. Wallace said it is a separate Board apart from the City. Wallace said there is a lot of work for the HBA to create the LID and is giving the City Council a heads up of what the HBA is working on.

McEnaney asked if there would be a cost to the City to support the LID. Dickson said he met with Wallace and researched LID organizations. Dickson added the City is able to recoup the staff costs through the budget of the LID. Dickson said there is a way to recoup the cost of staff time.

Discussion ensued about Wallace providing the Council with more information including the role of the City in the LID creation. Wallace said the DNR staff would be a good resource for the Council.

Mayor Holt asked for the Orono Police Department (OPD) to report. Orono Police Sergeant Ryan Spencer said there was not a lot to report on for half of this month. Spencer said there were 65 calls in January so far. Spencer said the OPD is conducting spot checks and house checks. Spencer said this is proactive policing to assist residents who leave town for a stretch of time. Spencer said the resident completes a form to request the house check.

Spencer said the Polar Plunge event was held on Saturday and the Orono team raised \$3,926.00. Spencer said he just received a BCA alert regarding break-ins of cars through smashed windows at the Orono ice area and at Orono area Dog Parks.

Spencer added the OPD will be holding an E-bike conference soon with the Three Rivers Park District.

Pugh said she uses Metro Mobility and another contracted service. Pugh said a recent contracted driver was stopped by an OPD officer because the driver was going too slow. Spencer said he would look into this. Pugh asked if there was more use of police sirens recently. Spencer said the use of the siren is by the discretion of the Police Officer. Spencer said during the day the traffic is higher and would be used to warn of the approach of the OPD vehicle.

## **6. Hearings on Liquor Compliance:**

Casa Amigos Mexican Restaurant

Daruma Restaurant

Kelly said there were two alcohol compliance check failures which occurred in October for two restaurants which serve alcohol.

Kelly said one of the restaurants (Casa Amigos) has had their third compliance check failure in the past two years of operation. Kelly stated that Daruma restaurant had their first failure since they began their retail location three and a half years ago.

Kelly stated the minimum penalty for Daruma is \$500.00 and a one-day suspension of their liquor license. Kelly added the penalty for Casa Amigos is \$2,000.00 with a seven-day suspension of license. Kelly said Casa Amigos ownership has paid the \$2,000.00 penalty.

Castellano asked about how the suspension is determined. Landsman said the Chief of the Orono Police determines the suspension dates. Kelly said the 2023 suspension dates were worked out with the restaurants as well as the OPD, but he felt that this year the suspension dates will be determined solely by the OPD.

Kelly said owners from both restaurants are present if the Council would like to address the owners.

Landsman said neither establishment contests the liquor compliance check violations so the need for a hearing is not present.

Luis Ortiz (owner of Casa Amigos Restaurant) addressed the Council by saying he was sorry about the failure and said he operates a few restaurants. Ortiz was wondering if the Council members understand on how a restaurant operates. Ortiz also asked if the City was doing anything to educate staff and ownership on liquor law. Ortiz said each City has their own system and some have offered a class to his employees on alcohol serving training.

Holt said last year the Manager of Casa Amigos addressed the Council specifically who said the restaurant will card everybody. Holt said he has never been carded while eating at Casa Amigos. Ortiz said older customers have been upset with being carded. Holt said he likes to eat at Casa Amigos and would like the restaurant to stay in business but the restaurant will need to card customers. Landsman said Casa Amigos has had three violations in two years and another violation will increase the penalties.

Castellano said he is in a similar industry. Castellano said the City doesn't provide help directly but the Minnesota Licensed Beverage Association (MLBA) is a great resource for businesses and membership is \$300.00 a year. Castellano said the MLBA will supply in-person and on-line training for employees. Castellano said the vendors also provide a Point-of-Sale ID scanner for servers to check ID's.

Ortiz said it is hard for a business owner to keep up with the staff turnover and running multiple businesses. Castellano said his business uses the ID readers and does have to turn away customers.

McEnaney said ID'ing customers is a task which has to be done.

Herrick asked if the City can provide resources to the alcohol establishments in Mound. Ortiz mentioned the cities of Maple Grove, Elk River and Becker as cities which offer alcohol compliance training to his employees at least once a year.

Herrick said Casa Amigos needs a policy to card every customer. Castellano said Ortiz should be in contact with the MLBA.

Herrick said the employee has to pay a fee and go to court to which Ortiz said their employee has gone to court and paid a fine.

Landsman discussed that Casa Amigos penalties are based on three-year cycles.

MOTION by Castellano, seconded by Pugh to impose a civil penalty of \$2,000.00 to be paid within the time period established by the Police Chief and does hereby suspend the On-sale liquor license held by licensee for a seven-day period determined by the Police Chief. All voted in favor. Motion carried.

Ying Alvarez, Daruma Restaurant, 2333 Wilshire Blvd. said she feels shame that the compliance failure happened. Alvarez said her sushi chef checked the ID of the customer instead of a server. Alvarez said the chef made a mistake in reading the customers ID properly. Alvarez said she has placed a calendar in the bar area to help her servers. Alvarez said the sushi chef doesn't often serve alcohol but made a mistake this time.

Alvarez said there needs to be constant reminders to staff to check IDs of customers.

MOTION by McEnaney, seconded by Herrick, to impose a civil penalty of \$500.00 to be paid within the time period established by the Police Chief and does hereby suspend the On-sale liquor license held by licensee for a one-day period determined by the Police Chief. All voted in favor. Motion carried.

**7. Plans and Specifications Authorization: Lost Lake Commons Improvements – Phase 2, City Project PW 25-10.**

Simmons addressed the Council with the Lost Lake Commons Phase 2 plans and specifications. Simmons said engineers are starting the process early in order to get feedback from interested parties before the project begins. Simmons stated the Phase 2 project is in the capital improvement plan and is expected to cost \$850K. Castellano asked if the bid for the project includes the list of elements in the memo and will take care of the entire project. Simmons responded yes to the question and said the intent is to have only one vendor complete the project. Simmons said this isn't a bid offering but just readying the plans and specifications.

McEnaney asked about the fire pit and Dickson said it hasn't been determined yet if the fire pit would be gas fueled or use firewood.

Simmons said Bolton and Menk will look into these types of details with the plans and specifications before the bid goes out.

Holt asked Simmons to go through the specific Phase 2 elements which will be completed. Simmons said by the end of the year the Phase 2 elements which will be in place include:

- Lighting
- Additional landscaping and art walking path
- Seating and Fire Pit and plaza
- Memorial Pavers
- Art Installation – This element led to a discussion on different ideas on the Art Walk including what other cities have done with outdoor art installations.

Simmons said Bolton and Menk staff said they will work with the Parks and Open Space Commission for their input on park elements and hope to complete Phase 2 before the end of the year.

The City Council engaged in conversation regarding the different elements and design layout of the plan shown by Simmons.

Discussion ensued regarding Phase 3, which would be the installation of a shelter and pavilion and potential future work on the area of the Farmers Market. Simmons and Pugh said the pavement under the Farmers Market is part of the City maintenance plan.

MOTION by McEnaney, seconded by Pugh, to authorize the plans and specifications and ordering the advertisement for bids for the Lost Lake Commons Improvement – Phase 2. All voted in favor. Motion carried.

**8. Comments/Reports from Council Members:**

Council Member Pugh – Pugh said she attended the Suburban Rate Authority Meeting and an item mentioned at the meeting is a pending lawsuit against Xcel Energy. Pugh said City members mentioned projects being conducted to bury of utility lines.

Council Member McEnaney – Nothing to report

Council Member Castellano – Nothing to report.

Council Member Herrick – Herrick said she has attended training by City staff which has been really helpful.

Mayor Holt – Holt said the Police Commission Meeting is coming up soon. Holt said he had a recent meeting with new MN House Representative Ann Stewart-Johnson (S-J). Holt said S-J is very supportive of the water treatment plant project and the need for funds. Holt said he gave S-J the City legislation language for the water treatment plant. Holt said he will be writing another update in the City newsletter. Holt said it would be beneficial to have more calls and emails from City residents.

Holt said a City letter to the Governor has been drafted. Holt said the City needs to make sure the Governor knows the City need for funding of the water treatment plant. Holt said City on the Hill Day is upcoming and there are scheduled appointments with State Elected Officials. Holt is trying to schedule appointments with committee members important to securing funding for the water treatment plant.

Holt read the letter and would like all Council members to sign it. Holt said Andrew Myers sent a similar letter to the Governor and Holt said he will provide S-J a copy of the letter to use for her letter to the Governor.

Holt said he talked to S-J about introducing a bill to refund equipment to treat water such as water softeners and reverse osmosis. Holt said S-J is planning on introducing legislation which rebates costs for that equipment throughout the state. Holt would like to schedule the State of the Water report by the City Engineer for March 11th. Holt mentioned that March 6<sup>th</sup> is the date for City Day on the Hill event at the Capitol.

**9. Information/Miscellaneous**

- A. Comments/reports from City Manager: Nothing to report.
- B. Reports: Fire Department – December 2024
- C. Minutes: December 14, 2024 – Parks and Open Spaces Commission  
November 21, 2024 – DCC Meeting
- D. Correspondence:

**10. Adjourn**

MOTION by Castellano, seconded by Pugh, to adjourn at 7:32 PM. All voted in favor. Motion carried.

\_\_\_\_\_  
Mayor Jason R. Holt

\_\_\_\_\_  
Attest: Kevin Kelly, Clerk



**BOLTON  
& MENK**

Real People. Real Solutions.

2638 Shadow Lane  
Suite 200  
Chaska, MN 55318-1172

Ph: (952) 448-8838  
Fax: (952) 448-8805  
Bolton-Menk.com

February 5, 2025

Mr. Jesse Dickson, City Manager  
City of Mound  
2415 Wilshire Boulevard  
Mound, MN 55364

RE: 2023 Sewer Televising Project  
City Project No. PW-23-04  
Pay Request No. 2 & Final

Dear Mr. Dickson:

Please find enclosed Pay Request No. 2 & Final from Pipe Services for work completed on the 2023 Sewer Televising Project from August 21, 2023, through October 5, 2023.

At this time the project is complete, and we have prepared a pay request for the project that includes the release of all retainage.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$2,350.08 to Pipe Services.

Sincerely,

**Bolton & Menk, Inc.**

Matthew S. Bauman, P.E.

City Engineer

DATE: <u>2/3/2025</u>			
CONTRACTOR'S PAY REQUEST NO. <u>2</u>		CONTRACTOR	Pipe Services
2023 SEWER TELEVISION PROJECT		OWNER	City of Mound
CITY PROJECT NOS. PW-23-04		ENGINEER	Bolton & Menk
BMI PROJECT NO. 0C1.129559			
FOR WORK COMPLETED FROM <u>8/21/2023</u> THROUGH <u>10/5/2023</u>			

TOTAL AMOUNT BID.....	\$	49,932.68
APPROVED CHANGE ORDERS.....		
CURRENT CONTRACT AMOUNT.....	\$	49,932.68
TOTAL, COMPLETED WORK TO DATE.....	\$	47,001.52
TOTAL, STORED MATERIALS TO DATE.....	\$	-
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$	-
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	47,001.52
RETAINED PERCENTAGE ( 0% ) .....	\$	-
TOTAL AMOUNT OF OTHER DEDUCTIONS.....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	47,001.52
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES .....	\$	44,651.44
PAY CONTRACTOR AS ESTIMATE NO. 2.....	\$	2,350.08

Certificate for Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Pipe Services  
16281 Baseline Avenue  
Shakopee, MN 55379

By *Jerry Jensen* Office Manager  
Name Title  
Date 2-3-2025

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:  
BOLTON & MENK, INC., ENGINEERS, 2638 SHADOW LN, SUITE 200, CHASKA MN 55318

By *Matthew S. Bauman* , PROJECT ENGINEER  
Matthew S. Bauman

Date 2/5/2025

APPROVED FOR PAYMENT:  
Owner: CITY OF MOUND

By \_\_\_\_\_  
Name Title Date

**REQUEST FOR PAYMENT**

**DATE:** 2/3/2025

**REQUEST NO.:** 2

**PROJECT:** 2023 SEWER TELEVISION PROJECT

**CONTRACTOR:** Pipe Services

FILEPATH: H:\MOUN\0C1129559\7\_Construction\ID\_Pay Applications\1129559 2023 Sewer Televising Pay App.xls]PAY REQ 2

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
1	MOBILIZATION	LS	1	\$0.00	1.00	\$0.00	1.00	\$0.00
2	TRAFFIC CONTROL	LS	1	\$0.00	1.00	\$0.00	1.00	\$0.00
3	TELEVISION SANITARY SEWER (ANY SIZE)	LF	77,714	\$0.62	75,696.00	\$46,931.52	75,696.00	\$46,931.52
4	REVERSE SETUP	EACH	25	\$70.00	1.00	\$70.00	1.00	\$70.00
<b>TOTAL AMOUNT</b>						<b>\$47,001.52</b>		<b>\$47,001.52</b>



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Ph: (952) 448-8838  
Fax: (952) 448-8805  
Bolton-Menk.com

February 5, 2025

Mr. Jesse Dickson, City Manager  
City of Mound  
2415 Wilshire Boulevard  
Mound, MN 55364

RE: 2024 Sewer Televising Project  
City Project No. PW 24-04  
Pay Request No. 2 & Final

Dear Mr. Dickson:

Please find enclosed Pay Request No. 2 from Pipe Services for work completed on the 2024 Sewer Televising Project from November 5, 2024, through November 19, 2024.

At this time the project is complete, and we have prepared a pay request for the project that includes the release of all retainage.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$1,292.74 to Pipe Services.

Sincerely,

**Bolton & Menk, Inc.**

Matthew S. Bauman, P.E.  
City Engineer

DATE: 1/15/2025  
 CONTRACTOR'S PAY REQUEST NO. 2 & Final  
 2024 SEWER TELEVISIONING PROJECT  
 CITY PROJECT NOS. PW-24-04  
 BMI PROJECT NO. 0C1.133205  
 FOR WORK COMPLETED FROM 11/5/2024 THROUGH 11/19/2024

CONTRACTOR  
 OWNER  
 ENGINEER  
 Pipe Services  
 City of Mound  
 Bolton & Menk

TOTAL AMOUNT BID.....	\$	26,841.80
APPROVED CHANGE ORDERS.....		
CURRENT CONTRACT AMOUNT.....	\$	26,841.80
TOTAL, COMPLETED WORK TO DATE.....	\$	25,854.84
TOTAL, STORED MATERIALS TO DATE.....	\$	-
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$	-
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	25,854.84
RETAINED PERCENTAGE ( 0% ) .....	\$	-
TOTAL AMOUNT OF OTHER DEDUCTIONS.....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	25,854.84
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES .....	\$	24,562.09
PAY CONTRACTOR AS ESTIMATE NO. 2.....	\$	1,292.74

Certificate for Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Pipe Services  
 16281 Baseline Avenue  
 Shakopee, MN 55379

By

*[Handwritten Signature]*  
 Name Title

Date

1-27-2025

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:  
 BOLTON & MENK, INC., ENGINEERS, 2638 SHADOW LN, SUITE 200, CHASKA MN 55318

By

*[Handwritten Signature]*  
 Matthew S. Bauman

PROJECT ENGINEER

Date

2/5/2025

APPROVED FOR PAYMENT:  
 Owner: CITY OF MOUND

By

Name

Title

Date

**REQUEST FOR PAYMENT**

**DATE:** 1/15/2025

**REQUEST NO.:** 2 & Final

**PROJECT:** 2024 SEWER TELEVISIONING PROJECT

**CONTRACTOR:** Pipe Services

FILEPATH: H:\MOUN\0C1133205\7\_Construction\D\_Pay Applications\[133205 2024 Sewer Televising Pay App.xls]PAY REQ 2

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
1	MOBILIZATION	LS	1	\$0.00	-		1.00	\$0.00
2	TRAFFIC CONTROL	LS	1	\$0.00	-		1.00	\$0.00
3	TELEVISION SANITARY SEWER (ANY SIZE)	LF	29,710	\$0.84	-		24,858.00	\$20,880.72
4	TELEVISION SANITARY SEWER (ANY SIZE) - ISLAND PARK	LF	310	\$0.84	-		211.00	\$177.24
5	TV INSPECTION - HOURLY	HRS		\$337.50	-		13.25	\$4,471.88
6	REVERSE SETUP	EACH	25	\$65.00	-		5.00	\$325.00
<b>TOTAL AMOUNT</b>								<b>\$25,854.84</b>

# Orono Police Department

## Crime Summary Report

Cities: MOUND

Date Range: 1/1/2025 12:00:01 AM - 1/31/2026 11:59:59 PM

<b>Crime Category: Aggravated Assault</b>	<b>1</b>
609.222.1 Assault-2nd Degree-Dangerous Weapon	1
<b>Crime Category: All Other Offenses</b>	<b>4</b>
609.50.1(2) Obstruct Legal Process-Interfere w/Peace Officer	1
609.68 Unlawful Deposit of Garbage, Litter or Like	1
609.748.6(b) Harassment; Restraining Order - Violate and knows of temporary or restraining order	2
<b>Crime Category: Burglary/Breaking &amp; Entering</b>	<b>1</b>
609.582.3(a) Burglary - 3rd Degree - Enters w/out consent with intent to Steal/Commit Felony or Gross Misdemeanor	1
<b>Crime Category: Driving Under the Influence</b>	<b>3</b>
169A.20.1(1) Traffic - DWI - Operate Motor Vehicle Under Influence of Alcohol	1
169A.20.1(5) Traffic - DWI - Operate Motor Vehicle - Alcohol Concentration 0.08 Within 2 Hours	1
169A.25.1(a) Traffic - DWI - Second-Degree Driving While Impaired; 2 or more Aggravating Factors	1
<b>Crime Category: False Pretenses/Swindle/Confidence Game</b>	<b>1</b>
609.52.2(a)(4) Theft-By Swindle	1
<b>Crime Category: Intimidation (Assault)</b>	<b>1</b>
609.2242.1(1) Domestic Assault-Misdemeanor-Commits Act to Cause Fear of Immediate Bodily Harm or Death	1
<b>Crime Category: Non-Reportable</b>	<b>73</b>
169.797.2 Traffic Regulation-Uninsured Vehicle-Owner Violation	1
171.24.2 Traffic-Drivers License-Driving After Revocation	1
ACPD ACC-MOTOR VEHICLE PROPERTY DAMAGE	2
ACPDHR ACC-MOTOR VEH PROPERTY DAMAGE-HIT & RUN	1
ACPUB ACC-ACCIDENT PUBLIC	1
ALFAL ALARM FALSE	1
ASOA ASSIST OTHER AGENCY	1
ASPUB ASSIST PUBLIC	2
DEATH DEATH INVESTIGATION	1
DISDOM DISTURB DOMESTIC	6

DISHAR DISTURB HARASSMENT	3
DISNOI DISTURB NOISE COMPLAINT	1
DISUNW DISTURB UNWANTED PERSON	1
FOPR FOUND PROPERTY	1
JUVNEG JUV-CHILD NEGLECT	1
JUVPROB JUV-CHILD PROBLEM	1
MED MEDICAL	4
MEDMH MEDICAL MENTAL HEALTH	5
MEDOD MEDICAL-OVERDOSE	1
MISCIV MISC PUBLIC CIVIL MATTER	4
MISINE MISC OFCR INEBRIATES	1
MISINFO MISC OFCR INFORMATION	2
MISLOC MISC OFCR VEHICLE LOCKOUT	5
MISOTH MISC OFCR OTHER	1
MISSCAM MISC OFCR SCAM/SWINDLE	2
MISTRES MISC OFCR TRESPASS NOTICE SERVED	1
MISUT MISC OFCR UNFOUNDED THEFT	2
MISVUL MISC PUBLIC VULNERABLE ADULT	3
MISWA MISC OFCR WARRANT ARREST	3
MISWEL MISC OFCR WELFARE CHECK	12
SUSACT SUSPICIOUS ACTIVITY	1
SUSPER SUSPICIOUS PERSON	1

<b>Crime Category: Simple Assault</b>	<b>2</b>
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609.224.1(2) Assault-5th Deg-Inflict or Attempt Bodily Harm	1
609.2242.1(2) Domestic Assault-Misdemeanor-Intentionally Inflicts/Attempts to Inflict Bodily Harm on Another	1

<b>Crime Category: Theft From Motor Vehicle</b>	<b>1</b>
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609.52.2(a)(1) Theft-Take/Use/Transfer Movable Prop-No Consent	1
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**Total All Categories: 87**

# Orono Police Department

## Activity Report - Public

(If Juvenile involved, no address provided)

Cities: MOUND

Date Range: 2/1/2024 12:00:01 AM - 2/29/2024 11:59:59 PM

<b>Case:</b> OR24001100	<b>Reported:</b> 2/1/2024 12:42:44 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> SUSACT SUSPICIOUS ACTIVITY			
<b>Case:</b> OR24001106	<b>Reported:</b> 2/1/2024 10:48:14 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> 169A.20.1(1) Traffic - DWI - Operate Motor Vehicle Under Influence of Alcohol			
<i>Offense:</i> 169A.20.1(5) Traffic - DWI - Operate Motor Vehicle - Alcohol Concentration 0.08 Within 2 Hours			
<i>Offense:</i> 169A.26.1(a) Traffic - DWI - Third-Degree Driving While Impaired; 1 Aggravating Factor			
<b>Case:</b> OR24001114	<b>Reported:</b> 2/1/2024 3:41:50 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR24001115	<b>Reported:</b> 2/1/2024 3:47:41 PM	<b>Address:</b> 1. [REDACTED]	MOUND
<i>Offense:</i> 609.527.2 Identity Theft-Transfers/Possesses/Uses Identity of Other Person			
<b>Case:</b> OR24001123	<b>Reported:</b> 2/2/2024 6:38:00 AM	<b>Address:</b> 2. [REDACTED]	MOUND
<i>Offense:</i> DISDOM DISTURB DOMESTIC			
<i>Offense:</i> MISTRAFC MISC OFCR TRAFFIC COMPLAINT			
<b>Case:</b> OR24001125	<b>Reported:</b> 2/2/2024 8:31:48 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> ANCOMP ANIMAL COMPLAINT/OTHER			
<b>Case:</b> OR24001138	<b>Reported:</b> 2/2/2024 3:56:45 PM	<b>Address:</b> 1. [REDACTED]	MOUND
<i>Offense:</i> 609.2242.1(2) Domestic Assault-Misdemeanor-Intentionally Inflicts/Attempts to Inflict Bodily Harm on Another			
<b>Case:</b> OR24001143	<b>Reported:</b> 2/2/2024 6:00:08 PM	<b>Address:</b> 2. [REDACTED]	MOUND
<i>Offense:</i> 609.748.6(a) Harassment; Restraining Order - Violate Restraining Order			
<b>Case:</b> OR24001144	<b>Reported:</b> 2/2/2024 7:03:44 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISCIV MISC PUBLIC CIVIL MATTER			
<b>Case:</b> OR24001158	<b>Reported:</b> 2/3/2024 12:32:17 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> 169.797.2 Traffic Regulation-Uninsured Vehicle-Owner Violation			
<i>Offense:</i> ACPD ACC-MOTOR VEHICLE PROPERTY DAMAGE			
<b>Case:</b> OR24001164	<b>Reported:</b> 2/3/2024 5:11:00 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISLOC MISC OFCR VEHICLE LOCKOUT			
<b>Case:</b> OR24001181	<b>Reported:</b> 2/4/2024 1:52:17 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> 46-141(b) (Mound)Noise in Residential Areas			
<b>Case:</b> OR24001183	<b>Reported:</b> 2/4/2024 5:06:40 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISDEA MISC OFCR ILLNESS/DEATH NOTICE			

<b>Case:</b> OR24001194	<b>Reported:</b> 2/4/2024 11:59:26 AM	<b>Address:</b> [REDACTED] D	MOUND
<i>Offense:</i> MISUT MISC OFCR UNFOUNDED THEFT			
<b>Case:</b> OR24001202	<b>Reported:</b> 2/4/2024 9:29:37 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> JUVABU JUV-CHILD ABUSE			
<b>Case:</b> OR24001203	<b>Reported:</b> 2/4/2024 10:22:11 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> 168.35 Motor Vehicle Registration - Intent to Escape Tax			
<i>Offense:</i> MISWA MISC OFCR WARRANT ARREST			
<b>Case:</b> OR24001210	<b>Reported:</b> 2/5/2024 7:30:00 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISSW MISC OFCR SEARCH WARRANT SERVICE			
<b>Case:</b> OR24001224	<b>Reported:</b> 2/5/2024 5:49:29 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> DISUNW DISTURB UNWANTED PERSON			
<i>Offense:</i> MISTRES MISC OFCR TRESPASS NOTICE SERVED			
<b>Case:</b> OR24001245	<b>Reported:</b> 2/6/2024 9:51:27 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> ASLIFT LIFT ASSIST			
<b>Case:</b> OR24001248	<b>Reported:</b> 2/6/2024 11:20:45 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR24001252	<b>Reported:</b> 2/6/2024 11:48:30 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISCIV MISC PUBLIC CIVIL MATTER			
<b>Case:</b> OR24001256	<b>Reported:</b> 2/6/2024 3:26:43 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> ANCOMP ANIMAL COMPLAINT/OTHER			
<b>Case:</b> OR24001264	<b>Reported:</b> 2/6/2024 5:54:53 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISUT MISC OFCR UNFOUNDED THEFT			
<b>Case:</b> OR24001273	<b>Reported:</b> 2/6/2024 10:56:23 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> 609.748.6(a) Harassment; Restraining Order - Violate Restraining Order			
<b>Case:</b> OR24001291	<b>Reported:</b> 2/7/2024 2:53:17 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> DISFIG DISTURB FIGHT			
<b>Case:</b> OR24001294	<b>Reported:</b> 2/7/2024 3:40:33 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MEDMH MEDICAL MENTAL HEALTH			
<i>Offense:</i> MISTRES MISC OFCR TRESPASS NOTICE SERVED			
<b>Case:</b> OR24001296	<b>Reported:</b> 2/7/2024 7:07:48 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MED MEDICAL			
<b>Case:</b> OR24001302	<b>Reported:</b> 2/7/2024 1:00:00 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> 609.2242.1(2) Domestic Assault-Misdemeanor-Intentionally Inflicts/Attempts to Inflict Bodily Harm on Another			
<b>Case:</b> OR24001304	<b>Reported:</b> 2/8/2024 9:33:55 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR24001305	<b>Reported:</b> 2/8/2024 10:13:58 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> ANCOMP ANIMAL COMPLAINT/OTHER			

<b>Case:</b> OR24001306	<b>Reported:</b> 2/8/2024 11:22:06 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MED MEDICAL			
<b>Case:</b> OR24001307	<b>Reported:</b> 2/8/2024 12:52:28 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISINFOID MISC OFCR INFO ID THEFT-TRANS CARD FRAUD			
<b>Case:</b> OR24001310	<b>Reported:</b> 2/8/2024 3:32:42 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> DISUNW DISTURB UNWANTED PERSON			
<b>Case:</b> OR24001314	<b>Reported:</b> 2/8/2024 5:56:52 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> DISNOI DISTURB NOISE COMPLAINT			
<b>Case:</b> OR24001321	<b>Reported:</b> 2/8/2024 10:04:14 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> DISHAR DISTURB HARASSMENT			
<b>Case:</b> OR24001323	<b>Reported:</b> 2/8/2024 11:57:27 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MEDMH MEDICAL MENTAL HEALTH			
<b>Case:</b> OR24001333	<b>Reported:</b> 2/9/2024 11:32:01 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> ADBK ADMIN BACKGROUND			
<b>Case:</b> OR24001339	<b>Reported:</b> 2/9/2024 1:49:29 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> FOPR FOUND PROPERTY			
<b>Case:</b> OR24001347	<b>Reported:</b> 2/9/2024 6:08:07 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISINFOID MISC OFCR INFO ID THEFT-TRANS CARD FRAUD			
<b>Case:</b> OR24001364	<b>Reported:</b> 2/9/2024 11:20:15 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> SUSACT SUSPICIOUS ACTIVITY			
<b>Case:</b> OR24001368	<b>Reported:</b> 2/10/2024 1:43:51 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MEDMH MEDICAL MENTAL HEALTH			
<b>Case:</b> OR24001400	<b>Reported:</b> 2/11/2024 8:40:17 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> FOBI FOUND BICYCLE			
<b>Case:</b> OR24001406	<b>Reported:</b> 2/11/2024 1:16:35 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> DISDOM DISTURB DOMESTIC			
<b>Case:</b> OR24001409	<b>Reported:</b> 2/11/2024 2:03:22 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> FOBI FOUND BICYCLE			
<b>Case:</b> OR24001436	<b>Reported:</b> 2/12/2024 10:28:35 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> 518B.01.14(a) Domestic Abuse - Violate Order for Protection			
<i>Offense:</i> 609.749.5(a) Stalking - Engages in Stalking			
<b>Case:</b> OR24001441	<b>Reported:</b> 2/12/2024 1:19:35 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> ANCOMP ANIMAL COMPLAINT/OTHER			
<b>Case:</b> OR24001459	<b>Reported:</b> 2/13/2024 8:30:21 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> 609.605.4 Trespass on School Property			
<i>Offense:</i> MISTRES MISC OFCR TRESPASS NOTICE SERVED			

<b>Case:</b> OR24001462	<b>Reported:</b> 2/13/2024 11:10:30 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> ADBK ADMIN BACKGROUND			
<b>Case:</b> OR24001464	<b>Reported:</b> 2/13/2024 11:12:32 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
<b>Case:</b> OR24001467	<b>Reported:</b> 2/13/2024 10:28:48 AM	<b>Address:</b> 2020 COMMERCE BLVD	MOUND
<i>Offense:</i> ANCOMP ANIMAL COMPLAINT/OTHER			
<b>Case:</b> OR24001468	<b>Reported:</b> 2/7/2024 8:30:00 AM	<b>Address:</b> 2150 WILSON BLVD	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR24001476	<b>Reported:</b> 2/13/2024 4:07:10 PM	<b>Address:</b> 5 [REDACTED] NIMCOB BLVD	MOUND
<i>Offense:</i> 609.63.1(5) Forgery-Destroy/Mutilate Record/Acct-Priv Business			
<b>Case:</b> OR24001478	<b>Reported:</b> 2/13/2024 4:45:23 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> DISUNW DISTURB UNWANTED PERSON			
<b>Case:</b> OR24001488	<b>Reported:</b> 2/14/2024 5:58:57 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MED MEDICAL			
<b>Case:</b> OR24001489	<b>Reported:</b> 2/14/2024 10:22:13 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISINFOID MISC OFCR INFO ID THEFT-TRANS CARD FRAUD			
<b>Case:</b> OR24001502	<b>Reported:</b> 2/14/2024 6:17:06 PM	<b>Address:</b> 1 [REDACTED] NIMCOB BLVD	MOUND
<i>Offense:</i> ACPD ACC-MOTOR VEHICLE PROPERTY DAMAGE			
<b>Case:</b> OR24001507	<b>Reported:</b> 2/14/2024 7:31:45 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MEDMH MEDICAL MENTAL HEALTH			
<b>Case:</b> OR24001542	<b>Reported:</b> 2/15/2024 3:18:30 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR24001545	<b>Reported:</b> 2/15/2024 4:40:06 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> DISDOM DISTURB DOMESTIC			
<b>Case:</b> OR24001548	<b>Reported:</b> 2/15/2024 9:18:55 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> ASLIFT LIFT ASSIST			
<b>Case:</b> OR24001589	<b>Reported:</b> 2/17/2024 6:07:56 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> SUIDEA SUICIDE DEATH			
<b>Case:</b> OR24001613	<b>Reported:</b> 2/18/2024 4:04:49 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> ACPI ACC-MOTOR VEHICLE PERSONAL INJURY			
<b>Case:</b> OR24001652	<b>Reported:</b> 2/19/2024 8:54:51 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MEDOD MEDICAL-OVERDOSE			
<b>Case:</b> OR24001670	<b>Reported:</b> 2/20/2024 2:00:00 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
<b>Case:</b> OR24001727	<b>Reported:</b> 2/22/2024 9:48:34 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISLOC MISC OFCR VEHICLE LOCKOUT			

<b>Case:</b> OR24001733	<b>Reported:</b> 2/22/2024 10:57:12 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> DISDOM DISTURB DOMESTIC			
<b>Case:</b> OR24001736	<b>Reported:</b> 2/22/2024 11:28:39 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
<b>Case:</b> OR24001743	<b>Reported:</b> 2/22/2024 9:00:00 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISWEL MISC OFCR WELFARE CHECK			
<b>Case:</b> OR24001745	<b>Reported:</b> 2/22/2024 3:23:48 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR24001747	<b>Reported:</b> 2/22/2024 3:47:57 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> 609.52.2(a)(1) Theft-Take/Use/Transfer Movable Prop-No Consent			
<b>Case:</b> OR24001776	<b>Reported:</b> 2/23/2024 8:27:00 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISTRAFC MISC OFCR TRAFFIC COMPLAINT			
<b>Case:</b> OR24001783	<b>Reported:</b> 2/23/2024 5:13:59 PM	<b>Address:</b> 4[REDACTED]	MOUND
<i>Offense:</i> ASOA ASSIST OTHER AGENCY			
<b>Case:</b> OR24001785	<b>Reported:</b> 2/24/2024 1:00:22 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> ORD ORD LOCAL ORDINANCE VIOLATIONS			
<b>Case:</b> OR24001790	<b>Reported:</b> 2/24/2024 9:05:36 AM	<b>Address:</b> 2 [REDACTED]	MOUND
<i>Offense:</i> DISDOM DISTURB DOMESTIC			
<b>Case:</b> OR24001849	<b>Reported:</b> 2/26/2024 10:51:03 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> LOSTPER LOST/MISSING PERSON			
<b>Case:</b> OR24001858	<b>Reported:</b> 2/26/2024 4:09:32 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> DISNEI DISTURB NEIGHBORHOOD			
<b>Case:</b> OR24001864	<b>Reported:</b> 2/27/2024 2:37:05 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> ACPUB ACC-ACCIDENT PUBLIC			
<b>Case:</b> OR24001884	<b>Reported:</b> 2/27/2024 11:25:58 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISINFO MISC OFCR INFORMATION			
<b>Case:</b> OR24001900	<b>Reported:</b> 2/27/2024 2:17:17 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MEDMH MEDICAL MENTAL HEALTH			
<b>Case:</b> OR24001905	<b>Reported:</b> 2/27/2024 7:51:50 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISCIV MISC PUBLIC CIVIL MATTER			
<b>Case:</b> OR24001927	<b>Reported:</b> 2/28/2024 4:32:29 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISHRO MISC PUBLIC HARRASSMENT RESTRAINING ORDER			
<b>Case:</b> OR24001928	<b>Reported:</b> 2/29/2024 12:00:00 PM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> MISHRO MISC PUBLIC HARRASSMENT RESTRAINING ORDER			
<b>Case:</b> OR24001944	<b>Reported:</b> 2/29/2024 5:48:42 AM	<b>Address:</b> [REDACTED]	MOUND
<i>Offense:</i> ACPDHR ACC-MOTOR VEH PROPERTY DAMAGE-HIT & RUN			



## Memorandum

**To:** Honorable Mayor and City Council  
**From:** Jesse Dickson, City Manager; Sarah Smith, Comm. Dev. Director  
**Date:** February 6, 2025  
**Re:** Action on Resolution Approving Voluntary Abatement Agreement for Hazardous Property at 1583 Dove Lane

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**Summary.** An inspection of the property at 1583 Dove Lane took place with the owner, Rory Burns, on January 10, 2025 to evaluate the interior and exterior of the home by the Building Official, and representatives from the City of Mound, Hennepin County and the Orono Police Department. Access to the property and home for the inspection was voluntarily provided by Mr. Burns.

Following the inspection, Hennepin County issued a notice of public nuisance and order to abate conditions on January 10, 2025. Additionally, the Building Official, on January 17, 2025, determined the building to be in violation of the Mound City Code and the 2000 International Property Maintenance Code and deemed the house to be an unsafe structure and hazardous property under Minnesota Rules 1300.0180 and Minnesota Statutes Section 463.15. The certificate of occupancy was revoked and the property was posted "Do Not Occupy."

The City was notified on January 18, 2025 that the property owner had entered into a purchase agreement with Stacy Roxberg to buy the property who is planning for extensive repairs to the home. The closing date is March 31, 2025. As a plan for voluntary abatement of the hazardous conditions has been proposed by the purchaser, a Voluntary Abatement Agreement (Agreement) was prepared by the City Attorney to be signed by both the owner and purchaser. The Agreement requires the hazardous property conditions to be abated by specific dates to include required permitting and inspections. In the event the terms and dates set for in the Agreement are not met, the City is authorized to immediately proceed with any of the work outstanding to correct property conditions, including, but not limited to, removal and demolition of the structure with involved fees to be assessed.

Members are advised that Voluntary Abatement Agreement was forwarded to the owner and purchaser for execution. Both parties are aware that the agreement is being included on the February 11, 2025 City Council meeting for discussion and requested action.

**Recommendation.** Approval of the resolution prepared for approval of the Voluntary Abatement Agreement for the property at 1583 Dove Lane.

**CITY OF MOUND  
RESOLUTION NO. 25-\_\_**

**RESOLUTION APPROVING VOLUNTARY ABATEMENT AGREEMENT WITH  
RESPECT TO THE HAZARDOUS PROPERTY EXISTING AT 1583 DOVE LANE, IN  
THE CITY OF MOUND, MINNESOTA**

**WHEREAS**, the property located at 1583 Dove Lane in the City of Mound, Hennepin County, Minnesota and legally described on attached Exhibit A (“**Property**”) contains a single-family dwelling (“**Structure**”); and

**WHEREAS**, the Property is owned by Rory Burns (“**Burns**”); and

**WHEREAS**, on January 10, 2025, the City and Hennepin County conducted a physical inspection of the exterior and interior of the Property (“**Inspection**”). Access was granted voluntarily by Burns to City Building Official Tracy Reimann, City Field Officer Any Drilling, Hennepin County Environmental Health Inspector William Alken, Hennepin County Supervising Environmentalist Amanda Buell, Hennepin County Social Worker Jen Withrow, and the Orono Police Department; and

**WHEREAS**, on January 10, 2025, Hennepin County issued a Notice of County Action for Abatement of a Public Health Nuisance and an Order to Abate Public Health Nuisance in compliance with Minnesota Statutes Section 145A.04 and Hennepin County Ordinance 25, Section 2.01 regarding public health nuisance conditions present at the Property (collectively the (“**County Order**”)); and

**WHEREAS**, on January 17, 2025, a letter was delivered to Burns (“**City Letter**”), which included the analysis of the Inspection and determined that (1) the Structure is in violation of and not in compliance with City Code and the 2000 International Property Maintenance Code, (2) the certificate of occupancy for the Structure was revoked in accordance with Minnesota Rule 1300.0220, subpart 7, (3) the Structure was posted “Do Not Occupy” on December 10, 2025, and (4) the Structure was declared an unsafe structure and was therefore a hazardous property under Minnesota Rules 1300.0180 and Minnesota Statutes Section 463.15. The Letter further identified specific City Code and 2000 International Property Maintenance Code violations (“**Property Conditions**”) and required corrective actions; and

**WHEREAS**, based on the Property Conditions discovered during the Inspection, the City has determined that (1) the Property is “hazardous,” as defined by Minnesota Statutes Section 463.15, and (2) both the exterior and interior portions of the Property are in violation of numerous provisions of City Code and 2000 International Property Maintenance Code; and

**WHEREAS**, pursuant to Minnesota Statutes Chapter 463, the City is authorized to initiate formal legal proceedings to order abatement of the Property Conditions and, in the event Burns fails to abate the Property Condition, the City is authorized to abate the Property Conditions itself and assess the Property for the cost thereof; and

**WHEREAS**, pursuant to Minnesota Statutes Section 463.151, the City may remove or correct any hazardous conditions on the Property upon obtaining the consent in writing of all owners of record, occupying tenants, and all lienholders of record; and

**WHEREAS**, Burns is the sole owner of record of the Property and there are no other owners of record, occupying tenants, or lienholders of record; and

**WHEREAS**, Burns has proposed to sell the Property to Cottage Investments Corp (“**Purchaser**”) allowing Purchaser to abate the Property Conditions. Burns and Purchaser have entered into a purchase agreement for the Property with a closing date of March 31, 2025; and

**WHEREAS**, Purchaser seeks to rehabilitate the Property, and the City Attorney and City staff have negotiated with Burns and Purchaser that Voluntary Abatement Agreement (“**Agreement**”), attached hereto as Exhibit B, that would allow the Purchaser to rehabilitate the Property and provides the City with enforcement rights if certain deadlines are not met; and

WHEREAS, the City staff studied the matter, made a report, and provided other information to the City Council; and

WHEREAS, the City Council at its February 11, 2025 meeting has considered the matter.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mound, that the Agreement for Minnetonka Flats is hereby approved with the following conditions:

1. The Agreement is executed by Burns and Purchaser.
2. The final form and content of the Agreement including any exhibits to the Agreement and whose execution is required by the Agreement, shall be in substantially the same form as Exhibit B. The City Manager and City Attorney are authorized to make such modifications necessary to carry out the intent of this Resolution.
3. The Mayor and City Manager are authorized to execute the Agreement, in substantially the same form as Exhibit B.
4. The City Attorney and City staff are authorized to take all necessary legal steps to secure compliance with the Agreement.

Adopted by the City Council this 11<sup>th</sup> day of February, 2025.

---

Mayor Jason R. Holt

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Attest: Kevin Kelly, Clerk

**EXHIBIT A**

**LEGAL DESCRIPTION OF THE PROPERTY**

Lots 20, 21, and 22, Block 4, Woodland Point, Hennepin County, Minnesota

**EXHIBIT B**  
**VOLUNTARY ABATEMENT AGREEMENT**

This Instrument Drafted By:  
Hoff Barry, P.A. (SBL)  
100 Prairie Center Drive, Suite 200  
Eden Prairie, MN 55344

## VOLUNTARY ABATEMENT AGREEMENT

**THIS VOLUNTARY ABATEMENT AGREEMENT (“Agreement”)** is entered into this \_\_\_\_\_ day of February, 2025 (“**Effective Date**”), by and among the CITY OF MOUND, a Minnesota municipal corporation (“**City**”), Rory Burns, a single person (“**Burns**”), and Cottage Investments Corp, a Minnesota corporation (“**Purchaser**”; City, Burns, and Purchaser sometimes individually “**Party**” and collectively “**Parties**”).

### RECITALS

**WHEREAS**, Burns is the owner of certain real property located at 1583 Dove Lane in the City of Mound, Hennepin County, Minnesota and legally described on attached Exhibit A (“**Property**”); and

**WHEREAS**, the Property contains a single-family dwelling (“**Structure**”); and

**WHEREAS**, on January 10, 2025, the City and Hennepin County conducted a physical inspection of the exterior and interior of the Property (“**Inspection**”). Access was granted voluntarily by Burns to City Building Official Tracy Reimann, City Field Officer Any Drilling, Hennepin County Environmental Health Inspector William Alken, Hennepin County Supervising Environmentalist Amanda Buell, Hennepin County Social Worker Jen Withrow, and the Orono Police Department. Pictures of the Inspection are attached hereto as Exhibit B; and

**WHEREAS**, on January 10, 2025, Hennepin County issued a Notice of County Action for Abatement of a Public Health Nuisance and an Order to Abate Public Health Nuisance in compliance with Minnesota Statute Section 145A.04 and Hennepin County Ordinance 25, Section 2.01 regarding public health nuisance conditions present at the Property (collectively the (“**County Order**”), which County Order is attached hereto as Exhibit C; and

**WHEREAS**, on January 17, 2025, a letter was delivered to Burns (“**City Letter**”), which is attached hereto as Exhibit D and included the analysis of the Inspection and determined that (1) the Structure is in violation of and not in compliance with City Code and the 2000 International Property Maintenance Code, (2) the certificate of occupancy for the Structure was revoked in accordance with Minnesota Rule 1300.0220, subpart 7, (3) the Structure was posted “Do Not Occupy” on December 10, 2025, and (4) the Structure was declared an unsafe structure and was therefore a hazardous property under Minnesota Rules 1300.0180 and Minnesota Statutes Section 463.15. The Letter further identified specific City Code and 2000 International Property Maintenance Code violations (“**Property Conditions**”) and required corrective actions; and

**WHEREAS**, based on the Property Conditions discovered during the Inspection, the City has determined that (1) the Property is “hazardous,” as defined by Minnesota Statutes Section 463.15, and (2) both the exterior and interior portions of the Property are in violation of numerous provisions of City Code and 2000 International Property Maintenance Code; and

**WHEREAS**, pursuant to Minnesota Statutes Chapter 463, the City is authorized to initiate formal legal proceedings to order abatement of the Property Conditions and, in the event Burns fails to abate the Property Condition, the City is authorized to abate the Property Conditions itself and assess the Property for the cost thereof; and

**WHEREAS**, pursuant to Minnesota Statutes Section 463.151, the City may remove or correct any hazardous conditions on the Property upon obtaining the consent in writing of all owners of record, occupying tenants, and all lienholders of record; and

**WHEREAS**, Burns is the sole owner of record of the Property and there are no other owners of record, occupying tenants, or lienholders of record; and

**WHEREAS**, Burns has proposed to sell the Property to Purchaser allowing Purchaser to abate the Property Conditions. Burns and Purchaser have entered into a purchase agreement for the Property with a closing date of March 31, 2025; and

**WHEREAS**, by entering into this Agreement, the Parties wish to facilitate the abatement of the Property Conditions and avoid legal proceedings on this matter pursuant to Minnesota Statutes Section 463.151, subject to the terms and conditions herein.

**NOW, THEREFORE**, it is hereby and herein mutually agreed, in consideration of promises and considerations set forth in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the Parties, the Parties agree as follows:

1. **INCORPORATION; RECITALS**. The above Recitals and all exhibits attached to this Agreement are a material part of this Agreement and are incorporated herein.
2. **THE PROPERTY**. The Parties agree and acknowledge that the Property Conditions violate numerous provisions of City Code and 2000 International Property Maintenance Code and is hazardous, as that term is defined by Minnesota Statutes Section 463.15. Burns warrants and guarantees that he is the sole owner of record of the Property and there are no other owners of record, occupying tenants, or lienholders of record.
3. **CONVEYANCE TO PURCHASER**. The Property shall be conveyed to the Purchaser on or before **March 31, 2025**. Upon the City being provided evidence, subject to the review and approval of the City, that fee title absolute has been conveyed to the Purchaser for the Property by at least a quit claim deed, then Burns shall no longer be subject to and shall be released from the terms and conditions of this Agreement.
4. **PROPERTY CONDITIONS ABATEMENT**. Purchaser and Burns, at their own cost and expense, agree to undertake all work necessary to correct and abate the Property

Conditions and comply, to the satisfaction of the City, with the County Order, City Letter, City Code, and the 2000 International Property Maintenance Code (the “**Work**”), and in accordance with the following requirements and timeline:

- a. The Property shall be **immediately** secured by Burns to ensure it is not open to trespass and Burns and Purchaser shall continue the same until such time as the Property Conditions have been abated.
- b. On or before **February 17, 2025**, a dumpster shall be provided on the Property for the removal of garbage, rubbish, and debris from the Property.
- c. On or before **March 31, 2025**, Purchaser shall purchase the Property from Burns as provided for in Section 3 above.
- d. On or before **April 15, 2025**, remove all garbage, rubbish, debris, and items from the Structure.
- e. On or before **April 15, 2025**, test for mold and remediate any mold present in the Structure.
- f. On or before **April 22, 2025**, allow the City Building Official to inspect the Property and Structure to identify City Code and the 2000 International Property Maintenance Code violations that will supplement and be incorporated as part of the Property Conditions, and to provide a list of all Property Conditions that will need to be abated and remedied.
- g. On or before **May 1, 2025**, prepare a structural analysis to be completed by a licensed engineer and submitted to the City.
- h. On or before **May 15, 2025**, obtain all permits and begin the Work to abate and remedy the Property Conditions according to the City Building Official’s assessment and direction, including, but not limited to, needed structural repairs. This Agreement is neither a substitute for, nor a waiver of, the City’s permitting and inspection requirements, including, but not limited, permitting fees and submission requirements.
- i. On or before **November 1, 2025**, the Purchaser hereby authorizes the City to inspect the Property to ensure that the Property Conditions have been abated, the Property has been brought into compliance with City Code and the 2000 International Property Maintenance Code, and the Work has been completed. Inspections by the City will take place when necessary, as determined by the City Building Official, during the course of the Work.
- j. In performing all obligations contained herein, Burns and Purchaser shall comply with all applicable local, state, and federal rules and regulations and shall comply with this Agreement.

5. **PERFORMANCE**. Time is of the essence in the performance of the terms and obligations herein and strict compliance is required. If Burns and Purchaser fail to comply with the terms and any date as set forth in Section 4 above, then Burns and Purchaser agree that the City may, immediately and without notice, perform any of the Work outstanding to correct the Property Conditions, including, but not limited to, removal or demolition of the Structure, in the sole discretion of the City, (“**City Abatement**”) and assess its costs as set forth in Section 6 below without the need for further action or approval by the court.
6. **SPECIAL ASSESSMENT OF COSTS AND EXPENSES; WAIVER**. In the event of City Abatement as provided for herein: (i) the City is authorized pursuant to Minnesota Statutes Sections 463.151 and 463.21 to assess the costs it incurs in performing the City Abatement against the Property; (ii) Burns and Purchaser hereby waive the right to object to the City’s assessment of City Abatement costs incurred. Burns and Purchaser further waive the right to appeal the levy of the special assessment pursuant to Minnesota Statutes Sections 429.061 and 429.081 or otherwise; (iii) Burns and Purchaser waive any requirement of Minnesota Statutes Chapter 429, with which the City does not comply; and (v) Burns and Purchaser agree that the above waiver is reasonable, fair, and equitable and there are no other properties against which the City Abatement costs should be assessed.

Burns and Purchaser further agree to waive any claims against the City, its officials, employees, contractors, and agents from and against any and all liability, loss, costs, damages, expenses, claims, actions, or judgments, including attorneys’ fees which they may hereinafter sustain, incur, or be required to pay, arising out of or in connection with this Agreement, except for personal injury, gross negligence, and intentional behavior. Nothing in this Agreement shall be construed as a waiver by the City of any immunities, defenses, or other limitations on liability to which the City is entitled by law, including, but not limited to, the maximum monetary limits on liability established by Minn. Stat. Chapter 466 or otherwise.

7. **RIGHT OF ENTRY**. Burns and Purchaser grant the City and its agents, employees, contractors, and invitees: (i) the right to enter the Property and the Structure at all times to conduct inspections to determine compliance with this Agreement; and (ii) the right to enter the Property and the Structure to perform the City Abatement. The right of entry shall expire upon, the later of, the completion of the Work, final inspection by the City of the Work, or the completion of the City Abatement.
8. **NO OCCUPANCY**. Burns and Purchaser agree and affirm that no new certificate of occupancy has been issued for the Property as of the Effective Date and a new certificate of occupancy is required prior to any occupation of the Property.
9. **HAZARDOUS BUILDING ACTION**. The City agrees that it will not issue an order for abatement or initiate legal proceedings in court against Burns or Purchaser regarding the Property, the Property Conditions, and this Agreement, unless Burns or Purchaser is in violation of this Agreement.

10. **NOTIFICATION**. All notices, requests, consents, claims, demands, waivers, and other communications hereunder (hereinafter each referred to as a “**Notice**”) shall be in writing and shall be deemed to have been given (a) when delivered by hand (with written confirmation of receipt); or (b) when received or first rejected by the addressee if sent by a nationally recognized overnight courier (receipt requested); or (c) when received or first rejected by the addressee if sent by United States Postal Service (receipt requested); provided, that a courtesy copy of any notice may be sent by e-mail, which courtesy copy shall not constitute a Notice. A Notice must be sent to the respective Parties at the following addresses (or at such other address for a Party as shall be specified in a Notice given in accordance with this Section):

If to City:

City of Mound  
Attn: City Manager  
2415 Wilshire Blvd  
Mound, MN 55364  
Email: jessedickson@cityofmound.com

With copy to:

Hoff Barry, P.A.  
Attn: City Attorney  
100 Prairie Center Drive, Ste. 200  
Eden Prairie, MN 55344  
Email: slandsman@hoffbarry.com

If to Burns:

Rory Burns  
1583 Dove Lane  
Mound, MN 55364  
Email: roryburns7187@gmail.com

If to Purchaser:

Cottage Investments Corp  
Attn: Stacy Roxberg  
1551 Canary Lane  
Mound, MN 55364  
Email: sroxberg@aol.com

11. **MISCELLANEOUS**.

- a. Entire Agreement. This Agreement and any other documents incorporated herein by reference constitutes the sole and entire agreement of the Parties to this

Agreement with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter. The terms and conditions of this Agreement shall be binding on and inure to the benefit of the Parties hereto, their respective successors and assigns and the benefits and burdens shall run with the Property.

- b. Governing Law. It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota. Any legal suit, action, or proceeding arising out of this Agreement shall be instituted in state court located in Hennepin County, Minnesota, and each Party irrevocably submits to the exclusive jurisdiction of such court in any such suit, action, or proceeding. The Parties irrevocably and unconditionally waive any objection to the laying of venue of any suit, action, or proceeding in such court and irrevocably waive and agree not to plead or claim in any such court that any such suit, action, or proceeding brought in any such court has been brought in an inconvenient forum.
- c. Run with the Land. This Agreement shall run with the land and be binding upon the Parties and their respective successors and assigns.
- d. No Third-Party Beneficiaries. This Agreement is for the sole benefit of the Parties and their respective successors and assigns and nothing herein, express or implied, is intended to or shall confer upon any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.
- e. Headings. The headings in this Agreement are for reference only and shall not affect the interpretation of this Agreement.
- f. Modification. Any modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement shall be binding only if evidenced in writing signed by each Party or an authorized representative of each Party.
- g. Warrant of Authority. Burns represents and warrants that it has the authority to enter into this Agreement and upon execution and recordation to make it a covenant on and runs with the Property and binding on all current and future owners of the Property.
- h. Assignment. No Party may assign any of its rights or delegate any of its obligations hereunder without the prior written consent of the other Parties, which consent shall not be unreasonably withheld, conditioned, or delayed. Any purported assignment or delegation in violation of this Section shall be null and void. No assignment or delegation shall relieve the assigning or delegating Party of any of its obligations hereunder.
- i. Non-Waiver. The action or inaction of the City shall not constitute a waiver or

amendment of the provisions of this Agreement. The waiver by or the failure of the City to enforce any particular section, portion, or requirement of this Agreement at any particular time shall not in any way constitute a waiver of any other section, provision, requirement, time element, or the right to enforce such provision at a subsequent time. To be binding, any amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The City's failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

- j. Cumulative Rights. Each right, power, or remedy herein conferred upon the City is cumulative and in addition to every other right, power, or remedy, express or implied, now or hereinafter arising, available to the City, at law or in equity, or under any other agreement, and each and every right, power, and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City and will not be a waiver of the right to exercise at any time thereafter any other right, power, or remedy.
- k. Recording. The City may record this Agreement against the Property in the land records of Hennepin County. The Parties agree to execute another document or make any changes to this Agreement reasonably necessary to effectuate the recording and filing of this Agreement against the Property.
- l. Termination of Agreement. This Agreement shall terminate upon the completion and acceptance of, as applicable, the Work and the City Abatement by the City and assessment of any costs.
- m. Attorney Representation. The Parties acknowledge that they have been represented by legal counsel in connection with the execution of this Agreement or have had sufficient time to consult legal counsel. The Parties further represent and declare that in executing this Agreement they have relied solely upon their own judgment, belief, and knowledge, or the advice and recommendation of their own independently selected legal counsel, and that they have not been influenced to any extent whatsoever in executing this Agreement by any representation or statements except those expressly contained or referred to in this Agreement.
- n. Authority. Any person signing this Agreement in a representative capacity represents and warrants by signing this Agreement that it is the signer's intent to bind the principal being represented to the terms and conditions of this Agreement that the signer has been authorized to bind the principal to the terms and conditions, and that it is the intent of the principal to be so bound.
- o. Interpretation. For purposes of this Agreement, (a) the words "include," "includes," and "including" are deemed to be followed by the words "without limitation"; (b) the word "or" is not exclusive; and (c) the words "herein," "hereof," "hereby," "hereto," and "hereunder" refer to this Agreement as a whole. Unless the context otherwise requires, references herein: (x) to sections, schedules, and exhibits mean

the sections of, and schedules and exhibits attached to, this Agreement; (y) to an agreement, instrument, or other document means such agreement, instrument, or other document as amended, supplemented, and modified from time to time to the extent permitted by the provisions thereof; and (z) to a statute means such statute as amended from time to time and includes any successor legislation thereto and any regulations promulgated thereunder. This Agreement shall be construed without regard to any presumption or rule requiring construction or interpretation against the Party drafting an instrument or causing any instrument to be drafted.

- p. Joint and Several Obligations. All obligations of Burns and Purchaser under this Agreement shall be joint and several.
  
- a. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

*The remainder of this page intentionally left blank; signature pages follow*

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed by its duly authorized representative effective as of the Effective Date.

**CITY OF MOUND,**  
a Minnesota municipal corporation

By \_\_\_\_\_  
Its Mayor  
Date \_\_\_\_\_

By \_\_\_\_\_  
Its City Manager  
Date \_\_\_\_\_

STATE OF MINNESOTA    )  
  ) SS.  
COUNTY OF HENNEPIN    )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of February, 2025, by Jason R. Holt and Jesse Dickson, the Mayor and City Manager, respectively, of the City of Mound, a Minnesota municipal corporation, on behalf of said municipal corporation.

\_\_\_\_\_  
Notary Public

**RORY BURNS,**  
a single person

By \_\_\_\_\_

Date \_\_\_\_\_

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of February, 2025,  
by Rory Burns, a single person.

\_\_\_\_\_  
Notary Public

**COTTAGE INVESTMENTS CORP,**  
a Minnesota corporation

By \_\_\_\_\_  
Its President  
Date \_\_\_\_\_

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of February, 2025,  
by Stacy Roxberg, the president of Cottage Investments Corp, a Minnesota corporation, on  
behalf of said corporation.

\_\_\_\_\_  
Notary Public

**EXHIBIT A**

**LEGAL DESCRIPTION OF THE PROPERTY**

Lots 20, 21, and 22, Block 4, Woodland Point, Hennepin County, Minnesota

**EXHIBIT B**  
**PROPERTY PICTURES**

7089 Front Door Roof & Soffit



7090 – Garage Roof



7091 – Roof at Rear of House



7092 – Patio Door at Rear of House



7093 Roof at Rear of House



7094 Roof at Rear of House



7095 Deck at Rear of House



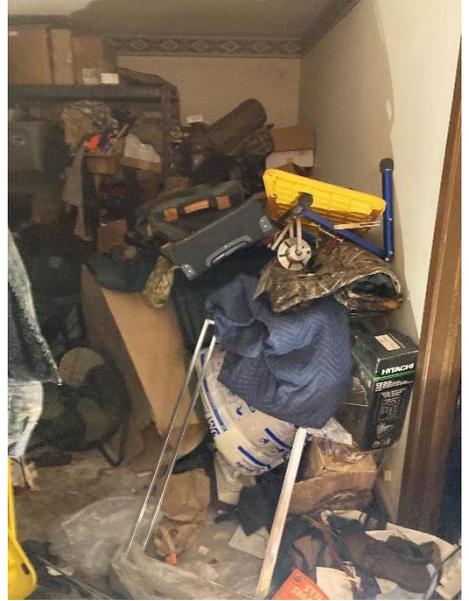
7218 Mechanical Room



7219 Basement Mechanical Room



7220 Family Room



7221 Laundry Room



7222 Mechanical Room



7225 Upstairs Bathroom



7228 Upstairs Office



7223 Basement storage



7226 Upstairs Bathroom



7229 Upstairs Bedroom



7224 Front Entry Ceiling



7227 Upstairs Office



7230 Upstairs Bedroom



7231 Livingroom Ceiling



7234 Kitchen Area



7239 Roof at Rear of House



7232 Dining Room Ceiling



7235 Front Door Roof & Soffit



7243 Garage Roof



7236 Roof at Rear of House



8398 Upstairs Bedroom



7237 Roof at Rear of House



8399 Upstairs Bedroom/Electric Heater



7233 Kitchen



7238 Roof Near Bathroom/Office



8401 Upstairs Bathroom



8402 Upstairs Bathroom



8403 Upstairs Bathroom



8405 Upstairs Office



8406 Upstairs Office



8407 Upstairs Office



8409 Kitchen Area



8410 Kitchen Area



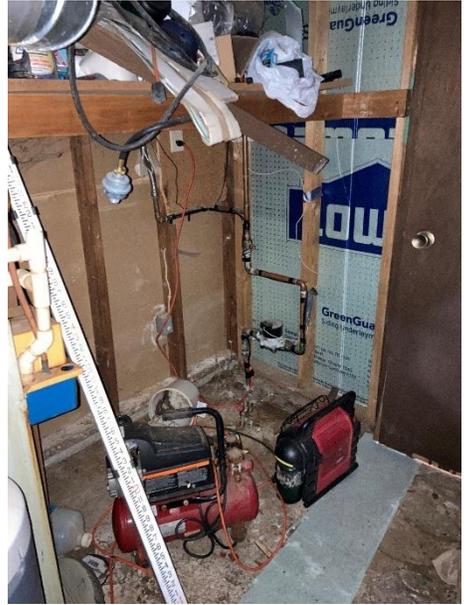
8411 Dining Room



8414 Lower Level Bedroom/Storage



8415 Mechanical Room



8416 Laundry Room & Electric Heater



8417 Lower Level Bedroom/Storage



8426 Roof at Rear of House



8430 Garage Storage



8420 Family Room



8427 Dining Room Patio Door



8433 Garage Roof Failure



8422 Mechanical Room



8434 Garage Storage



8428 Garage Storage



8425 Roof at Rear of House



**EXHIBIT C**

**HENNEPIN COUNTY ORDER TO ABATE**

# HENNEPIN COUNTY

## PUBLIC HEALTH

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### ORDER TO ABATE A PUBLIC HEALTH NUISANCE

**TO: Rory W Burns/ Current Resident**  
**1583 Dove Lane**  
**Mound Minnesota 55346**

**PURSUANT TO THE AUTHORITY GRANTED IN HENNEPIN COUNTY  
ORDINANCE 25, SECTIONS 2.01 (Violations Checked):**

- **D. Failure to keep waste, refuse, or garbage in an enclosed building or properly contained in a closed, insect and rodent proof, container designed or reasonably adapted for such purpose, except for the immediate time preceding pick-up by a refuse hauler.**
- **E. Accumulation of carcasses of animals, birds, or fish by failing to bury or otherwise dispose of in a sanitary manner within 24 hours after death. This provision shall not apply if the animals, birds, or fish are intended for human consumption.**
- **F. Accumulation of decaying animal or vegetable matter, animal or human feces, trash, rubbish, garbage, rotting lumber, packing material, scrap metal, tires or any other substances in which flies, mosquitoes, other disease carrying insects, rodents or other vermin can harbor; this definition does not include compost bins or compost sites which are being managed in accordance with acceptable standards.**
- **G. Accumulations of rubbish or junk as to become dangerous or injurious to the health and safety of any individual or to the public.**
- **H. Any structure that has become dangerous for further occupancy because of sanitary defects.**
- **I. Infestations of flies, fleas, cockroaches, lice, rats, mice, fly larvae, or hookworm larvae.**
- **J. Unnatural breeding grounds which support mosquito larvae and mosquitoes capable of carrying West Nile Virus, La Crosse Encephalitis Virus, or any other disease-causing microorganism.**

AND MINNESOTA STATUTES SECTION 145A.04 (COPIES PROVIDED), BE ADVISED THAT HENNEPIN COUNTY ENVIRONMENTAL HEALTH HAS FOUND ON JANUARY 10, 2025, THAT A PUBLIC HEALTH NUISANCE EXISTS AT:

1583 Dove Lane Mound, Minnesota 55346

TO WIT (Violations Checked):

- Garbage strewn around the interior of the dwelling.
- Accumulation of carcasses.
- No clear walking path through out the dwelling.
- Egress blocked through doors and windows.
- Organic matter putrid and decaying.
- Insect infestation.
- Structure is dangerous.
- Interior harborage for animals.
- Toilet not flushing.
- Unsanitary conditions in the kitchen and bathroom.
- Noxious weeds and overgrown vegetation in the back yard, causing conditions that allow for the breeding of mosquitos.

YOU ARE HEREBY ORDERED TO ABATE THE NUISANCE AS FOLLOWS  
(Violations Checked):

- Remove garbage and unnecessary articles from the dwelling.
- Remove accumulation of carcasses.
- Provide clear passage through rooms.
- Provide egress to all doors and windows, so emergency personnel can enter the home safely.
- Repair structure to be safe.
- Remove and dispose of all decaying and putrid organic matter.
- Buildings must be cleaned out and access for animal harborage must be blocked.
- The dwelling must be treated for insect infestation, to remove the pests.
- A light must be provided for each room at the time of re-inspection, so that all areas can be easily assessed.
- The toilet must be fully functional.
- Clean the restroom and kitchen area of debris and soil.
- The overgrown vegetation and noxious weeds must be cut and the area treated for mosquitos.

THIS ACTION MUST BE COMPLETED NO LATER THAN:

Comply by date. Jan. 24<sup>th</sup> 2025

A re-inspection must take place prior to this date and time to ensure your compliance.

DATED: 1-10-25 [Signature]  
Name of Environmentalist, Title,

DATED: 1/10/2025 [Signature]  
Name of Environmentalist, Title,

RECEIVED BY: [Signature] DATED: 10 Jan 2025



**EXHIBIT D**  
**CITY LETTER**



January 18, 2025

SENT VIA CERTIFIED MAIL WITH RETURN RECEIPT,  
REGULAR MAIL AND EMAILED TO PROPERTY OWNER

Mr. Rory W. Burns  
1583 Dove Lane  
Mound, MN 55364

Re: 1583 Dove Lane, Mound (Property ID 12-117-24-43-0053)

Dear Rory,

On Friday, January 10th, 2025, an inspection was conducted at 1583 Dove Lane. The purpose of the inspection was to determine if the structure is unsafe. Access was voluntarily provided by property owner Rory W Burns. Field Officer Andy Drilling, Hennepin County Environmental Health Inspector William Alken, Hennepin County Supervising Environmentalist Amanda Buell, and Hennepin County Social Worker Jen Withrow were present during the inspection. The Orono Police Department were on-site during the inspection.

The structure is a split-level home in the R-1A single-family residential zoning district. The structure appears to have been constructed in 1975.

## **Violations**

The following violations of the Mound Property Maintenance Code are the responsibility of the Owner as stated in Section 301.2:

**Section 302.1 Sanitation.** *All exterior property and premises shall be maintained in a clean, safe and sanitary condition.*

Exterior and premises has not been maintained in a clean, safe and sanitary condition; correct.

**Section 302.5 Rodent harborage.** *All structures and exterior property shall be kept free from rodent harborage and infestation.*

Rodent droppings observed. The city is concerned about potential access by other rodents such as raccoon, squirrels, etc..

**Section 303.1 General.** *The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.*

Dwelling lacks a functional roof system on both house and garage, soffits and fascia need repair, patio door needs replacement, and deck needs repair, removal or replacement; correct.

**Section 303.2 Protective treatment.** *All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated, and surfaces repainted.*

All exterior surfaces need to be maintained in good repair and protected from decay; correct.

**Section 303.4 Structural members.** *All structural members shall be maintained free from deterioration and shall be capable of safely supporting the imposed dead and live loads.*

Framing and structural members damaged due to water intrusion; shall be inspected and replaced as needed in accordance with the Minnesota State Building Code.

**Section 303.6 Exterior walls.** *All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.*

Holes and rotting materials on the exterior; correct.

**Section 303.7 Roofs and drainage.** *The roof and flashing shall be sound, tight and not have defects that admit rain.*

Roofing covering has failed and resulted in water intrusion; all roofing materials need to be replaced, including sheathing as needed.

**Section 303.10 Stairways, decks, porches and balconies.** *Every exterior stairway, deck, porch, balcony, and appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.*

Significant rotting to decking and framing members, missing guardrails and stairway has been removed; deck shall be repaired, replaced or removed.

**Section 303.12 Handrails and guards.** *Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be in good condition.*

Guards and handrails are required on any deck more than 30" inches above grade; correct.

**Section 303.13 Window, skylight and door frames.** *Every window, skylight, door and frame shall be kept in sound condition, good repair and weathertight.*

Patio door frame is not properly supported and has caused the framing to rot and sag. Glazing has pulled out of framing making the door inoperable; remove or replace patio door.

**Section 304.1, Interior structure, General.** *The interior of a structure and equipment therein shall be maintained in good repair, structurally sound, and in a sanitary condition.*

Significant damage to the interior of the structure caused by water intrusion and neglect; correct.

**Section 304.2, Structural members.** *All structural members shall be maintained structurally sound and be capable of supporting the imposed loads.*

Condition of framing and structural members is unknown currently; all damaged framing and structural members need to be inspected and replaced as needed.

**Section 304.3 Interior surfaces.** *All interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking, or abraded paint shall be removed, and*

*covered. Cracked or loose plaster, decayed wood, and other defective surface conditions shall be corrected.*

Evidence of water intrusion throughout structure and mildew evident on most interior surfaces;  
Correct.

**Section 305.1 Accumulation of rubbish or garbage.** *All exterior property and premises, and the interior of every structure, shall be free from the accumulation of rubbish or garbage.*

IPMC Section 202 General Definitions

**Garbage** - The animal or vegetable waste resulting from the handling, preparation, cooking and consumption of food.

**Rubbish** - Combustible and noncombustible waste materials, except garbage; the term shall include the residue from the burning of wood, coal, coke and other combustible materials, paper, rags, cartons, boxes, wood, excelsior, rubber, leather, tree branches, yard trimmings, tin cans, metals, mineral matter, glass, crockery and dust and other similar materials.

Remove all interior and exterior rubbish as defined above, including tree branches, rotted scrap lumber, etc... Interior rubbish including combustible materials, paper, rags, cartons, boxes, wood, etc...

**Section 404.7 Food Preparation.** *All spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner...*

Dwelling lacks a food preparation area; correct.

**Section 501.1 Dwelling units.** *Every dwelling unit shall contain its own bathtub or shower, lavatory, water closet and kitchen sink which shall be maintained in a sanitary, safe working condition.*

Dwelling lacks a sanitary, safe bathroom or kitchen; correct.

**Section 504.1 Plumbing Systems and Fixtures, General** states *"All plumbing fixtures shall be properly installed and maintained in working order, and shall be kept free from obstructions, leaks and defects and be capable of performing the function for which such plumbing fixtures are designed. All plumbing fixtures shall be maintained safe, sanitary and functional."*

Plumbing systems and fixtures are inoperable; correct.

**Section 602.2 Residential occupancies.** *Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 65 degrees in all habitable rooms...*

Areas in the home are currently being heated with portable electric and propane space heaters; cease use and current heating system shall be inspected and approved for use or replaced.

**Section 603.1 Mechanical appliances.** *All mechanical appliances, solid fuel-burning appliances, cooking appliances and water heating appliances shall be properly installed and maintained in a safe working condition and shall be capable of performing the intended function.*

Condition of mechanical appliances is unknown; all appliances shall be inspected and approved for use or replaced.

**Section 604.3 Electrical system hazards.** *Where it is found that the electrical system in a structure constitutes a hazard to the occupants or the structure by reason of inadequate service, improper fusing, insufficient receptacle or lighting outlets, improper wiring or installation, deterioration or damage, or for similar reasons, the code official shall require the defects to be corrected to eliminate the hazard.*

Open junction boxes observed; correct.

**Section 605.1 Installation.** *All electrical equipment, wiring and appliances shall be installed and maintained in a safe and approved manner.*

**Section 702.1 General.** *A safe, continuous and unobstructed path of travel shall be provided from any point in a building or structure to a public right of way.*

Excess storage and clutter throughout house and garage; correct.

## **Conclusion**

Based on these findings, this structure is declared an unsafe structure per section 108.1 of the 2000 International Property Maintenance Code which the city of Mound has adopted. Per Minnesota Statutes, section 463.15 Subd. 3 a "*Hazardous building or hazardous property*" means any building or property, which because of inadequate maintenance, dilapidation, physical damage, sanitary condition, or abandonment, constitutes a fire hazard or a hazard to public safety or health."

MN Rules, Chapter 1300.0180 provides that "*all unsafe buildings, structures, or appendages are public nuisances and must be abated by repair, rehabilitation, demolition, or removal according to Minnesota Statutes, sections 463.15 to 463.26.*"

This is to notify all parties concerned that the Certificate of Occupancy for this structure is hereby revoked per MN Rules, Chapter 1300.0220 Subpart 7. This property may not be occupied until such time as a new certificate of occupancy is issued.

Section 107.5 of the 2000 International Property Maintenance Code states "*it shall be unlawful for the owner of any dwelling of structure who has received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of such dwelling unit to structure to another until the provisions of the compliance order or notice of violation have been complied with, or until such owner shall first furnish the grantee, transferee, mortgage or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.*"

On December 10th, 2025, the structure was re-posted "Do Not Occupy".

## **Corrective Actions**

The violations are based solely on my observations and would need to be reviewed by a licensed engineer to identify the failures. There are two options available to owner, repair the structure or remove the structure.

If repairing the structure and prior to re-habitation, we will require:

1. Most, if not all, contents will need to be removed for a proper evaluation.
2. Wall, floor coverings, insulation and vapor barriers will need to be removed to better evaluate the extent of the water damage.
3. A structural analysis may be required by a licensed engineer.
4. A permit application and plans shall be submitted to the city for review and approval. No work shall commence until permit(s) are issued by the City.
5. Work that ensures structural safety, life safety, and sanitation completed
6. Mechanical systems inspected and approved for use
7. Plumbing systems inspected and approved for use
8. Electrical systems inspected and approved for use

If removing the structure, no work may commence until demolition permit application is made with the City and applicable permits have been issued and inspected.

As the owner, you need to provide a written plan, delivered to the City by 2:00 pm on January 31, 2025, indicating the repair or removal actions that will be taken to address all violation's, along with a timeline to complete all work. If a written plan acceptable to the City is provided, you will be required to enter into a restoration agreement with the City. In the alternative, you may enter into a voluntary abatement agreement allowing the City to remove or raze the hazardous building with the cost to be assessed against the property.

Failure to do so will result in the matter being brought before the City Council with a recommendation that the building be abated under MN Statute 463.15 – 26, which states that all unsafe buildings, structures, or appendages are public nuisances and must be abated by repair, rehabilitation, demolition, or removal. The costs for the abatement action will be assessed against the property.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in blue ink that reads "Tracy Reimann". The signature is written in a cursive, flowing style.

Tracy Reimann,  
Code Enforcement  
Building Official Limited LB723665

Cc: Municipal Property File



Real People. Real Solutions.

2638 Shadow Lane  
Suite 200  
Chaska, MN 55318-1172

Ph: (952) 448-8838  
Fax: (952) 448-8805  
Bolton-Menk.com

February 6, 2025

Honorable Mayor and Members of the City Council  
City of Mound  
2415 Wilshire Boulevard  
Mound, MN 55364

RE: Engineering Report  
2025 Street Improvements  
City Project No. PW-25-01

Dear Mayor and Members of the Council:

The 2024-2033 Capital Improvement Plan (CIP) includes reconstruction of the “2003” street project area in the Three Points neighborhood. By Council Resolution adopted at the October 22, 2024, meeting to prepare a report on the estimated cost and feasibility of the 2025 Street Improvement Project this report has been prepared.

#### **BACKGROUND**

The Capital Improvement Plan (CIP) for year 2025 includes the reconstruction of the “2003” project area in the Three Points neighborhood. The streets included in this project were the first included in the prior street improvement cycle. They were typically mill and overlaid, with reconstruction of the road section occurring only where utilities were replaced, such as replacing watermain valves, hydrants, as well as some of the storm system. Resthaven Lane was milled and overlaid during 2006 and has deteriorated quicker than Shoreview Lane so they have been rearranged for timing in the overall plan.

Reconstruction projects consist of full street section replacement and include and curb replacement where necessary. Utilities are evaluated if any replacement is warranted, and drainage improvements are conducted as well. This is also the time to make water treatment improvements when feasible and may be required by the watershed if a large enough area of pavement base is disturbed.

#### **PROPOSED PROJECT**

Proposed street and parking lot improvements are shown in Figures 1 through 3 and include:

- Resthaven Lane (Three Points Blvd to Quail Rd)
- Crestview Road (Gull Ln to Heron Ln)
- Woodland Road (Gull Ln to Heron Ln)
- Enchanted Road (Gull Ln to Heron Ln)
- Glen Elyn Road
- Paradise Lane
- Heron Lane (Crestview Rd to Paradise Ln)
- Three Points Park Parking Lot

Proposed improvements include removing the existing road section and replacing with the City standard:

- 3.5-inches of bituminous surface wear and non-wear course
- 8-inches of aggregate base
- Layer of geotextile fabric
- Subgrade improvements where necessary

Additionally, curbs are evaluated for spot replacement where defective. Outdated casting assemblies that do not seal well are also replaced to aid in reducing inflow and infiltration. Finally, storm water drainage and treatment improvements will be completed to achieve watershed regulations, and reduce untreated stormwater from entering the lake. Storm water treatment is planned in the city parcel along the southeast corner of Enchanted Rd.

The proposed improvements for the parking lot at Three Points Park include removing the existing parking lot pavement, repaving the lot, and restriping with 9 ft wide parking stalls.

#### **ESTIMATED COSTS**

The proposed project is feasible from a technical standpoint. In addition, the project is necessary to extend the life of the existing roads, and the proposed improvements represent cost effective means for doing so. Table 1 summarizes the estimated project costs and a detailed project cost tabulation is included in the Appendix.

Table 1 – Preliminary Estimated Project Costs

<b>Funding Source</b>	<b>Estimated Construction Cost w/ Contingency</b>	<b>Estimated Indirect Costs (25%)</b>	<b>Total Estimated Project Cost</b>
Streets	\$783,115	\$195,780	\$978,895
Sewer (Sanitary)	\$41,800	\$10,450	\$52,250
<b>Total</b>	<b>\$824,915</b>	<b>\$206,780</b>	<b>\$1,031,145</b>

The allowance for indirect project costs includes, but is not limited to, engineering, surveying, geotechnical, administrative, fiscal, and legal costs. Easement acquisition costs, if required, are

not included. Funding for the proposed street improvements will be through fund balances and bond sales, which is accounted for in the long-term financial plan.

If approved, the proposed project schedule is to open bids and award the project in May. Construction is anticipated to commence mid-summer with substantial completion in the fall.

We request that the Council accept this Engineering Report and approve the attached Resolution authorizing the preparation of plans and specifications for the 2025 Street Improvements.

Sincerely,

**Bolton & Menk, Inc.**

A handwritten signature in black ink that reads "Matt Bauman". The signature is written in a cursive, flowing style.

**Matthew S. Bauman, P.E.**  
City Engineer

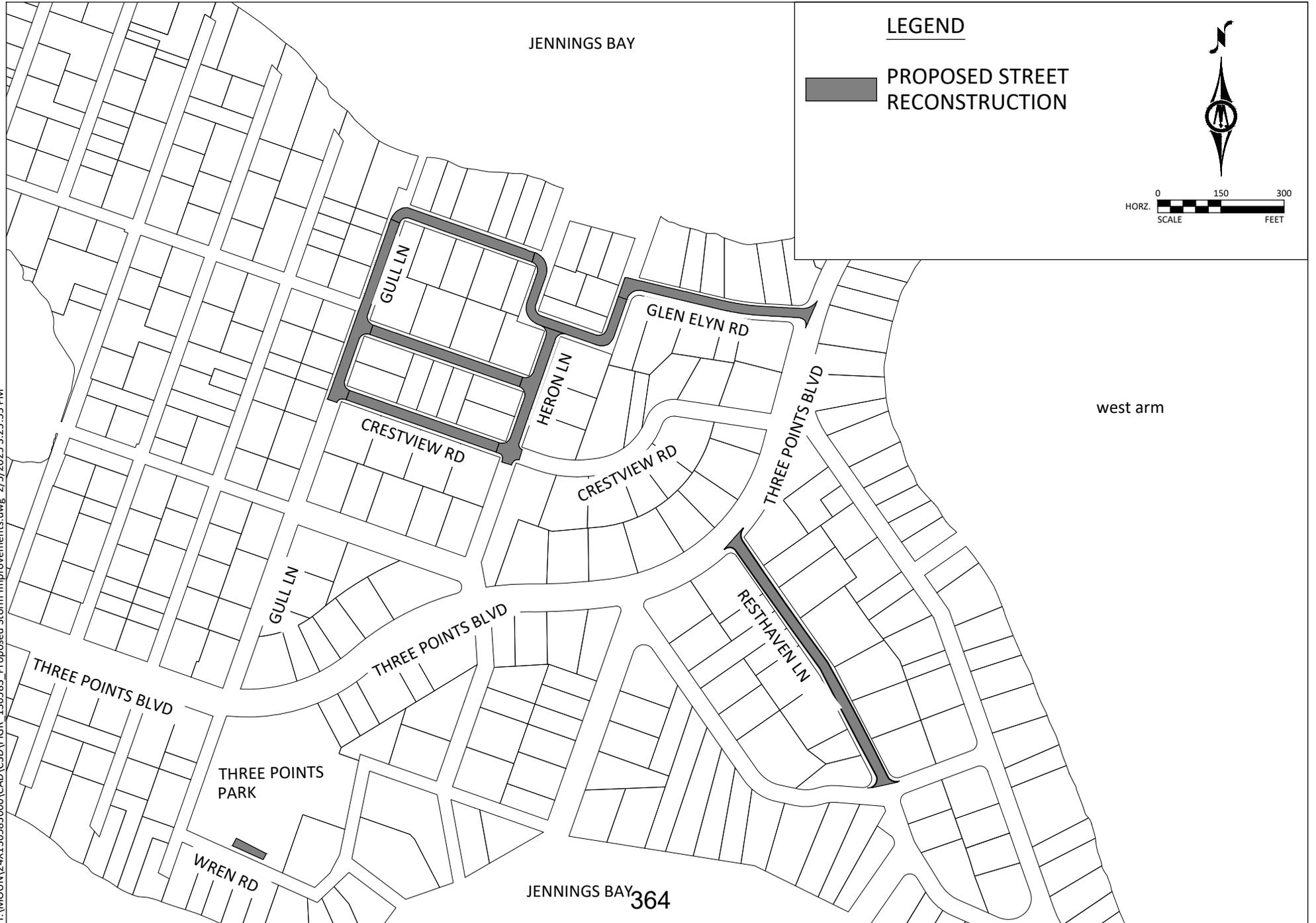
**PRELIMINARY COST ESTIMATE**

2025 STREET IMPROVEMENTS  
 CITY OF MOUND, MINNESOTA  
 BMI Project No.: 24X.136583  
 CITY PROJECT No: PW-25-01



2/6/2025

Item No.	Item	Estimated Quantity	Unit	Unit Price	Amount
1	MOBILIZATION	1	LS	\$36,000.00	\$36,000.00
2	TRAFFIC CONTROL	1	LS	\$10,000.00	\$10,000.00
3	INLET PROTECTION	9	EA	\$250.00	\$2,250.00
4	REMOVE BITUMINOUS PAVEMENT	9400	SY	\$2.50	\$23,500.00
5	REMOVE BITUMINOUS PARKING LOT PAVEMENT	165	SY	\$3.00	\$495.00
6	REMOVE CURB AND GUTTER	1400	LF	\$10.00	\$14,000.00
7	REMOVE & REPLACE CASTING ASSEMBLY (SANITARY)	21	EA	\$1,400.00	\$29,400.00
8	REMOVE DRAINAGE STRUCTURE	3	EA	\$600.00	\$1,800.00
9	COMMON EXCAVATION	1600	CY	\$40.00	\$64,000.00
10	SUBGRADE EXCAVATION	800	CY	\$21.00	\$16,800.00
11	SUBGRADE PREPARATION	9400	SY	\$1.75	\$16,450.00
12	GEOTEXTILE FABRIC, TYPE V	9400	SY	\$3.00	\$28,200.00
13	AGGREGATE BASE CLASS 5	2300	CY	\$46.00	\$105,800.00
14	STABILIZING AGGREGATE	1600	TON	\$42.00	\$67,200.00
15	TYPE SP 12.5 NON WEARING COURSE MIXTURE	1200	TON	\$85.00	\$102,000.00
16	TYPE SP 9.5 WEARING COURSE MIXTURE	900	TON	\$90.00	\$81,000.00
17	3" BITUMINOUS PARKING LOT	30	TON	\$95.00	\$2,850.00
18	CONCRETE CURB & GUTTER B618	1400	LF	\$45.00	\$63,000.00
19	CHIMNEY SEAL	21	EA	\$300.00	\$6,300.00
20	ADJUST GATE VALVE	11	EA	\$450.00	\$4,950.00
21	15" RCP PIPE STORM	80	LF	\$100.00	\$8,000.00
22	48" OUTLET CONTROL STRUCTURE	1	EA	\$9,000.00	\$9,000.00
23	CASTING ASSEMBLY (STORM)	3	EA	\$1,500.00	\$4,500.00
24	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3'	1	EA	\$4,160.00	\$4,160.00
25	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	1	EA	\$4,400.00	\$4,400.00
26	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	1	EA	\$7,000.00	\$7,000.00
27	CONNECT TO EXISTING STORM SEWER	3	EA	\$1,970.00	\$5,910.00
28	EROSION & SEDIMENT CONTROL	1	LS	\$5,000.00	\$5,000.00
29	STORM WATER TREATMENT	1	LS	\$25,000.00	\$25,000.00
30	4" SOLID LINE - PAINT	160	LIN FT	\$6.00	\$960.00
Subtotal					\$749,925.00
10% Contingency					\$74,990.00
<b>Total Estimated Construction Cost</b>					<b>\$824,915.00</b>
Design, Administration and Construction Engineering					\$206,230.00
<b>Total Estimated Project Cost</b>					<b>\$1,031,145.00</b>







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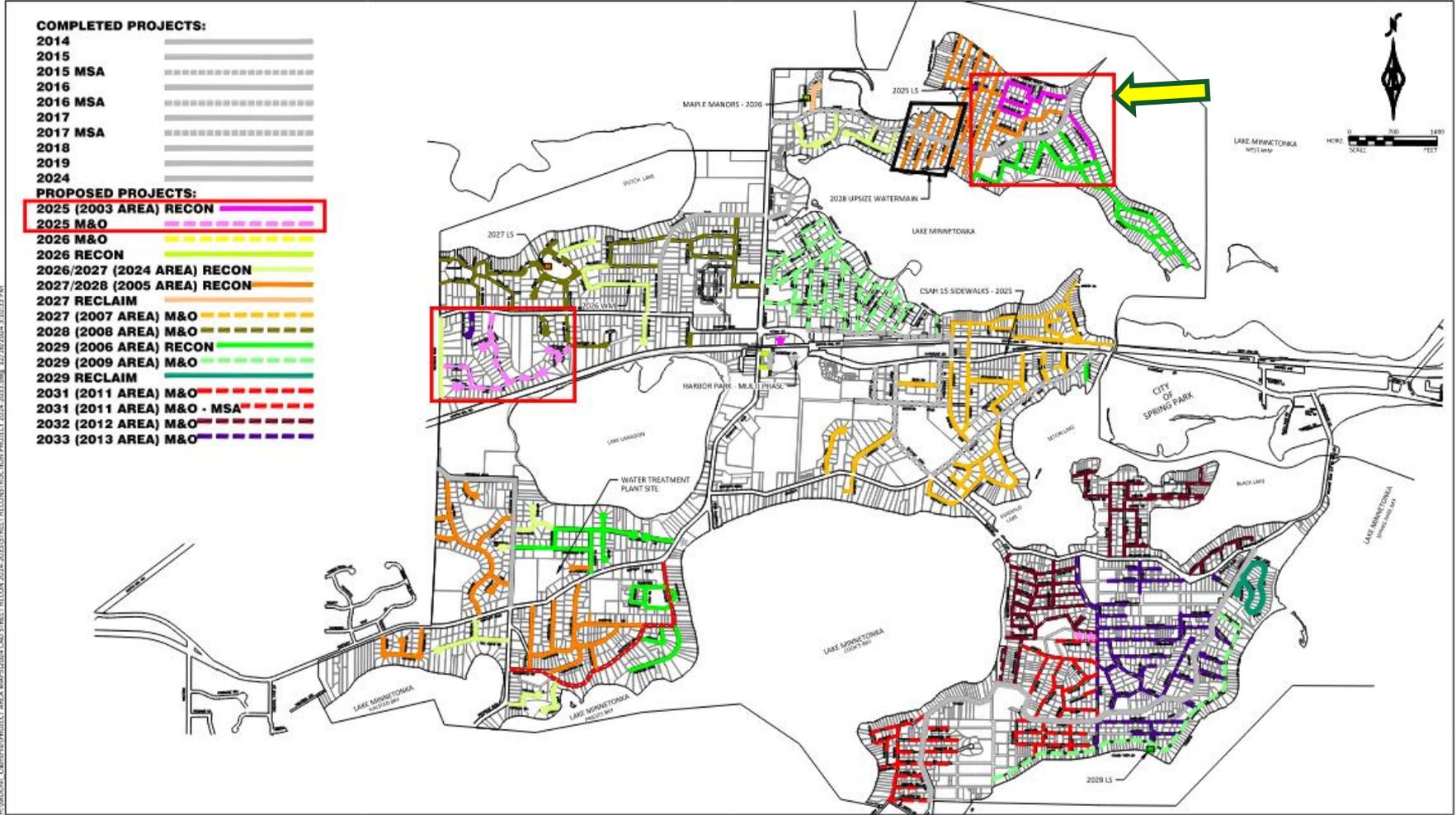
# 2025 Street Reconstruction Feasibility Study CIP Projects

City Project PW-25-01

February 11, 2025



# Capital Improvement Plan

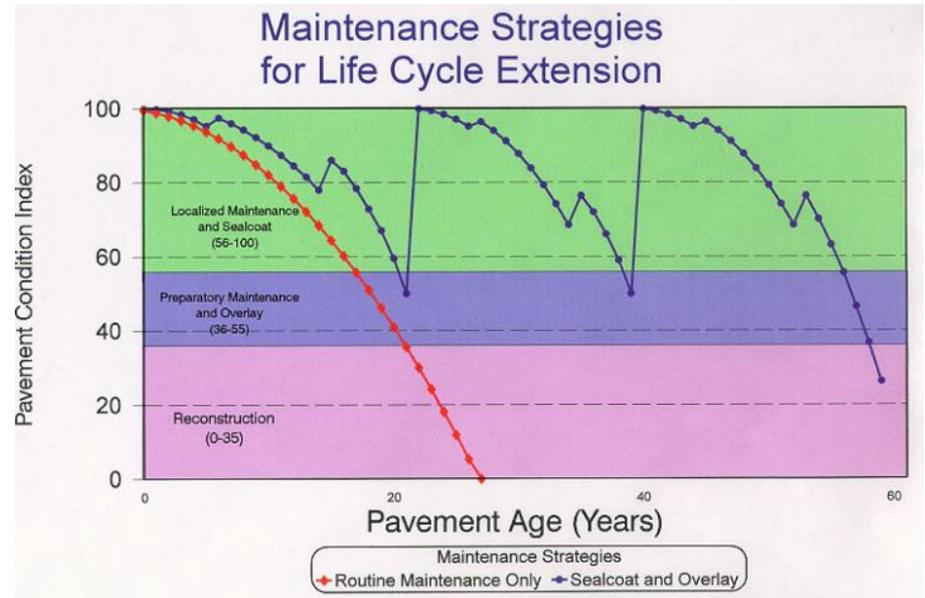


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# 2025 Reconstruction Project

- Rebuild the pavement structure
- Reset the clock for the 60-year cycle
- Improvements
  - Rebuild pavement section – adding fabric
  - Replace defective curb
  - Minor utility improvements
  - Stormwater quality improvements



Credit: Egan Pavement Maintenance Strategy (LRRB)



# Project Overview





# Existing Conditions



Glen Elyn Road



# Existing Conditions

Resthaven Lane



# Existing Conditions

Resthaven Lane



# Existing Conditions – Cracking/Peeling



Resthaven Lane

Paradise Lane



# Project Costs

<b>Funding Source</b>	<b>Estimated Construction Cost w/ Contingency</b>	<b>Estimated Indirect Costs (25%)</b>	<b>Total Estimated Project Cost</b>
Streets	\$783,115	\$195,780	\$978,895
Sewer (Sanitary)	\$41,800	\$10,450	\$52,250
<b>Total</b>	<b>\$824,915</b>	<b>\$206,780</b>	<b>\$1,031,145</b>



# Project Schedule

October 2024	Council Authorizes Feasibility Study
<b>February 11, 2025</b>	<b>Receive Study and Authorize Final Design</b>
April 2025	Authorize Advertisement for Bids
May 2025	Open and Award Bid
Summer 2025	Construction Begins
Fall 2025	Substantial Completion of Project
May 2026	Final Completion of Project



# Next Steps

Requested Council Action, for Consideration:

- Resolution accepting study authorizing final design for project PW-25-01





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# 2025 Street Reconstruction Feasibility Study CIP Projects

City Project PW-25-01

February 11, 2025



**CITY OF MOUND  
RESOLUTION NO. 25-\_\_**

**RESOLUTION RECEIVING REPORT AND AUTHORIZING PREPARATION OF  
PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR  
THE 2025 STREET IMPROVEMENTS PROJECT**

**WHEREAS**, the City Council, on October 22, 2024, referred the 2025 Streets Improvements to Bolton & Menk for study, located in the Three Points neighborhood; and

**WHEREAS**, the 2025 Streets Improvement is scheduled as a reconstruction project in the City's Capital Improvement Program (CIP) in year 2025; and

**WHEREAS**, the Council received and reviewed this report on February 11, 2025;

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Mound, Minnesota, to receive this engineering report, to order preparation of plans and specifications, and to order advertisement for bids for the 2025 Streets Improvements Project.

Adopted by the City Council this 11th day of February 2025.

\_\_\_\_\_  
Jason R. Holt, Mayor

ATTEST: \_\_\_\_\_  
Kevin Kelly, City Clerk



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2638 Shadow Lane  
Suite 200  
Chaska, MN 55318-1172

Ph: (952) 448-8838  
Fax: (952) 448-8805  
Bolton-Menk.com

February 6, 2025

Honorable Mayor and Members of the City Council  
City of Mound  
2415 Wilshire Boulevard  
Mound, MN 55364

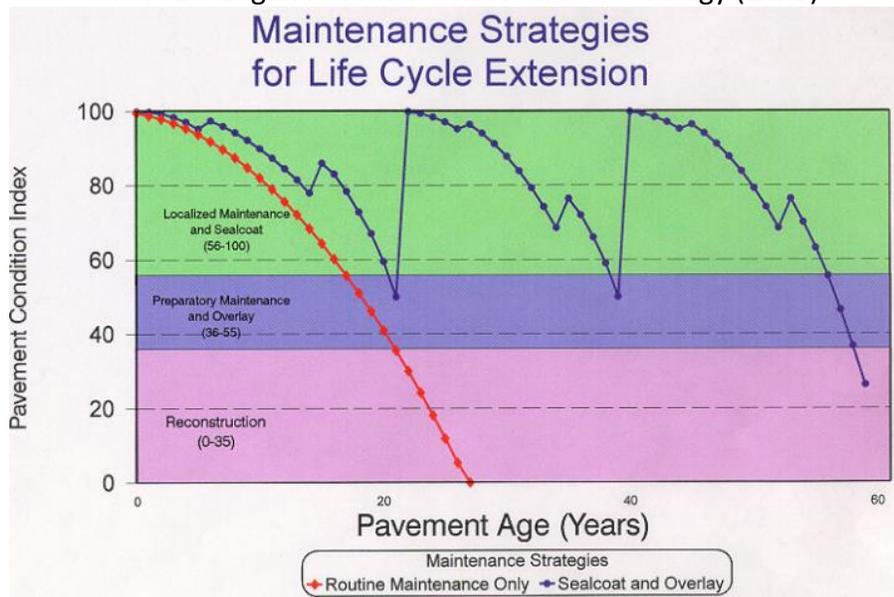
RE: Engineering Report  
2025 Mill and Overlay Project  
City Project No. PW-25-02

Dear Mayor and Members of the Council:

The Capital Improvement Plan (CIP) for year 2025 includes a mill and overlay of the Sugar Mill area in the Dutch Lake neighborhood.

This engineering Feasibility Report was prepared to determine in a preliminary manner, the feasibility of mill and overlay renewal of the pavement structure. The figure below represents the basis for the long-term planning of street maintenance and efficient use of funds.

Chart 1 – Egan Pavement Maintenance Strategy (LRRB)



Mill and overlay projects extend the useful life of the roadway by replacing the top few inches of pavement surface and include minor curb, drainage and roadway corrections if necessary and feasible. This is a pavement preservation technique scheduled for approximately 20 years after initial construction and to be repeated 20 years later. The Local Road Research Board (LRRB) completed a study in 2009 demonstrating how the incremental surface improvements can approximately double the pavement life with a lower cost investment and less overall disturbance in a 60-year cycle.

**PROPOSED PROJECT**

The Sugar Mill neighborhood was constructed in 2001 and is within the window to extend the pavement life.

Proposed roadways are shown in Figure 1 and consist of:

- Sugar Mill Lane (Westedge Boulevard to east cul-de-sac)
- Robin Lane (Sugar Mill to Lynwood)
- Lady Slipper Circle (Robin to west cul-de-sac)
- Alwin Circle (Sugar Mill to west cul-de-sac)
- Southview Court (Southview Ln to west cul-de-sac)
- Langdon Trail (Southview Ct to south cul-de-sac)

Improvements will include removing several inches of the existing pavement surface and repaving, replacing settled or defective curbs and sidewalks and other minor related corrections. The disturbance to residents is very minimal since the bulk of the pavement remains in place.

**ESTIMATED COSTS**

The proposed project is feasible from a technical standpoint. In addition, the project is necessary to extend the lifecycle of the roadway. The proposed improvements represent cost effective means for doing so. Funding for the proposed street improvements will be through fund balances and bond sales and is accounted for in the long-term financial plan. The following cost summary indicate the anticipated costs for the improvements.

Table 1 – Estimated Cost Summary	
Subtotal Construction Cost	\$414,765
10% Contingency	\$41,477
Total Construction Cost	\$456,242
25% Indirect Cost	\$114,060
<b>Total Project Costs</b>	<b>\$570,302</b>

\*Detailed cost estimates included in the appendix of the report.

The allowance for indirect project costs includes, but is not limited to, engineering, surveying, administrative, fiscal and legal costs. Easement acquisitions are not anticipated and costs, if required, are not included.

If approved, the proposed project schedule is to open bids and award the project in May. Construction is anticipated to commence in the summer and last about one month.

**CONCLUSION**

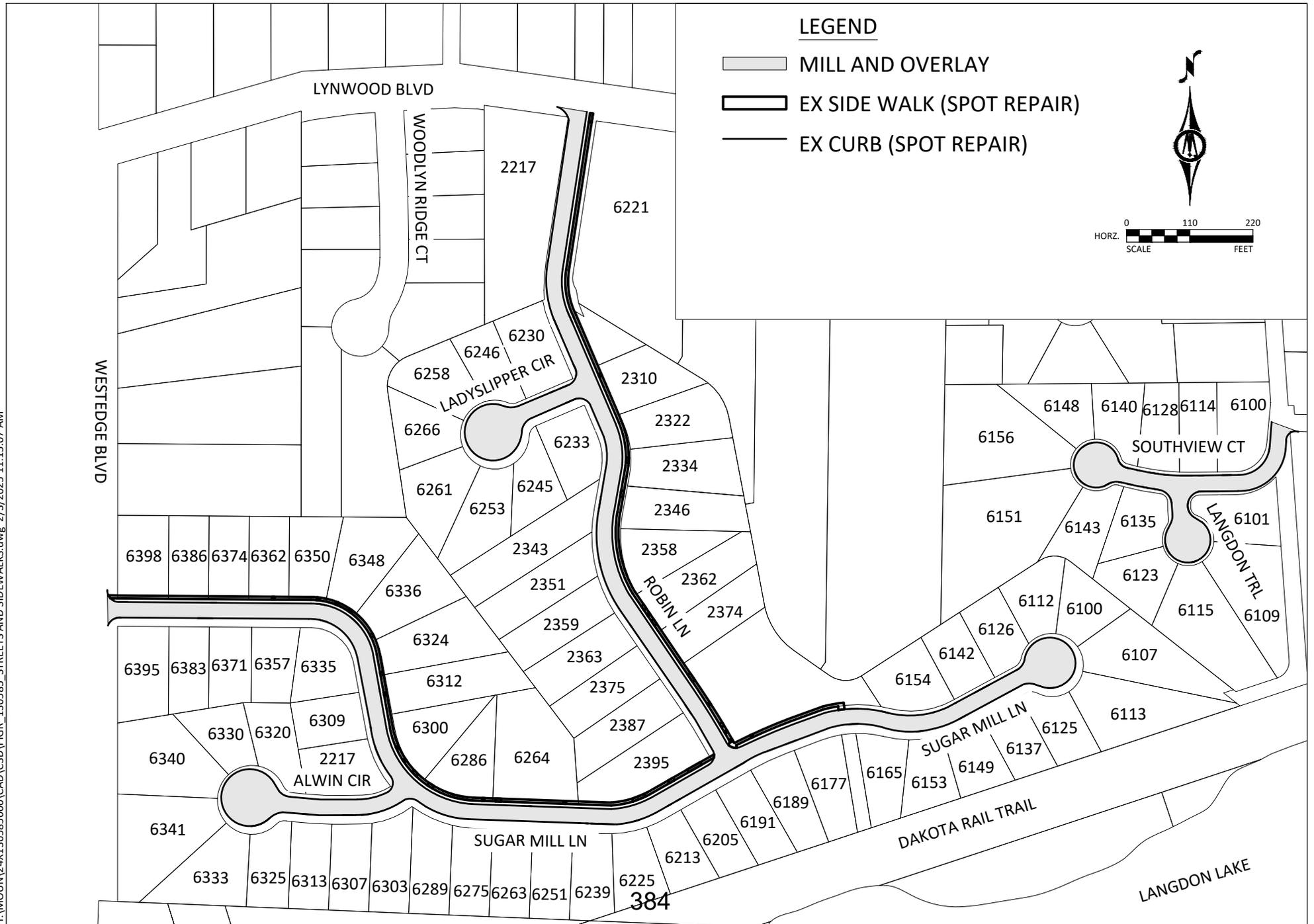
We request that the Council accept this Engineering Report and approve the attached Resolution authorizing the preparation of plans and specifications for the 2025 Mill and Overlay Project, PW-25-02.

Sincerely,

**Bolton & Menk, Inc.**



**Matthew S. Bauman, P.E.**  
City Engineer



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# 2025 Mill & Overlay Feasibility Study CIP Projects

City Project PW-25-02

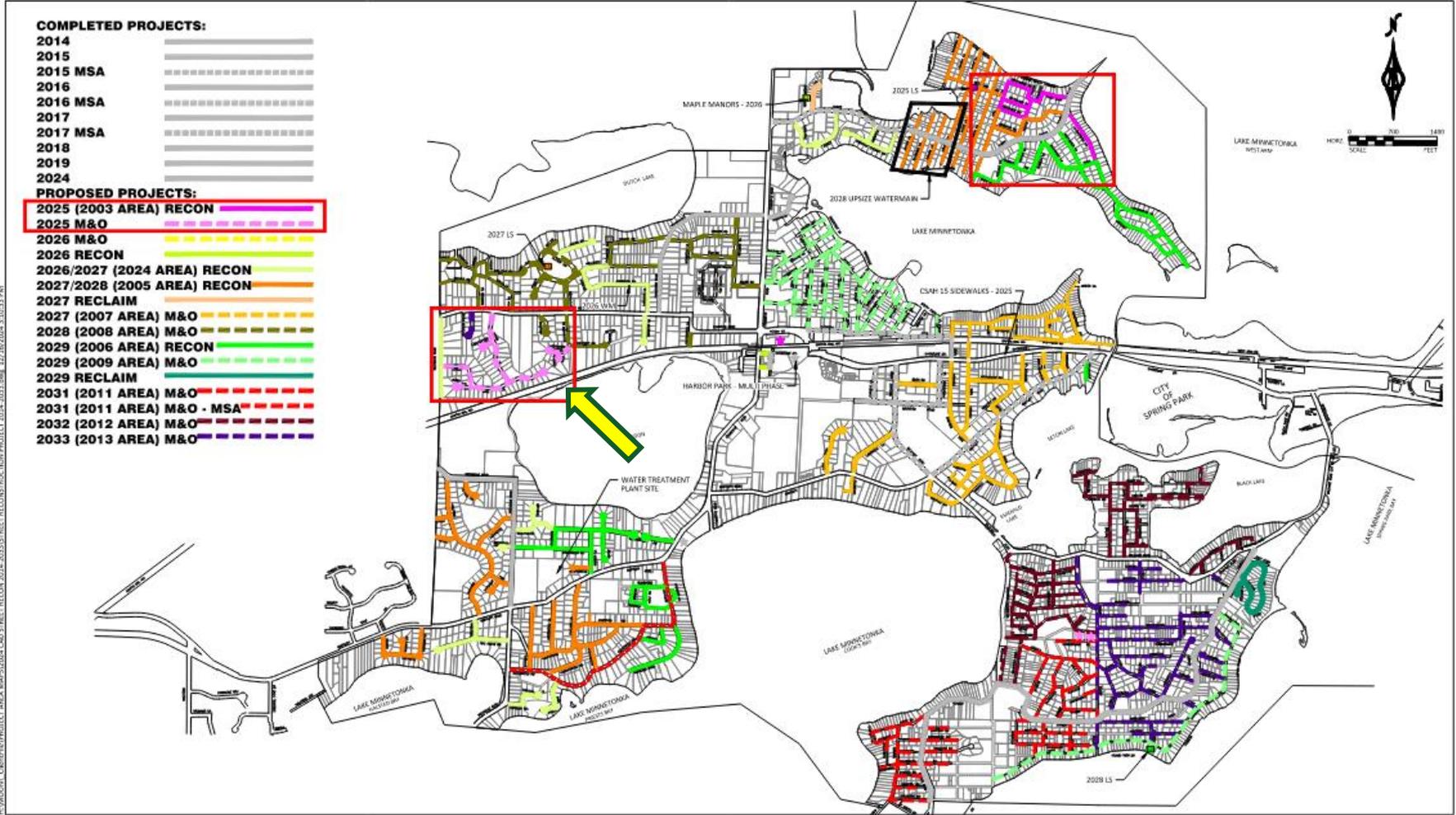
February 11, 2025



# Capital Improvement Plan

CITY OF MOUND STREET RECONSTRUCTION PROJECT AREAS  
MOUND, MN

MAY 2024

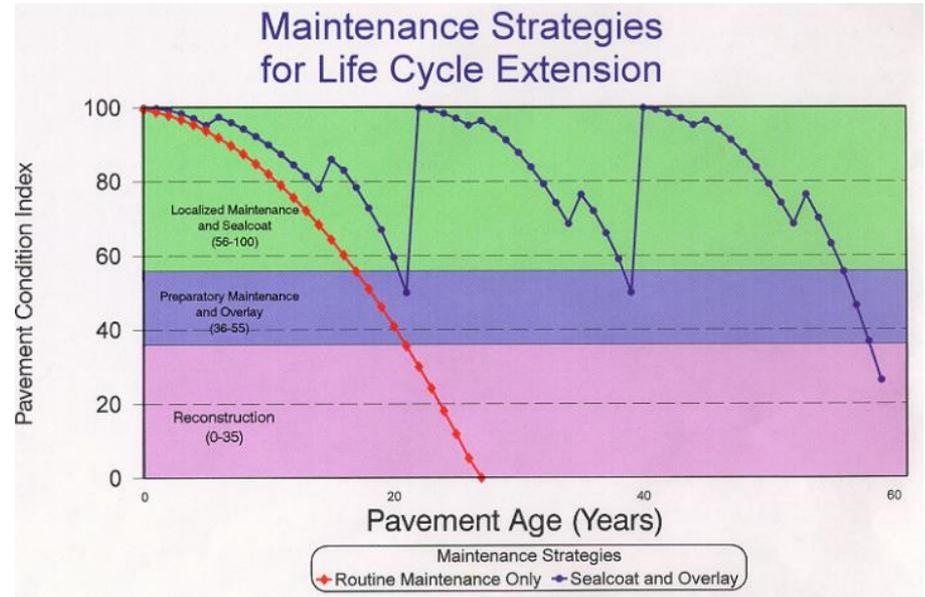


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# 2025 Mill and Overlay Project

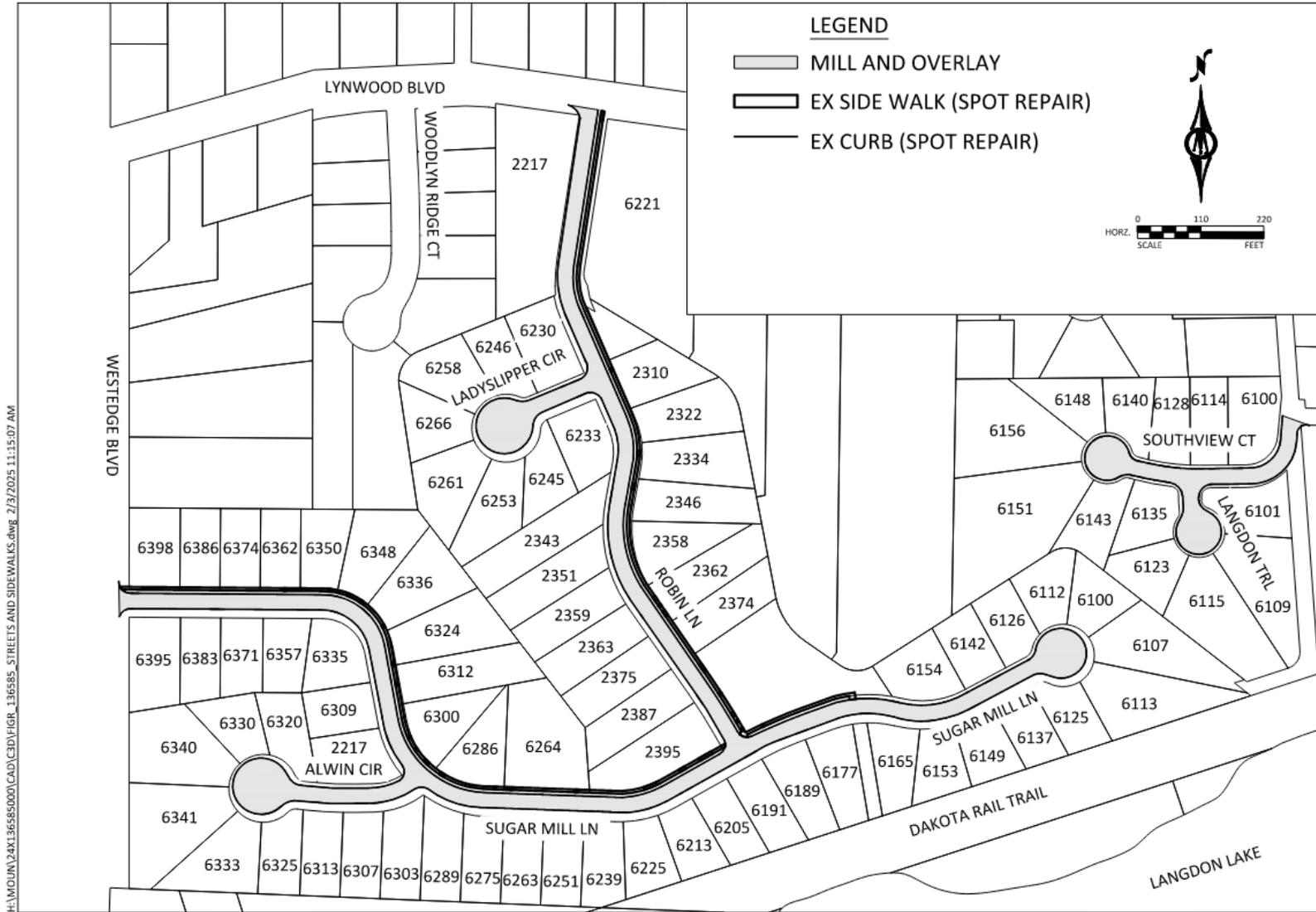
- Renew pavement surface
- Extend useful life by 20 years
- Minor improvements
  - Replace defective curb and sidewalks
  - Spot full-depth street patching
  - Upgrade pedestrian ramps
  - Adjust utility accesses (manholes and valve boxes)



Credit: Egan Pavement Maintenance Strategy (LRRB)



# Project Area



H:\MOUNTAIN\136585000\CAD\CD\FIGR\_136585\_STREETS AND SIDEWALKS.dwg 2/3/2025 11:15:07 AM



# Existing Conditions



Sugar Mill Lane



# Existing Conditions



Southview Court



# Project Costs

Table 1 – Estimated Cost Summary	
Subtotal Construction Cost	\$414,765
10% Contingency	\$41,477
Total Construction Cost	\$456,242
25% Indirect Cost	\$114,060
<b>Total Project Costs</b>	<b>\$570,302</b>



# Project Schedule

October 2024	Council Authorizes Feasibility Study
<b>February 11, 2025</b>	<b>Receive Study and Authorize Final Design</b>
April 2025	Authorize Advertisement for Bids
May 2025	Open and Award Bid
Summer 2025	Construction Begins
Fall 2025	Substantial Completion of Project
May 2026	Final Completion of Project



# Next Steps

Requested Council Action, for Consideration:

- Resolution accepting study authorizing final design for project PW-25-02





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# 2025 Mill & Overlay Feasibility Study CIP Projects

City Project PW-25-02

February 11, 2025



**CITY OF MOUND  
RESOLUTION NO. 25-\_\_**

**RESOLUTION RECEIVING REPORT AND AUTHORIZING PREPARATION OF  
PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR  
THE 2025 MILL AND OVERLAY PROJECT**

**WHEREAS**, the City Council, on October 22, 2024, referred the 2025 Mill and Overlay to Bolton & Menk for study, located in the Sugar Mill area in the Dutch Lake neighborhood; and

**WHEREAS**, the Mill and Overlay Project is currently shown in the City's Capital Improvement Program (CIP) in year 2025; and

**WHEREAS**, the Council received and reviewed this report on February 11, 2025;

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Mound, Minnesota, to receive this engineering report, to order preparation of plans and specifications, and to order advertisement for bids for the 2025 Mill and Overlay Project.

Adopted by the City Council this 11th day of February 2025.

\_\_\_\_\_  
Jason R. Holt, Mayor

ATTEST: \_\_\_\_\_  
Kevin Kelly, City Clerk



Real People. Real Solutions.

2638 Shadow Lane  
Suite 200  
Chaska, MN 55318-1172

Ph: (952) 448-8838  
Fax: (952) 448-8805  
Bolton-Menk.com

February 6, 2025

Mr. Jesse Dickson, City Manager  
City of Mound  
2415 Wilshire Boulevard  
Mound, MN 55364

RE: Lead Service Line Replacement Project  
City Project No. PW 25-17  
Plans and Specifications Authorization

Dear Mr. Dickson:

Lead service line inventories were conducted in the City of Mound last year and are still ongoing. As a result of this effort, over 50 homes were found to have lead or galvanized services on the customer side. Both types are recommended to be replaced. To date, no lead or galvanized services have been found on the city side of the water shutoff.

The Minnesota Department of Health (MDH) is administering grant funds to coordinate the replacement of these lines. The city submitted a project for the lead service line replacement on the 2025 Drinking Water Revolving Fund Project Priority List (PPL) and was placed on Part B, meaning that we are in line for funding of this work.

The process for completing projects of this nature requires plan submittal by the end of March to MDH. The full project schedule is listed below:

- March 31<sup>st</sup> Submittal required for project certification by MDH
- Spring Open house for affected properties
- June MDH approves plans and authorizes the project
- July Bid & Award
- August Begin construction
- Spring 2026 Project completion

Grant funds will cover the removal of potentially harmful materials from the water service line. This project is unique because the contractor will work on private property, from the water shutoff near the street to the house near the water meter. Licensed plumbers will handle the connections inside the home, while a utility contractor will complete the exterior work.

Funding is only available through the City's administration. Homeowners must consent to the replacement work for it to proceed. Work done privately will not be reimbursed.

Please consider the attached resolutions requesting authorization for Bolton & Menk, Inc. to prepare final plans and specifications for the Lead Service Line Replacement Project.

Name: Lead Service Line Replacement Authorization

Date: February 6, 2025

Page: 2

We will present at the council meeting to discuss the proposed project and to answer any questions you may have.

Sincerely,

**Bolton & Menk, Inc.**

A handwritten signature in black ink that reads "Matt Bauman". The signature is written in a cursive, flowing style.

**Matthew S. Bauman, P.E.**

City Engineer

Attachments: DWRP PPL Application



---

2415 WILSHIRE BOULEVARD • MOUND, MN 55364-1668 • PH: 952-472-0600 • FAX: 952-472-0620 • WWW.CITYOFMOUND.COM

November 15, 2024

Mr. Todd Johnson  
Minnesota Department of Health  
DWRP Program  
P.O. Box 64975  
St. Paul, MN 55164-0975

Submitted via email to [health.dwrpapplication@state.mn.us](mailto:health.dwrpapplication@state.mn.us)

Dear Mr. Johnson,

Enclosed is the City of Mound's proposal to place their lead service line replacement project on the fiscal year 2025 Drinking Water Revolving Fund Project Priority List.

Thank you for your consideration.

Sincerely,



Jesse Dickson, City Manager

Enclosures

cc: Mary Jane Schultz, PFA Loan Officer  
Matt Bauman, P.E., BMI Project Manager

# Drinking Water Revolving Fund Application

## Project Priority List

### Project Owner

City of Mound

### Project Name

Lead Service Line Replacement

## Contacts

### City Representative

Jesse Dickson, City Manager  
City of Mound, MN  
2415 Wilshire Boulevard  
Mound, MN 55364  
Phone: (952) 472-0609  
jessedickson@cityofmound.com

### Proposal Writer

Matthew S. Bauman, P.E.  
Bolton & Menk, Inc.  
2638 Shadow Lane, Suite 200  
Chaska, MN 55318  
Phone: (952) 295-2057  
Matthew.bauman@bolton-menk.com

## Community Statistics & Population

Mound is located in Hennepin County, Minnesota.

Data obtained from [US Census Bureau](#), American Community Survey 2022 5-Year Estimates

Current Population:	9,398	(2018-2022 ACS 5-Year Est.)
Current Households:	4,414	(2018-2022 ACS 5-Year Est.)
Median Household Income:	\$89,855	(2018-2022 ACS 5-Year Est.)

Projected 2040 Population: 9,600

## System description

### General

The existing water distribution system includes segments dating back to the 1960's. Existing mains are primarily cast iron pipe with varying diameters, but ductile iron and PVC pipes have been installed in areas as they were reconstructed or looped. The City has been replacing existing mains and individual property service lines with portions of the street reconstruction projects since the mid-2000's. The system includes an unknown total number of lead service

lines; however, the City has documented lead and galvanized services with the recent inventory work.

## Need for Improvements

### Lead Service Lines

The city has found several lead service lines throughout town. The city only owns the service line to the curb stop but would like to replace the private portion of all 55 known lead and galvanized service lines.

## Alternatives

The city would like to list the lead service line replacement projects on the Project Priority List at this time.

### Lead Service Line Replacement

1. **Replace Lead Service Lines** – Fully replace all 55 known lead service lines on the private side  
Estimated cost - \$544,500
2. **Continue City's Standard Practice** – Continue to optimize corrosion control treatment while encouraging residents to replace their portion of the lead service. The city will replace the city portion if the resident chooses to replace their portion of the lead service line.

## Prioritization Plan

The project will replace all lead service lines/galvanized requiring replacement in the city. The public health of our residents is a priority and all services need to be replaced as soon as possible. Contractor resources are available to complete all replacements in one construction season.

## Alternative Selected

**Lead Service Line Replacement** – The city would like to fully replace all lead service lines currently identified.

### **Prioritization of Project Area for Lead Service Line Replacement**

The City has targeted this project area based on the following factor(s):

The city recently completed a city-wide capital improvement plan replacing all known degraded watermain, including city-owned service lines. The next iteration of capital improvement plan work throughout the City does not include watermain replacements in City streets at this time, therefore there is not a logical project to combine the private service replacements with. The City is currently over the updated limit for Manganese and the addition of lead services exacerbates the drinkability of the water Mound is able to serve its residents. The City proposes to replace all private side of known lead and

LEAD SERVICE LINE REPLACEMENT APPLICATION

galvanized services based on the current status of the City-wide inventory and listed in the table below. A map is also included on the last page indicating how inconsistent the lead services appear around town for an area targeted project.

Addresses	
Galvanized	Lead
2142 Fern Lane	6001 Gumwood Road
6000 Chestnut Road	5972 Gumwood Road
5986 Sunset Road	5952 Sunset Road
5966 Gumwood Road	4446 Wilshire Boulevard
4518 Stirling Road	5936 Sunset Road
5912 Bartlett Boulevard	5935 Sunset Road
5023 Edgewater Drive	1729 Dove Lane
5460 Bartlett Boulevard	5054 Tuxedo Boulevard
2479 Commerce Boulevard	4855 Wilshire Boulevard
3021 Highland Boulevard	4924 Bedford Road
2642 Commerce Boulevard	2731 Rosewood Lane
3090 Alexander Lane	5553 Bartlett Boulevard
2529 Avon Drive	4543 Dorchester Road
5017 Wilshire Boulevard	5281 Bartlett Boulevard
5009 Wilshire Boulevard	5817 Grandview Boulevard
4660 Hampton Road	2933 Tuxedo Boulevard
6130 Beachwood Road	2217 Lynwood Boulevard
4879 Edgewater Drive	2168 Centerview Lane
2123 Noble Lane	5504 Church Road
6020 Aspen Road	3144 Drury Lane
2162 Centerview Lane	5033 Shoreline Drive
2300 Driftwood Lane	2320 Chateau Lane
4870 Edgewater Drive	2348 Fairview Lane
5024 Edgewater Drive	2145 Southview Lane
5501 Bartlett Boulevard	2221 Southview Lane
5733 Lynwood Boulevard	5041 Avon Drive
	3040 Dickens Lane
	4785 Manchester Road
	5142 Emerald Drive

## Cost Summary

### Lead Service Line Replacement - \$544,500

Description	Cost
Replace 55 lead service lines @ \$7,500 each	\$412,500
Contingency	\$ 41,250
Engineering and Administration	\$90,750
Total	\$544,500

The estimated cost per service line replacement is approximately \$7,500 from the curb stop box to the house.

## Project Schedule

### Lead Service Line Replacement

Engineering Plans and Specification: February - March 2025  
 Bid Project: April 2025  
 Award Contract: May 2025  
 Begin Construction: June 2025  
 Substantial Completion: September 2025  
 Final Completion: October 2025

## Water Supply Plan

A plan was submitted to the Minnesota Department of Natural Resources in 2017.

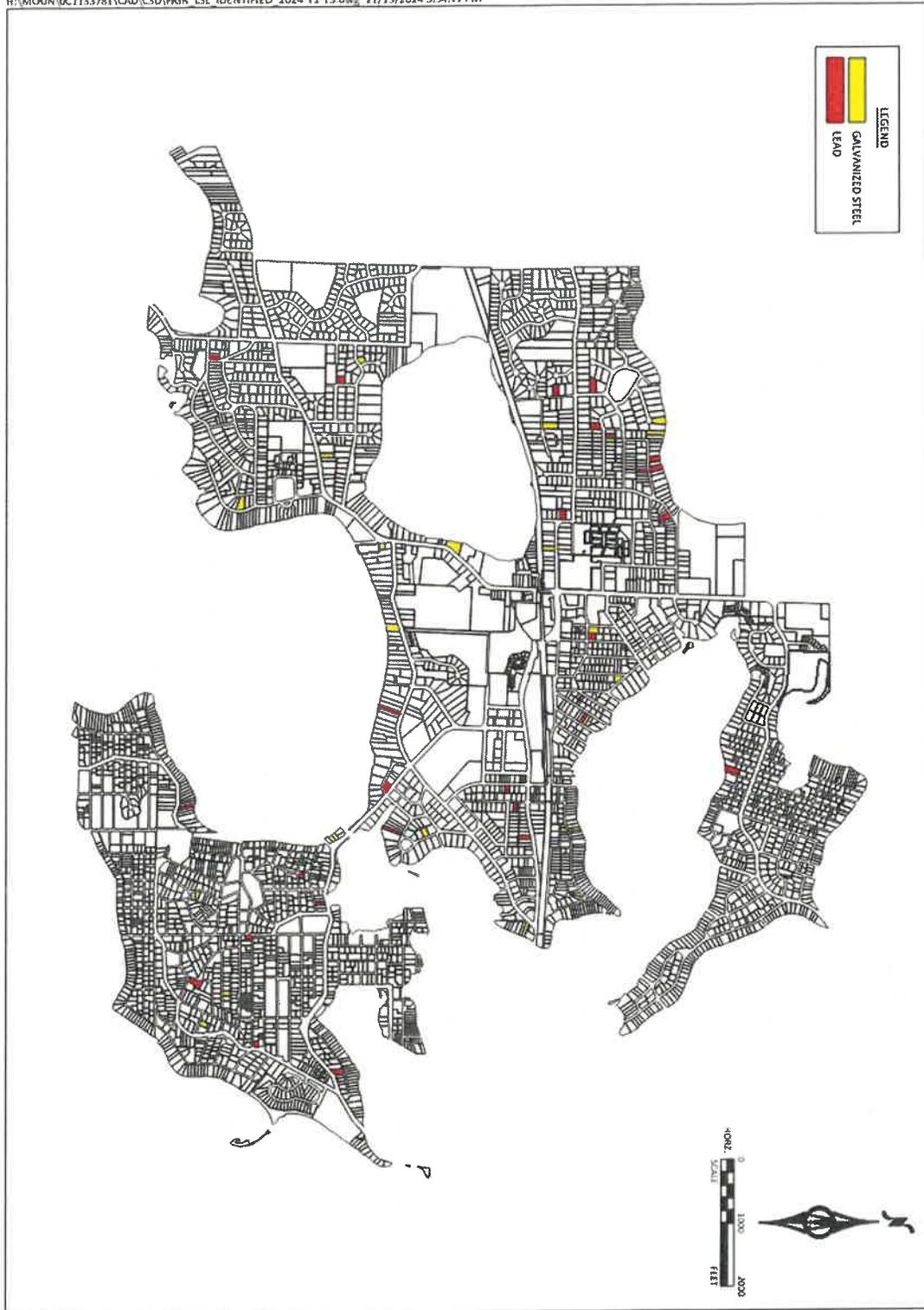
## Miscellaneous

A city map is attached highlighting the lead and galvanized services determined during the inventory process.

LEAD SERVICE LINE REPLACEMENT APPLICATION

City Map

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LEAD & GALVANIZED SERVICES  
CITY OF MOUND

FIGURE 1  
NOVEMBER 2024  
POLTON & MIENK





**City of Mound**  
**BMI Engineering Hours YTD as of 12/31/24**

<b>Project</b>	<b>Hours</b>	<b>\$ Billed</b>	<b>Fund</b>	<b>Fund/Funding Source</b>
Mound/General Engineering (1/3)	268.00	29,121.74	101	General Fund/Taxes (1/3)
Mound/Interim PW Director Services (1/3)	89.50	16,545.50	101	General Fund/Taxes (1/3)
Mound/Villages of Island Park Development	10.00	1,479.00	101	Escrow(Refunded by Applicant)
Mound/GIS Services-Cemetery Applications	15.00	2,069.00	101	General Fund/Taxes/Plots
Mound/WCA Administration	38.00	4,878.00	101	General Fund/Taxes
Mound/Artesa Development	156.00	22,905.67	101	Escrow(Refunded by Applicant)
Mound/GIS Updates (1/3)	112.50	15,113.86	101	General Fund/Taxes (1/3)
	<b>689.00</b>	<b>92,112.77</b>		
Mound/Transit Center Pavers Replacement	333.50	52,447.17	285	Transit Center/HRA Levy/Slips
Mound/2025 Street Improvements	8.50	1,284.78	401	Capital Projects Fund/Bonding/Taxes
Mound/2025 Mill and Overlay	26.00	3,753.12	401	Capital Projects Fund/Bonding/Taxes
Mound/2025 CSAH 15 Sidewalk Improvements	4.50	672.66	401	Capital Projects Fund/Bonding/Taxes/MSA
Mound/2025 CSAH 15 City Sidewalk	4.50	624.50	401	Capital Projects Fund/Bonding/Taxes/MSA
Mound/Paver Sidewalks Replacement Gr. 3	89.50	8,168.35	401	Capital Projects Fund/Bonding/Taxes
Mound/5129 Waterbury Retaining Wall	1.50	265.50	401	Capital Projects Fund/Bonding/Taxes
Mound/Paver Sidewalks - Group 2	388.00	64,646.94	401	Capital Projects Fund/Bonding/Taxes
Mound/MSA System Update	6.00	1,017.10	401	Municipal State Aid for Streets (MSA Funds)
	<b>528.50</b>	<b>80,432.95</b>		
Mound/Surfside Park Playground	623.50	89,698.36	404	Capital Projects Fund/Taxes/Liquor Profits
Mound/Lost Lake Commons -Park	1,066.00	165,538.84	404	Capital Projects Fund/Land Sale
Mound/2022 Surfside Depot Site	1.00	150.65	404	Capital Projects Fund/Taxes
	<b>1,690.50</b>	<b>255,387.85</b>		
Mound/2024 Crack Seal and Seal Coat	103.00	15,105.64	427	State Aid/Liquor Profits
Mound/2024 Street Repairs	0.50	52.50	427	State Aid/Liquor Profits
	<b>103.50</b>	<b>15,158.14</b>		
Mound/General Engineering (1/3)	268.00	29,121.74	601	Water Fees (1/3)
Mound/Interim PW Director Services (1/3)	89.50	16,545.50	601	Water Fees (1/3)
Mound/Lead Service Line Inventory	145.00	20,926.65	601	Water Fees
Mound/Marion Lane Watermain	60.50	8,083.08	601	Water Fees/Bonding
Mound/Lynwood Watermain Phase I	15.00	2,275.26	601	Water Fees/Bonding & ARP Grant
Mound/Lynwood Watermain Phase II	10.00	1,446.62	601	Water Fees/Bonding & ARP Grant
Mound/Lynwood Watermain Phase III	30.00	3,924.71	601	Water Fees/Bonding & ARP Grant
Mound/Water Treatment Facility	735.50	472,000.00	601	PFA Grant
Mound/Water Treatment Infrastructure	779.50	216,000.00	601	PFA Grant
Mound/Water Treatment Study	44.00	7,245.64	601	Water Fees
Mound/GIS Updates (1/3)	112.50	15,113.86	601	Water Fees (1/3)
	<b>2,289.50</b>	<b>792,683.06</b>		
Mound/General Engineering (1/3)	268.00	29,121.74	602	Sewer Fees (1/3)
Mound/Interim PW Director Services (1/3)	89.50	16,545.50	602	Sewer Fees (1/3)
Mound/2023 Sewer Televising	43.50	5,960.02	602	Sewer Fees/Bonding
Mound/2024 Sewer Televising	111.50	15,666.48	602	Sewer Fees/Bonding
Mound/2023 Manhole Rehabilitation	3.50	596.12	602	Sewer Fees/Bonding
Mound/2024 Manhole Rehabilitation	229.50	33,512.62	602	Sewer Fees/Bonding
Mound/2022 Lift Station Improvements	18.00	2,486.80	602	Sewer Fees/Bonding
Mound/2023 Lift Station Improvements	310.00	46,981.58	602	Sewer Fees/Bonding
Mound/2024 Lift Station Improvements	914.00	144,400.24	602	Sewer Fees/Bonding
Mound/2025 Lift Station Improvements	37.50	5,844.48	602	Sewer Fees/Bonding
Mound/GIS Updates (1/3)	112.50	15,113.86	602	Sewer Fees (1/3)
	<b>2,137.50</b>	<b>316,229.44</b>		
<b>YTD Total</b>	<b>7,772.00</b>	<b>1,804,451.39</b>		

**MEETING MINUTES**  
**REGULAR PLANNING COMMISSION**  
**JANUARY 7, 2025**

**1. Call to Order**

David Goode called the meeting to order at 6:01 p.m.

**2. Swearing in of Planning Commissioners by City Manager Jesse Dickson**

A: Commissioner David Goode

B: Commissioner Nick Rosener

Dickson administered the Oath of Office to Commissioners Goode and Rosener.

**3. Roll Call**

Members present: David Goode, Kristin Young, Jason Baker, Nick Rosener and Kathy McEnaney.

Members absent: Samantha Wacker and Drew Heal.

Staff present: Jesse Dickson, Sarah Smith and Sarah Lenz.

Members of the public: Michelle Herrick (Council member), Rick Bode and Olivia Bode.

**4. Discussion/action - Election of Chair and Vice Chair**

**MOTION**, by Baker, seconded by Young, to elect David Goode as chair. All voted in favor. Motion carried.

**MOTION**, by Goode, seconded by Rosener, to elect Jason Baker as vice chair. All voted in favor. Motion carried.

**5. Review and approval of agenda, including any amendments**

**MOTION**, by Baker, seconded by McEnaney, to amend the minutes of December 3<sup>rd</sup> to show the approval of the November 19<sup>th</sup> special rescheduled meeting minutes was made by Nick Rosener. All voted in favor. Motion carried.

**MOTION**, by Baker, seconded by Rosener, to approve the agenda with amendment to December 3<sup>rd</sup> special rescheduled meeting minutes. All voted in favor. Motion carried.

**6. Review and action on December 3, 2024 Planning Commission minutes**

**MOTION**, by Baker, Seconded by Rosener, approve the minutes as amended in the previous action. All voted in favor. Motion carried.

## **7. Planning Commission Candidate Interview**

6:15 p.m. Sheri Wallace

Goode reviewed the interview protocol to the Commission.

Young asked Wallace the following questions; What is the biggest water conservation issue in Mound? What should be done differently? As a Planning Commissioner how would you want to affect some changes?

Wallace said storm water runoff is the number one pollutant and impervious surfaces are the place to start. Wallace said she would want to talk about what is available for developers to hold runoff water or filter the water before it hits the lake. Wallace stressed the importance of balancing redevelopment with protecting nature features like the lake.

Goode stated City ordinances guide the Planning Commission (PC). Goode asked how Wallace would deal with a circumstance where there is a clear City ordinance but common sense might be the right course of action even though it is not in the ordinance.

Wallace said she would not have a problem approving something after looking at all the data. Wallace said there are variance options within the City Code to allow for flexibility, and that every situation is different and analyzing the situation to be able to make a decision is necessary. Wallace said it is the responsibility of leaders to be able to recognize if there is an opportunity to recommend some kind of change based on unique situations.

Baker asked Wallace what trait or skill does she have to bring to the PC that will help navigate a situation where a resident or a neighbor is not happy with the decisions being made.

Wallace said people need to be heard but no one has the right to infringe on someone else's land or what happens on it.

Rosener asked for an example of a big decision she made and how she came to make that decision.

Wallace spoke of her decision to adopt a 12-year-old child. Wallace said it was a combination of having a heart and reviewing the data. Wallace related this to the PC role as needing to not only be data and ordinance focused but also be people focused in making decisions.

McEnaney asked other than water conservation needs, what other areas of expertise or life experience can she bring to the Planning Commission?

Wallace stated she was a business analyst and a project manager for over 30 years. Wallace said this gives her the ability to take large amounts of data and filter through it to come to decisions.

Wallace also said she is a lifetime learner and enjoys being involved in development and building projects.

Discussion ensued regarding whether to recommend a single candidate or wait until there more applicants. The Planning Commission, by consensus, opted to move forward with a recommendation to the Council to appoint Ms. Wallace as she is a qualified candidate. A verbal vote was taken to recommend Sheri Wallace be appointed to fill one of the vacant seats. Rosener, Goode, Baker and Young voted in favor. McEnaney voted nay because she preferred to wait to interview more candidates.

**8. Board of Adjustment and Appeals - None**

**9. Old / New Business**

**A. Discussion/action – 2025 Planning Commission Work Rules**

Smith introduced this item to the Commission. Smith said the meeting start time for the Planning Commission has been previously changed to 6:00 p.m. Smith stated that the Commission reviews the work rules on an annual basis. Smith suggested that this year a more in-depth review be completed to include a protocol for appointments to the Commission when there is a single candidate application. Smith said that staff would start by reviewing the document in detail and reporting back with recommendations. Smith asked if Commissioners had anything specifically that they wanted staff to review. Rosener suggested that staff provide feedback to the Commission when the City Council makes a recommendation that is different than what the Commission suggested. Goode asked that staff do a review of the works rules along with Commission members. Suggestions for changes are to be submitted to Smith.

**B. Discussion/action – possible date for annual concurrent Planning Commission and City Council special meeting workshop for discussion of 2024 projects and preparation of 2025 work plan with Staff recommended date of Tuesday, February 18, 2025 at 6:00 p.m.**

Smith introduced this item to the Commission. Smith stated that every year the Commission holds a concurrent special meeting workshop with the City Council and that staff is requesting the Commission consider scheduling this on Tuesday, February 18, 2025 at 6:00 p.m. Smith informed that the purpose of the special meeting workshop is to review annual planning projects and prepare the 2025 Planning Commission work plan.

**MOTION** by Baker, seconded by Rosener, to approve the date of Tuesday, February 18, 2025 at 6:00 PM as a concurrent special meeting workshop with the City Council to prepare the 2025 work plan. Motion passed 5-0.

**C. 2025 Planning Commission Meeting Dates Cancellation and Scheduling of Special/Rescheduled Meeting Dates**

Smith introduced this item to the Commission. Smith said that there are two Planning Commission meetings that need to be rescheduled due to a community-wide event and school board election. Smith recommended that the scheduled Tuesday, August 5, 2025 meeting be cancelled and rescheduled for Tuesday, August 19, 2025 at 6:00 p.m. Smith recommended that the scheduled Tuesday, November 4, 2025 meeting be cancelled and rescheduled for Tuesday, November 18, 2025 at 6:00 p.m.

**MOTION** by Baker, seconded by Rosener, to approve the two recommended meeting changes. Motion passed 5-0.

**D. City Council Liaison and Staff Project Update / Report**

McEnaney informed that the Polar Plunge event at Surfside Park in Mound will be January 25, 2025.

**10. Information Items**

Smith stated that the Minnetonka Flats Development is moving forward as planned. Smith said that the final sign ordinance changes will be going to the City Council likely in February. Smith said staff has been busy with building permits.

**11. Adjourn**

**MOTION** by Baker, seconded by Rosener, to adjourn at 6:52 p.m. Motion passed 5-0.

Submitted by Sarah Lenz

**Andrew Myers**  
State Representative

District 45A



# Minnesota House of Representatives

**January 22, 2025**

The Honorable Tim Walz  
Governor of Minnesota  
130 State Capitol  
75 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155

Dear Governor Walz,

I am writing to urge you to make the Mound Clean Water Project a top infrastructure priority for your administration. This critical initiative requires \$30 million in funding to ensure access to clean and safe drinking water for the nearly 10,000 residents of Mound, as well as the neighboring communities that rely on this vital resource.

Clean water has long been a cornerstone of Minnesota's commitment to its citizens, and the Mound project is no exception. Unfortunately, the costs associated with this project are unaffordable for local governments to bear alone, making state support essential. The Minnesota Department of Health has also identified this project as a high priority, further underscoring the urgent need for state-level involvement.

Investing in clean water infrastructure is not only an investment in public health but also a testament to our shared values as Minnesotans. This project will directly improve the quality of life for thousands of residents while ensuring the sustainability of a resource fundamental to our communities and economy.

I respectfully request that your office work closely with the legislature, Mayor Jason Holt, and locally elected individuals to secure the necessary funding and prioritize the Mound Clean Water Project in your infrastructure proposals. By doing so, we can affirm our shared commitment to protecting Minnesota's natural resources and the health and well-being of its citizens.

Thank you for your leadership and attention to this pressing matter. I look forward to working together to address this important issue.

Sincerely,

A blue ink handwritten signature of Andrew Myers, consisting of a series of connected loops and waves.

Andrew Myers  
State Representative, District 45A  
Minnesota House of Representatives  
Co-Chair of the Suburban Solutions Caucus